

Minutes of the Regular Meeting of the Township Committee of the Township of Commercial held on April 21, 2016 at 6:00 P.M., at the Township Hall, 1768 Main Street, Port Norris, NJ

Those in attendance:

Ronald L. Sutton, Sr.	Mayor
Fletcher Jamison	Deputy Mayor
Thomas Seeley	Solicitor
Hannah E. Nichols	Township Clerk
Edward Dennis	Engineer

Mayor Sutton presided and called the meeting to order with the announcement that the meeting had been advertised, that it was being electronically recorded and being held in full compliance of the Open Public Meeting Act.

Mayor Sutton said I see the Station Commander is present, so I'll ask for his report.

Station Commander Horsey stated that there were 185 car checks, 43 investigations 15 burglaries, he said from the past three months, they were up a bit, 122 property checks. He said the weather will be getting warmer, people will be putting flowers, items to dress up their yards and if any of them are something that can be salvaged, he recommends that they take them in at night. He said it is a shame but if people feel that they can make a dollar it will be stolen.

Mayor Sutton asked for any comments from the audience and being none thanked the commander.

Mayor Sutton said we have the following minutes for consideration.

Minutes of February 25, 2016, Personnel  
Minutes of Agenda Meeting, March 14, 2016  
Minutes of Executive Session, March 14, 2016  
Minutes of Regular Meeting, March 17, 2016  
Minutes of Executive Session, March 17, 2016

Mayor Sutton asked for motion on minutes of previous meetings.

Committeeman Jamison made motion to approve the minutes and Mayor Sutton seconded the motion with a unanimous roll call vote.

Mayor Sutton said the Department of Community Affairs has approved our 2016 Municipal Budget so we can move forward and read the following resolution and hold the public hearing. He said the township has zero tax increase for 2016.

#### RESOLUTION 2016-51

WHEREAS, N.J.S. 40A:4-8 as amended by L. 2015, c.95,&14,2015, provides that the budget may be ready by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing, a complete copy of the budget has been made available for public inspection, and has been made available to each person upon request, and

WHEREAS, those two conditions have been met.

NOW, THEREFORE, BE IT RESOLVED that the budget shall be read by title only.

#### 2016 COMMERCIAL TOWNSHIP MUNICIPAL BUDGET

Mayor Sutton asked for motion to adopt resolution and Committeeman Jamison made motion to adopt and Mayor seconded.

Mayor Sutton made motion to hold public hearing on the budget, Committeeman Jamison seconded. Mayor asked for any input stated that there will not be any increase in taxes for the township. With no one requesting to speak a motion was made by Committeeman Jamison to close the public portion and to introduce resolution to adopt the budget, Mayor Sutton seconded.

#### RESOLUTION 2016-51A Adopting Municipal Budget For Year 2016

BE IT RESOLVED by the Township Committee of the Township of Commercial, County of Cumberland, that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations of the amount of \$1,611,451.26 for municipal purposes.

Mayor Sutton made motion to adopt resolution and Committeeman Jamison second with a unanimous roll call vote.

Mayor Sutton asked Ed Dennis, Engineer, for his report.

Mr. Dennis stated that the township has received a NJDOT State Aid Program in the amount of \$181,000 for Phase III Raymond Drive. Mr. Dennis said Remington/Vernick & Walber Engineers will prepare the design, advertise and accept bids for amount of \$34,500. He said Committee had asked him to prepare construction details for backstops at the Haleyville Baseball fields, he said upon authorization they will prepare details for \$1,700. Mr. Dennis said the Stormwater General Permit is due and his office will prepare the report for \$1,200 upon authorization. Mr. Dennis said the Bivalve Station Shore Protection Improvements are still on hold. He stated most of the other projects have been completed and are in the close out stage. He told the committee that in their packet he has supplied them with the description and survey map of the proposed 15' wide Easement over a portion of Tax Map Lots 7011&7013, of Block 135. Mr. Dennis said he believes resolutions are on the agenda for the three projects mentioned.

