

Minutes of the Agenda meeting of the Township Committee of the Township of Commercial held on Tuesday, January 17, 2017 at 6:00 P.M., at the Township Hall, 1768 Main Street, Port Norris, NJ

Those in attendance:

Ronald L. Sutton, Sr.,	Mayor
Fletcher Jamison	Committeeman
Mike Vizzard	Committeeman
Thomas Seeley	Solicitor
Hannah E. Nichols	Township Clerk
Edward Dennis	Engineer
Clint Miller	Public Works Supervisor
Heather Sparks	Deputy Clerk

Mayor Sutton presided and called the meeting to order with the announcement that the meeting had been advertised, it was being electronically recorded and being held in full compliance of the Open Public Meeting Act.

Mayor Sutton said we do not have any officials present and called on Township Engineer, Edward Dennis for his report.

Mr. Dennis said the important item at this time is the municipal road aid grant applications. He suggested that township go after Laurel Lake Drainage Project Phase III. He said applications have to be filed by February 2nd, decisions will probably not be made until September and this doesn't give us much time before winter sets in but one good thing about a drainage project, piping can be done in the winter months and we would be able to move forward on this project. He said we can file two applications, priority one and priority two, and Clint has suggested besides the Drainage Project that we file for Whittier Drive or Magnolia as priority two.

Mayor Sutton said he wanted to remind Mr. Dennis that we want to include portion of Lakeshore Drive this year and can we included that in the grant.

Mr. Dennis said they could ad it in but that will take away from the money needed to do the drainage. He said but we could always take that out or possibly it could be done with township funds, this would be a good year for township to do some paving, possibly Lakeshore, or Berry Avenue. Mr. Dennis said there is another grant applications we could file for and that is discretionary funds. You can file for those funds anytime.

Mayor Sutton said let's file for Lakeshore under discretionary funds.

Mr. Steve Fleetwood, Manager of Bivalve Packing, told the committee that he wanted them to know how much he appreciated what they have done with Berry/Miller Avenue in raising the road. He said it has helped with the flooding of the area, he also said he hopes it is the committee's intentions to finish the road. He said he has purchased the Riggins' property and hopes to start an aquiculture business on the property. Mr. Fleetwood said the cell phone service in Bivalve and Shellpile is a joke and the landlines of Verizon's aren't any better so he is happy to hear the committee is trying to make these companies improve their services, he said this would be a big help.

Mr. Dennis said he doesn't have the elevation numbers right now but when his guys were down there surveying, they figured they would have another 600 feet to raise the rest of that road.

Mr. Fleetwood said he was talking with the surveying team and what they were proposing really looked great. He said getting the rest of the road built up will be a great help to us.

Mr. Barney Hollinger said it is important for the committee to continue to improve the road in Shellpile because there will be a lot of truck traffic and vehicles coming in and out each day. He said he would like to see the committee put some money in the budget just to do bad spots like the ones in front of the marine police barracks down on Miller as you turn off of Miller onto Ogden, that's really bad, it's about 75 feet but it needs fixing. He said there's another spot further down where Miller and High Street meet. Mr. Hollinger said he attended a meeting at the Salem Nuclear Plant, the Delaware River Estuary Plan, he said they are involved with humanity for habitat project. Mr. Hollinger said while he was in Salem he spoke with Ken Straight on the rebuilding of the boardwalks that were demolished during storm Sandy down to the river and Mr. Straight said Army Corp of Engineers were holding them up but he believes they will start construction this spring on the Germantown Avenue boardwalk, he said they're not in any hurry to do Strawberry Avenue boardwalk and the tower at this time.

Mayor Sutton thanked Barney and said Barney is our Riverfront Consultant and we certainly appreciate his attending all these meetings and we have a resolution on the agenda this evening reappointing him as Riverfront Consultant.

Mr. Dennis said the Haleyville Street Light Project is moving along, they have the conduits installed and the lights poles should be installed sometime the first week of February. He said Phase III Raymond Drive will be done in the Spring, hopefully we'll be wrapping up our Bivalve Station Project I've been going back and forth with the DEP and the state OEM trying to get the project out to bid. Mr. Dennis said under general projects we have put the tele-communication poles off until a later date.

Mayor Sutton thanked Mr. Dennis and said we have the following correspondence for consideration for the regular meeting January 19th.

