

Minutes of the Agenda Meeting of the Township Committee of the Township of Commercial, held on April 18, 2016 at 6:00 P.M., at the Township Hall, 1768 Main Street, Port Norris, NJ

Those present:

Ronald L. Sutton, Sr.	Mayor
Fletcher Jamison	Committeeman
Thomas Seeley	Solicitor
Hannah E. Nichols	Township Clerk

Absent:	Edward Dennis	Engineer
	Clint Miller	Public Works Supervisor
	Heather Sparks	Deputy Clerk

Mayor Sutton presided and called the meeting to order with the announcement that the meeting had been advertised, that it was being electronically recorded and being held in full compliance of the Open Public Meeting Act.

Mayor Sutton said our engineer is not here this evening, so he invited Russell Storms, Chairman of the Commercial Township Food Pantry to bring items to the committee.

Mr. Stormes said years ago there was an organization called the Laurel Lake Civic Association and over the years many members have passed away and we finally got down to three or four members and we felt that we were getting to old to continue on our own and newer generations are not interested. One program the club had was to invite individuals who were running for public office to attend our regular May meeting, prior to the June Primary, to introduce themselves, state what they would like to do for the residents of the township, and debate issues if there were any. He said he would like to invite the three candidates to attend an open public forum meeting at the senior center on May 14th at 10:00 a.m. until and invite concerned citizens of the township to attend.

Mayor Sutton said he didn't have a problem with it.

Mr. Stormes said he would need names and addresses of the candidates and did he need to file an OPRA request.

Mr. Seeley said he did.

Mr. Stormes said he another issue and that was the food pantry. He said they were going to re-start their Wednesday evening program again, this is strictly for Commercial Township residents. The resident would register at the Saturday give away for the Wednesday give away. He now that it stays lighter longer, we were concerned with individuals driving in the darkness in the winter months. Mr. Stormes said the second Wednesday of each month. He said last month he found that four tables and 20 chairs were missing from the backroom and he called Fletch and he called Clint to find out what happened to the tables because we were way short, but we made do with what was there and we really need 20 to 25 chairs for our seniors to be able to sit down during their wait or if they have to sign up have a place to sit down. So I would appreciate it if on the fourth Saturday we have our tables and chairs for our commodities give away.

Committeeman Jamison asked Mr. Stormes if he could check the center a couple days prior to Saturday and make sure the tables and chairs are accountable and if they are not he asked Mr. Stormes to call me or call Clint and let us know that they are not there and we'll get them there for your Saturday's program.

Mr. Stormes said he will check it from now on the Wednesday before the fourth Saturday, that is when he picks up and delivers the food for the fourth Saturday.

Mr. Stormes said when you go through the double doors, the electrical outlet on the left hand side, the very first outlet there is something wrong with it. He said all of the rest of the outlets are fine just that first one.

Mayor Sutton said we have the following correspondence for consideration.

1. Request from James D'Ambrosio that committee adopt a resolution that the Township of Commercial Committee supports the South Jersey Quail Habitat Program. Decision: Resolution for Regular Meeting.
2. Letter from NJDOT, Township has received a grant of \$181,000 for third phase of Raymond Drive, Laurel Lake. Decision: Resolution Authorizing Engineer To Design, Advertise and Solicit Bids.
3. Request from Monica Hayman to have a Proclamation Read at the regular meeting to honor her father. Decision: Committee would read proclamation, but would need daughters help in writing it. Clerk to contact Mrs. Hayman.,
4. A letter was received from the Natural & Historic Preservation Office that the Schooner Cashier has been entered into the NJ Register of Historic Places and the National Register is the Nation's Official list of American History. Decision: Point of interest and information, remove from agenda.
5. Request from Bivalve Center to have a "Bivalve Strut" parade on Bay Day June 4th. Decision: Adopt resolution approving, April 21st. forward to county, certificate of insurance.
6. Letter from Maurice River Township authorizing a Shared Service Agreement to provide Certified Recycling Coordinator to review and certify reports of Commercial Township. Decision: Approve Agreement and Approve Resolution April 21st.
7. E-mail Nick Graviano, NJ Future that testing of Tarkiln Branch to the confluence with the Maurice River has shown arsenic and lead related to the Former Kil-Tone Company in Vineland. Decision: Remove, check on additional results.
8. Letter from Superior Court that Commercial Township Municipal Court has a new division manager, Ashley Wolk. Decision: Remove, forward contact info to Mr. Jamison.
9. Commercial Township will conduct their state mandated Harassment Seminar with Lawrence Township on May 12th, 10 to complete. Decision: Remove. Mr. Seeley said any person that can't make it on the 12th can make arrangements with his office.
10. Letter from Special Olympics, they want to file a bingo application to be held at the Laurel Lake Fire Hall, on May 21st. Decision: Adopted Resolution and file app with state.

Mayor Sutton said we will have two ordinances for second reading and public hearing on April 21st, those being:

STREET OPENINGS AND EXCAVATIONS

FLOOD DAMAGE PREVENTION ORDINANCE

Mayor Sutton said we have the following resolutions scheduled for regular meeting, April 21st.