Mayor Sutton said we have two ordinances for second reading and public hearing.

#### ORDINANCE 2016-575 STREET OPENINGS AND EXCAVATIONS

Mayor made motion to open meeting to public and Committeeman Jamison second. With no comments being made a motion was made and seconded to close public portion and to adopt the ordinance with a unanimous roll call vote.

#### ORDINANCE 2016-576 FLOOD DAMAGE PREVENTION ORDINANCE

Mayor Sutton made motion to open meeting to the public, Committeeman Jamison seconded the motion and with no comments made motion to close public portion and to adopt the ordinance. Mayor Sutton seconded the motion with a unanimous roll call vote.

Mayor Sutton said we have several resolutions for consideration.

RESOLUTION 2016-52

Budget Insertion \$181,000 NJDOT For Raymond Drive, Phase III

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of a municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, Said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Township of Commercial has received notice of an award of \$181,000 in New Jersey Department of Transportation (NJDOT) Fiscal Year 2016 Municipal Aid for the Reconstruction of Raymond Drive, Phase III.

NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Commercial hereby requests the Director of Local Government Services to approve the insertion of the following items of revenue in the budget year 2016 in the sum of \$181,000 which item is now available as revenue from:

FY2016 2016 New Jersey Department of Transportation (NJDOT) Fiscal Year  
2016 Municipal Aid Program

BE IT FURTHER RESOLVED that like sum of \$181,000 be and the same is hereby appropriated under the captions of

FY2016 2016 New Jersey Department of Transportation (NJDOT) Fiscal Year  
2016 Municipal Aid Program

BE IT FURTHER RESOLVED that the above is a result of monies totaling \$181,000 from the New Jersey Department of Transportation (NJDOT) Fiscal Year 2016 Municipal Aid.

Date: April 21, 2016

BE IT FURTHER RESOLVED, that the Township's Chief Financial Officer will submit this Chapter 159 Electronically on the Division of Local Government Services website.

RESOLUTION 2016-53

Authorizing Remington/Vernick & Walberg Engineers To Prepare Design, Advertise and Solicit Bids for Raymond Drive Phase III Project

WHEREAS, Commercial Township has received a N.J.D.O.T., grant in the amount of \$181,000 for Raymond Drive Phase III.

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Commercial that Remington/Vernick & Walberg Engineers is hereby authorized to prepare design, advertise and solicit bids for Raymond Drive Phase III Project in the amount of \$34,500.

RESOLUTION 2016-54  
Authorizing Engineer To Prepare and Submit NJDEP  
Annual Report For Stormwater Permit

WHEREAS, an annual report must be submitted to the New Jersey Department  
Of Environmental Protection for Commercial Township's Stormwater Permit;

THEREFORE BE IT RESOLVED by the Township Committee of the Township of  
Commercial that Township Engineer, Edward Dennis, of Remington/Vernick & Walberg  
Engineers is hereby authorized to prepare and submit the annual report for stormwatr permit,  
In the amount of \$1,200.00

RESOLUTION 2016-55

A RESOLUTION AUTHORIZING SHARED SERVICE AGREEMENTS  
TO PROVIDE SERVICES OF CERTIFIED RECYCLING COORDINATOR AS REVIEW  
AND CERTIFICATION AGENT REGARDING ANNUAL TONNAGE REPORTS

WHEREAS, the Township of Commercial desires to enter into a Shared Service  
Agreements with the following municipality to provide services as our Certified Recycling  
Coordinator; and

WHEREAS, pursuant to the terms of the Shared Services Agreements between the  
Township and the municipality listed below, the Township shall provide payment of specified  
monies in exchange for specified certified recycling coordinator services being performed by  
Maurice River Township's certified staff; and

WHEREAS, said Shared Services Agreements are permitted under the Statutes pursuant  
to N.J.S.A. 40A:11-1, et seq., N.J.S.A. 18A-11, et seq. and the Interlocal Services Act (N.J.S.A.  
40:8A-1, et seq.) a local unit may enter into a contract with any other local unit to provide such  
services and shall require that the contract must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of  
Commercial as follows:

- 1) The Township hereby authorizes the Township Mayor and Clerk to execute  
individual Shared Services Agreements for services of a certified recycling  
coordinator for the purpose of review and certification of the annual recycling  
report in accordance with New Jersey Law and Regulations, with the following  
Municipality;

Maurice River Township, 590 Main Street, P.O. Box 218, Leesburg, NJ 08327

- 2) A notice of this action shall be printed once in the South Jersey Times, a newspaper  
of general circulation in the Township.

