

Minutes of Agenda meeting of the Township Committee of the Township of Commercial held on Monday, October 15, 2018 at 6:00 P.M., at the Township Hall, 1768 Main Street, Port Norris, NJ

Those present:

Ronald L. Sutton, Sr.	Mayor
Fletcher Jamison	Committeeman
Mike Vizzard	Committeeman
Thomas Seeley	Solicitor
Edward Dennis	Engineer
Hannah E. Nichols	Township Clerk
Heather Sparks	Deputy Clerk

Mayor Sutton called the meeting to order with the announcement that the meeting had been advertised, that it is being electronically recorded and being held in full compliance of the Open Public Meeting Act. Mayor stated this is our workshop meeting.

Mayor Sutton called upon Edward Dennis, Engineer, for his report on various projects.

Mr. Dennis stated that in November they will be going out for RFP's for solar installation and that he will need resolution authorizing Remington and Vernick Engineer's to prepare Survey and NJDEP Permit Application for Replacement of Drainage Pipe in the amount of \$4,600.

Mayor asked what was status on Brown Street Project.

Mr. Dennis said possibly in November.

Mayor Sutton stated that township has received a letter from Teresa Killion, Executrix of Claire P. Longeway Estate who is trying to close out the estate and has offered Commercial Township Block 31, Lots 3576,3577, 40X100 Opal Road, Laurel Lake. She has included all necessary documentation, deed, death certificate, copy of Will and a check in the amount of \$600 for legal fees in accepting donations.

Governing Body discussed the issue and has instructed solicitor to order a title search and prepare deed, if everything is in order. They stated to remove item from the regular meeting agenda.

Mayor said committee has received letter from Sharon Porter, Secretary to Commercial Township PTA organization requesting donation for their "Saturday With Santa" Program where they have 400 to 500 children and parents in attendance.

Committee felt a very worthwhile cause and will donate \$500 toward the PTA's expenses from recreation line item. Committee said to remove item from regular meeting agenda.

Mayor said we received letter from Cumberland County Purchasing, they solicit bids for various municipal essentials and Commercial Township will renew their current contract for rock salt with Chemical Equipment Labs of DE and consideration of electrical repairs with G.M. White.

Committee said road supervisor recommended renewing rock salt contract and that we have used GM White in past years for electrical services and possibly we could contract with them. It depends on whether or not vendors offer their products to municipalities. Or whether or not there could be a conflict of interest. Mayor said put on the agenda for regular meeting.

Mayor said we have received a letter from our Tax Collector, Leslie Kraus, with concerns with delinquent taxpayers of substantial amounts that will definitely have an impact on our collection rate.

Committee discussed the issue and asked solicitor to contact Mrs. Kraus for additional information as to individual/company having problem and requesting that they meet with the committee as to what has created these concerns and if they could attend the regular meeting with the committee.

Mayor said we have a memo from Chief Financial Officer, Pamela Humphries, regarding RFP's for third party electric. Transparent Energy recommends contract be awarded to Hudson Energy for 36 month with possible savings between 500 to 1,000.

Committee discussed Transparency's recommendation and asked Committeeman Vizzard if he would review the RFP and see if it would be beneficial to the township and to remove item from agenda until review is finalized.

Mayor Sutton said we have Ordinance 2018-593 on regular meeting agenda for second reading and public hearing.

AN ORDINANCE OF THE TOWNSHIP PROVIDING FOR THE USE OF FUNDS FOR LAUREL LAKE DRAINAGE IMPROVEMENS PHASE III AVAILABLE IN THE CAPITAL IMPROVEMENT FUND OF \$19,000

Mayor Sutton said we have resolutions for regular meeting:

Resolution: Tax Collector Authorization For Electronic Tax Sale To DCA

Resolution: Authorization For Tax Collector To Refund Credits Or Cancel Any Taxes Over \$10.00 Pursuant To NJSA: 40:5-17.3

Resolution: Authorization To Renew Current Contract With Chemical Labs of DE Inc., For Rock Salt Through Cumberland County Cooperative Purchasing System 181-CCCCPS

Resolution: Authorizing Remington/Vernick Engineers to Prepare Survey and NJDEP Permit Application For Replacement Of Drainage Pipe

Resolution: An Executive Session

Resolution: Accepting Donation of Block 31, Lots 8576, 8577

Mayor asked for comments from the officials.

Mayor Sutton said he is pleased with the way the veterans memorial park is going and that the first brick orders has come in.

Committeeman Vizzard said that he attended the Community Wide Yard Sale on Saturday and that he was very happy with the turnout, thought it was a success. He said Cindy needed to be commended for the work that she does.

Committeeman Jamison said that he thought that the land sale went well. We didn't have a huge turnover but we were able to get twenty some properties back on the tax rolls and sold few houses.

Mayor Sutton asked for additional comments and being none asked for motion to adjourn.

Hannah E. Nichols, Township Clerk