Resolution: Read Budget By Title Only, have public hearing
Resolution: Adopt 2016 Municipal Budget

Resolution: Bay Day Parade
Resolution: Shared Services for Certified Recycling Coordinator
Resolution: Approving Southern Jersey Quail Habitat Program
Resolution: Approving Bingo Application of Special Olympics, May 21st.
Resolution: Budget Insertion, \$181,000 Phase III Raymond Drive
Resolution: Authorizing Engineer To Prepare Design, Advertise and Award Raymond Drive
Resolution: Authorizing Engineer to Prepare Annual Stormwater Report
Resolution: Authorizing Engineer to Prepare
Resolution: Awarding Contract to Beatty & Son, \$30,320 Heater Senior Center
Resolution: Authorizing Solicitor To Hire Attorney To Address Conflict With DCA

Mayor Sutton said we have a progress report from Michael T. Adkins, Cambria Solar construction and he had recommended installing posts in the road garage to re-enforce the roof for solar panels. He said he had been informed by public works supervisor that posts would not allow for the housing of the road equipment, so at this point solar panels will be held off for the road garage. Mr. Adkins said he would like to continue with the balance of the panels for the baseball field, senior center and for a phase 2 project at the Laurel Lake Inspira Community Center.

A motion was made and seconded to authorize Cambria Solar Construction to continue with the balance of the municipal facilities after brief discussion with engineer and solicitor

Mr. Seeley said that all the paperwork had been finalized for the property easement for Beech Road with Mr. & Mrs. Hiles and he wants authorization to finalize same.

A motion was made and seconded for Mr. Seeley to record easement at the county level and send copies to the Hiles.

Mayor Sutton asked for reports and Committeeman Jamison said he is hoping that North Avenue gets cleaned up like it is supposed to.

Mayor Sutton said the County is going to have to appoint a judge that will be available 24/7. If anyone gets arrested, they have to be heard within 48 hours, so they can post bail. Mayor said Jail warden was there and he stated that if that law was in effect that day that 60% of the people in the jail would not be there. Mayor said this procedure has to be up and running by January 1, 2017.

Mayor asked for motion to open meeting to public. Committeeman Jamison seconded.

Mr. Barney Hollinger said that the lights are still out in Bivalve. Mr. Hollinger said this pole had caught fire and was replaced when they did replace it they did not install a street light like had been on the other pole.

Mr. Seeley said he would call Atlantic City Electric Company, could Barney call him with the pole number.

Mr. Hollinger said that there was monies designated for Port Norris many years ago and he was wondering what happened to Port Norris' share. It was for housing rehabilitation and they took part of it and used it in Bridgeton and Vineland. He asked the committee to find out what happened with the money for Port Norris.

Mr. Seeley asked Mr. Hollinger who was funding the money.

Mr. Hollinger said he thought that it was the state of New Jersey, the information that he got from the empowerment zone was strictly from the federal government, that isn't the same thing.

Mr. Seeley was this a matching grant.

Mr. Hollinger said no, this was a grant. Strictly for rehab, not demolition. He said our money was used elsewhere but was supposed to be put back in from additional funding.

Mr. Seeley asked Mr. Hollinger if he had a contact person (several persons speaking at once)

Committeeman Jamison said the response from the empowerment zone is not it.

Mr. Hollinger said no, it is not it.

Mr. Clint Miller said he had some prices for storage buildings, around \$5,000 for municipal building and \$2,000 for senior center.

Mayor Sutton said why don't we get a trailer for out here instead of shed. How secure can they be, what about dampness, humidity, I'm not sure shed is the way to go.

Mr. Miller said you can hold off on the one for the municipal building but we have to do something about the senior center, I have stuff shoved in the mechanical room that shouldn't be there and can possibly create a hazardous condition.

Mayor said I think we need to look at this again.

Mr. Miller said he had prices on the heating system for the senior center, he has prices around \$30,000.

Clerk asked Mr. Miller if he had the quotes and did he want to award at the regular meeting.

Mr. Miller said yes. He said he requested three quotes, two have responded and they are both relatively close. He said he would wait a day or two and see what the third vendor might put in.

Mayor Sutton told Mr. Miller that earlier in the meeting Mr. Stormes brought up that an electrical outlet in the room through the double doors, the outlet to the left does not work and also there were some table and chairs missing the day of the food distribution.

Mr. Miller said a couple of his guys took two tables down because heavy canned goods were buckling the tables because of the heaviness of the goods. He suggested that wooden tables would be better than the hard plastic ones we have.

Mr. Miller said you guys are aware of the termites in the mailroom and he had Shepherd come back down and treat that room.

Mayor Sutton said the Mauricetown Fire Company may have some wooden tables, they want to get rid of the old ones, he told Mr. Miller to check it out.

Mayor asked for additional comments and being none asked for motion to close the public portion.

Committeeman Jamison made motion to close the public portion and to adjourn the meeting.

Mayor Sutton seconded the motion and stated we will go into executive session.

Motion was made and seconded to reconvene the meeting/

Mr. Seeley explained that he would perform the services to respond to Opra request in a fast and competent manner and forward information to requester within time frame if possible. Mr. Seeley would be compensated one thousand dollars.

Mayor Sutton made motion to adjourn the meeting and Committeeman Jamison seconded the motion.

Hannah E. Nichols, Township Clerk

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