RESOLUTION 2016-56

Approving the Application Of The Special Olympics of New Jersey  
To Conduct a Bingo Games At The Laurel Lake Fire House

BE IT RESOLVED by the Township Committee of the Township of Commercial that Approval is given to the Special Olympics New Jersey, 1 Eunice Kennedy Shriver Way, Lawrenceville, NJ 08648 to conduct Bingo Games on Saturday, May 21, 2016 at the Laurel Lake Volunteer Fire and Rescue Company Inc., to benefit Polar Bear Plunge Team, Piggy Park Plungers in January 2017 with all proceeds to benefit more than 25,000 athletes of Special Olympics New Jersey; and

BE IT FURTHER RESOLVED that the Special Olympics application will be forwarded to the New Jersey Division of Legalized Games of Chance for final approval; and

BE IT FURTHER RESOLVED that the Township Committee commends the Laurel Lake Volunteer Fire and Rescue Company Inc., for donating their premises to the Special Olympics New Jersey without rental fee or payment of in-kind services.

RESOLUTION 2016-57

Approving Bay Day Strut Parade June 4, 2016

BE IT RESOLVED by the Township Committee of the Township of Commercial that permission is granted to the Bayshore Center in Bivalve for the Bay Day Strut Parade on Saturday, June 4, 2016 to commence the annual Bay Day Celebration event.

BE IT FURTHER RESOLVED that the parade route will be as follows:

Line Up will be on Memorial Avenue Parking Lot Across from Township Hall  
Strut will head South on Memorial Avenue  
Right onto Main Street  
Left onto High Street ending at Long Reach Marina

RESOLUTION 2016-58

The Township of Commercial Endorses The South Jersey Quail Project

WHEREAS the Commercial Township Environmental Commission is a true supporter in the efforts of preserving the Wildlife of Commercial Township. It is an intricate part of our wetlands, farmlands, meadows, salt hay fields and restoration projects of our sand mining industry in the natural progression of saving the wildlife that sustains itself here; and

WHEREAS, Commercial Township supports the South Jersey Quail Project to provide and sustain suitable habitat for quail and Commercial Township Sand Mining Companies have taken and cleared hundreds of acres and planted warm weather grass seed in joining the undertaking of protecting and providing habitat for this beautiful bird.

THEREFORE BE IT RESOLVED by the Township Committee of the Township of Commercial that they commend the Environmental Commission members in initiating such a project as supporting the South Jersey Quail Project as one of their own and making the residents and public aware of the trash that endangers these birds and the small effort it takes to safe guard them from harm. The Township Committee will continue to support this project now and in the future to come.

RESOLUTION 2016-59  
Authorizing Engineer To Prepare Backstops For Haleyville  
Ballfields In The Amount of \$1,700

BE IT RESOLVED by the Township Committee of the Township of Commercial that Engineer is authorized to prepare specifications for the installation of Backstops for the Haleyville Baseball Field Backstops in the amount of \$1,700.

RESOLUTION 2016-60  
Awarding Contract To Beatty & Son Heating & Cooling  
For Two New Heaters & Air Condition Units For Senior  
Center in the Amount of \$30,320.00

WHEREAS, the heating system in the Senior Center is in disrepair and approximately 30 years old; and

WHEREAS, the Louise Moore Senior Center is used five days a week with Nutritional Lunch Program, Card Club and the very busy Family Success Center events taking place every day; and

WHEREAS, quotes were obtained to replace the present heating and air conditioning units and the lowest quote was obtained; therefore

BE IT RESOLVED by the Township Committee of the Township of Commercial that a contract be awarded to Beatty & Son Heating & Cooling, 138 Beaver Drive, Millville, NJ 08332 For installation of two new Carrier Heaters and Air Conditioning Systems at the cost of \$30,320.00.

