

Minutes of the Regular Meeting of the Township Committee of the Township of Commercial held on Thursday, October 18, 2018 at 6:00 P.M., at the Township Hall, 1768 Main Street, Port Norris, NJ

Those present:

Ronald L. Sutton, Sr.	Mayor
Fletcher Jamison	Committeeman
Mike Vizzard	Committeeman
Thomas Seeley	Solicitor
Edward Dennis	Engineer
Hannah E. Nichols	Township Clerk
Heather Sparks	Deputy Clerk
Clint Miller	Road Supervisor

Mayor Sutton called the meeting to order with the announcement that the meeting had been advertised, that it is being electronically recorded and being held in full compliance of the Open Public Meeting Act.

Mayor Sutton asked everyone to stand for the Flag Salute and Lord's Prayer.

Mayor Sutton said we have consideration of previous meeting minutes that were held:

Minutes of Agenda Meeting September 17, 2018
Minutes of Regular Meeting September 20, 2018
Minutes of Executive Session To Discuss Litigation September 20, 2018

Mayor asked for motion and Committeeman Jamison made motion to approve minutes and Committeeman Vizzard seconded.

Mayor Sutton said we have consideration of Bill List for the month of October 2018 as prepared by Chief Financial Officer, Pamela Humphries.

Mayor Sutton asked for motion in consideration of October Bill List and Committeeman Vizzard made motion to approve and Committeeman Jamison seconded the motion.

Mayor Sutton said the following items were approved at the agenda meeting on October 15th.

1. Committee approved the acceptance of Block 31, Lots 3576, 3577, 40X100 Opal Road Laurel Lake from the Estate of Claire P. Longeway. Executrix provided all necessary documentation for this transaction. Committee ordered title search.
2. Committee approved \$500 donation to the Commercial Township PTA for their "Saturday With Santa" Program which is held on Saturday December 1st, 11:00 a.m. to 2:00 p.m.
3. Committee approved Resolution for regular meeting to renew contract with Chemical Equipment Labs of DE, Inc., for Rock Salt. This contract was result of Cumberland County Cooperative Purchasing System.

Mayor Sutton said we have ordinance for second reading and public hearing for additional funding for the Laurel Lake Drainage Project and asked for motion to open meeting to the public and Committeeman Jamison made motion and Committeeman Vizzard seconded.

ORDINANCE 2018-593

AN ORDINANCE OF THE TOWNSHIP OF COMMERCIAL PROVIDING FOR THE USE OF FUNDS FOR LAUREL LAKE DRAINAGE IMPROVEMENTS PHASE III AVAILABLE IN THE CAPITAL IMPROVEMENT FUND \$19,000

Mayor stated with no comments being made could he have a motion and second to close the public portion and to adopt the ordinance. Committeeman Vizzard made motion to close public portion and to adopt ordinance and Committeeman Jamison seconded.

Mayor Sutton said we have several resolutions and same will be read by title only.

RESOLUTION 2018-95
Authorize Electronic Tax Sale

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sale pursuant to rules and regulations to be promulgated by the Director of the Division of Government Services; and

WHEREAS, the Director of the Division of Local Government Services has approved NJ Tax Lien Investors/ Real Auction.com to conduct electronic tax sales; and

WHEREAS, an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process; and

WHEREAS, the Township of Commercial wishes to participate in an electronic tax sale.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Commercial, New Jersey, that the Tax Collector is hereby authorized to participate in an electronic tax sale and submit the same to the Director of the Division of Local Government Services if necessary.

RESOLUTION 2018-96
Authorizing Tax Collector To Refund Credits Or Cancel Any Taxes
Over \$10.00 Pursuant To NJSA 40:5-17.1

WHEREAS, New Jersey State Statute 40.5-17.1 permits the governing body of a municipality to authorize a municipal employee chosen by them to process, without further action on part of the governing body, any property tax refund or the cancellation of the property tax refund or delinquency of less than \$10.00.

WHEREAS, the Tax Collector deemed the tax amounts uncollectable or credit from overpayments have occurred. The tax amounts exceed \$10.00 and will need approval by the Township Committee before cancelling or refunding, and

NOW, THEREFORE BE IT FURTHER RESOLVED, by the Township Committee of the Township of Commercial, County of Cumberland, State of New Jersey that the Tax Collector is hereby authorized to refund or cancel the below taxes that exceed \$10.00.

Block	Lot	Name	Amount	Year	Reason
176	5	NJ Dept. Env. Prot.	\$131.24	2018-2019	Exempt
125	9259	Twp of Commercial	\$130.75	2018	Exempt

RESOLUTION 2018-97

**Accepting Donation Of Block 31, Lots 8576, 8577
40X100, 343 Opal Road, Laurel Lake, New Jersey**

BE IT RESOLVED, by the Township Committee of the Township of Commercial that committee will accept the donation of Block 31, Lots 8576, 8577, 343 Opal Road, Laurel Lake, New Jersey; and

BE IT RESOLVED, that property was owned by Claire P. Longeway, 3518 Wessex Lane, Philadelphia, Pennsylvania 19114 who has passed away and executrix is clearing up estate; and

BE IT RESOLVED, that \$600 has been paid to Commercial Township to cover cost of legal fees in accepting the property which are: A Municipal Title Search, preparation of Deed to transfer, recording of deed at county level and all postage fees regarding this matter.