1. Letter from the Commercial Township Environmental Commission they want to apply for a grant to buy Milkweed Plants that will survive very well in our area, to provide food source for Monarch Butterflies whose numbers are dwelling.
Decision: Committee didn't have a problem with the commission applying for Grant funding. Approval regular meeting.
2. Letter from Cindy Reynolds she wants to purchase 40X100 township owned lot, Block 122, Lot 9390,9391. She has bid \$200.
Decision: Committee approved, land sale will be placed on March 16th regular meeting in order to meet all advertisements and certified notifications to adjoining owners.
3. Attendance clerk has given committee names of three individual employees who have vacation/personal days from 2016 they would like to carry over.
Decision: Committee said for clerk to prepare resolution with names and number Of days for regular meeting.
4. Letter from Laurel Lake Triathlon requesting permission to hold their 2nd Annual Event, July 29, 2017.
Decision: Committee said prepare resolution for regular meeting approving their Request. Application complete, they need certificate of liability insurance for County of Cumberland, they submitted one for Commercial Township.
5. Letter from the Laurel Lake Property Owners Association. They want to donate Block 63, Lot 2, 120X180, fronts on Battle Lane, Township owns 17.73 acres around Property. Association wants to donate small portion of Mistle Road that was missed when all roads were turned over to Commercial Township.
Decision: Committee approved land donation, LLPOA will pay \$600.00 toward Legal fees such as title search, deed preparation etc., and will accept portion of Mistle Road.

6. Ordinance: Second Reading and Public Hearing Salary Scale Ordinance.
7. Ordinance: Introduction of Cap Index Ordinance .

Mayor Sutton said the following resolutions will be placed on the agenda of the regular township meeting of January 19th.

1. Authorizing Acting Construction Official Gordon Gross In Absence of David Dean
2. Authorizing Township Solicitor To Proceed With In Rem Foreclosure
3. 2016 Budget Transfers As Requested By Chief Financial Officer To Avoid Over-expenditures.
4. Authorizing Environmental Commission To Apply For Grant To Purchas Milkweed Plants
5. Land Sale Block 122, Lot 9390, 9391, Bid \$200.
6. Approving Employee Carry Overs of 2016
7. Approving 2nd Laurel Lake Triathlon, July 29, 2017

Mayor Sutton said Public Works Supervisor, Clint Miller, has some items he needs to discuss with the committee.

Mr. Miller stated that the septic system at the state police barracks needs to be replaced. He knows that it's a large added expense but this past year there have been some problems, he said he has spoken with Fralinger Engineers an asked for a proposal for a replacement design and they said the cost would be between \$2,000 and \$3,500. Decision committee told Mr. Miller to get the design and then get quotes or bids whichever is required once he has an idea of the total cost. Also he is to check with chief financial officer to see what monies will be available.

Mr. Miller said township awarded a cleaning contract to Best Building Maintenance Corp. of Teaneck, NJ on January 4th, 2017 and they were trying to get a crew together to clean our three municipal buildings. Best Building hired a local individual that did not work out and could not fulfill the contract, committee said they would have to rescind their contract.

Decision: Committee authorized Mr. Miller to contact them, make sure they cannot fulfill the contract that was awarded to them. If they cannot, tell them we will rescind the contract at our next meeting.

Mayor Sutton said we received four proposals for cleaning services, who would be the next lowest bidder.

Mr. Miller said Day Care Cleaning Services, Inc., 1909 Fairfax Avenue,. Cherry Hill, NJ their bid was \$38,700 for three year contract.

Mayor Sutton said contact Day Care see if they are interested. Mayor said he would like to setup a meeting with Pam Humphries, Chief Financial Officer, to see what monies were left in 2016 budget and where we stand on our 2017.

Clerk informed committee that Pam is working with the auditor's at this time and probably will meet with the committee first or second week of February.

Committeeman Jamison said he would hope committee could set meeting up later in day because he doesn't get home until after 3:30.

Mayor Sutton asked for additional reports and being none asked for motion to open meeting to public. A motion was made and seconded.

Mr. Warren Wiederhold, 102 Olive Road, Laurel Lake, wants to know what is going on with a property in his area, suspected of someone dumping oil on it.

Mr. Seeley said you shouldn't say that unless you know for fact, let's be fair.

Mrs. Wiederhold said she has a letter from the health department regarding the property but she didn't have it with her.

Mr. Seeley asked if she would see that Township Clerk, Hannah Nichols, got a copy of the letter. Mr. Seeley said we just want to make sure we are not creating a false record because everything is being recorded.

Mr. Weiderhold said someone was going to fix the property but the well failed. He said he was interested possibly to build a garage.

Mr. Seeley said can you please let us investigate that and just leave it at that.

Mayor Sutton said for Thursday's regular meeting we need to approve for Hoover Garrison to go there and put a pump on the well and see exactly what the situation is.

Mayor Sutton asked for additional comments and being none asked for motion to close to the public.

Committeeman Jamison made motion to close public portion and to adjourn the meeting.

Committeeman Vizzard seconded. Meeting adjourned.

Hannah E. Nichols, Township Clerk