RESOLUTION 2016-61  
Authorizing The Hiring Of Council To Represent  
Township With Issue With DCA

BE IT RESOLVED by the Township Committee of the Township of Commercial that Solicitor, Thomas Seeley is authorized to hire council to represent township in his absence with issue of DCA.

Mayor Sutton said we have a project summary from Mr. Seeley on the Cambria Solar Construction Company and that Michael T. Adkins would still like to continue with the project even if the road garage needs to be eliminated at this time for the solar panels because the roof does not appear to be sturdy enough without reinforcement posts being installed.

Public Works Supervisor, Clint Miller, has stated that the installation of the posts will interfere with the housing of the road department equipment and possibly create a hazard pulling the equipment in and out.

Committeeman Jamison, Township Department Head, over Road Department said he understands the concerns of Mr. Miller and that he too feels that there could be a hazardous condition with the installation of the posts. He recommends that road garage be eliminated at this time, possibly panels could be put on the ground at a later date.

Mayor Sutton asked for a motion to continue the project and recommended that a resolution be added to the agenda.

Committeeman Jamison seconded the motion.

RESOLUTION 2016-62

Authorizing the Installation of Solar Panels on Municipal Properties  
Of the Following Facilities, Haleyville Ball Field Community Center  
And Senior Center

WHEREAS, Commercial Township has a contract with Cambria Solar Construction for the installation of solar panels on municipal properties with the following facilities;

Commercial Township Road Garage

Haleyville Community Center Baseball Fields

Commercial Township Senior Center and

a possible Phase II Laurel Lake Inspira Community Center

WHEREAS, it has been determined that the Commercial Township Road Garage's Roof is not sturdy enough to hold solar panels without being reinforced with posts which would interfere in the housing of the road equipment and therefore will be eliminated from the project at this time; therefore

BE IT RESOLVED by the Township Committee of the Township of Commercial that Cambria Solar Construction had been authorized to continue the solar panel project with the following facilities:

Haleyville Community Center Baseball Field

Commercial township Senior Center and

Possible Phase II Laurel Lake Inspira Community Center

Mayor Sutton asked for a motion regarding the stated resolutions.

Committeeman Jamison made a motion to adopt Resolutions 2016-51 through Resolutions 2016-62.

Mayor Sutton seconded the motion and a unanimous roll call vote taken.

Mayor Sutton asked if there were any reports of officials.

Committeeman Jamison said the Baseball Association is going to have an Affair on April 23<sup>rd</sup> and that Larry Milbourne will be there along with some of our South Jersey Politicians and that it should be a nice affair with refreshments, and events.

Mayor Sutton said he attended Empowerment Zone meeting and Cumberland County Improvement Authority and there are a lot of consideration regarding the county landfill and electrical, computer generated collections of E equipment disposal. He said he would discuss the issue with Fletcher and Clint.

Mrs. Larae Smith said the recreation committee held a meeting and they are trying to setup to meet once a month or on a regular basis and at their last meeting they decided that an affair was going to be held at the Skate Board Park on May 18<sup>th</sup> with refreshments, demonstration from the people that installed the equipment and would the township print some flyers for the recreation committee.

Committeeman Jamison said that the committee is always willing to help out and if Mrs. Smith would forward a copy of the flyer to the clerk's office we will print as many as you need.

Mrs. Smith said we tried to hold this affair in the fall, but cold weather moved in and we just didn't get around to it, so hopefully with the new schedule for meetings things will move along this year.

Mayor Sutton asked for additional comments and being none asked Committeeman Jamison for a motion to close the public portion and it was so moved.

Mayor asked for additional business and being none made a motion to adjourn the meeting and Committeeman Jamison seconded.

---

Hannah E. Nichols, Township Clerk