RESOLUTION 2018-98

Renewing Contract For Rock Salt With Chemical Equipment Labs. Of De, Inc.

BE IT RESOLVED, that the Township Committee of the Township of Commercial hereby authorizes the renewal of contract with Chemical Equipment Labs, of DE, 3920 A Providence Road, Newtown Square, PA 19073, for Rock Salt as a member of the Cumberland County Cooperative Purchasing System, Identifier #181-CCCCPS.

White Pinkish or light greyish tint only	0-1,000 tons	\$53.39 per ton
White Pinkish, light grey or beige	0-1,000 tons	\$51.99 per ton

RESOLUTION 2018-99

**Authorizing Remington & Vernick Engineers To Prepare
Engineering Services For Replacement Of Drainage Pipe
Block 256, Lot 27**

BE IT RESOLVED by the Township Committee of the Township of Commercial that Remington & Vernick Engineers are hereby approved to prepare Field Survey, preparation and submission of permit documentations and coordination with NJDEP to obtain approval for the Replacement of Drainage Pipe on Block 256, Lot 27, location High Street, Port Norris, NJ in an amount not to exceed \$4,600.00.

BE IT FURTHER RESOLVED that \$1,000 will be provided for the cost of NJDEP permit fees for said project; and

BE IT FURTHER RESOLVED that funds were certified by chief financial officer from 8-01-44-904-000 Reserve for Building & Grounds in total amount of \$5,600

RESOLUTION 2018-100
Executive Session

BE IT RESOLVED by the Township Committee of the Township of Commercial that an executive session will be held immediately following the regular meeting to discuss personnel, contractual services and possible litigation.

Mayor Sutton asked for consideration from the committee on the foregoing resolutions and Committeeman Vizzard made motion to approve and Committeeman Jamison seconded the motion with a unanimous roll call vote.

Mayor Sutton said Halloween will be observed on Wednesday, October 31, 2018 from 4:00 to 7:00 P.M.

Committeeman Vizzard said he was declining to provide electrical installation and electrical repairs to Commercial Township.

Mayor Sutton said the first 100 bricks will be installed shortly at the Veterans Memorial Park Site.

Mayor asked for motion to open meeting to public and Committeeman Jamison made motion and Committeeman Vizzard seconded.

Mr. George Garrison, resident of Commercial Township, made comment that he didn't think that non-veterans bricks should be allowed to be installed in the park, such as the one for Paulie Chamberlain, he has a park named after him and who purchased his brick.

Mr. Clint Miller, Public Works Supervisor and member of the Veterans Memorial Park Committee said that he purchased the brick but Paulie's brick is honoring the veterans and if Paulie had been capable he would have served in the military. Mr. Miller said all of the veteran's bricks will be placed in the walk together and others that have purchased bricks to honor the veterans, not one individual will be placed elsewhere.

Mr. Joe Claudi, Chairman of the Veterans Memorial Park Committee gave a report on the progress of the park, the layout, the wall, flag poles, flags honoring all branches of the military and the number of individuals that have volunteered their time and services.

Mr. Dick Smith, member of the Veterans Memorial Park Committee said that he feels the committee has done an outstanding job and that the park will definitely be something that the township can be proud of. He said many bricks have been purchased by residents just to honor all of those who have served, not an individual and we welcome them. Mr. Smith said he wants to commend all of the members of the Environmental Commission and the Port Norris Historical Society, these members have done a great job in serving Commercial Township.

Mayor Sutton asked for additional comments and being none asked for motion to close public portion and go into executive session.

Committeeman Vizzard made motion to close public portion and to go into executive session. Committeeman Jamison seconded the motion.

Mayor Sutton told public that they could wait in the foyer and that they would be recalled when meeting concluded.

Mayor Sutton asked for motion to reconvene the regular meeting and Committeeman Jamison made motion and Committeeman Vizzard seconded.

Solicitor Thomas Seeley, said the committee had a meeting with one of our largest property owners with a huge tax assessment and if taxes not paid could have a huge impact on our collection rate and a tax burden on our residents. He said in their discussion with the owner that he stated a death in the family caused some legal issues but that he is working very diligently in trying to resolve the matter and believes that he can, he has hired a financial advisor. Committee asked if there was anything that they could do to help that would be within limits of municipal allowances.

Mayor Sutton asked for additional comments and being none asked for motion to adjourn the meeting. Motion request was moved, meeting adjourned.

Hannah E. Nichols, Township Clerk