

Minutes of the Regular Meeting of the Township Committee of the Township of Commercial, held on September 21, 2017 at 6:00 P.M., at the Township Hall, 1768 Main Street, Port Norris, NJ

Those present:

Ronald L. Sutton, Sr.	Mayor
Fletcher Jamison	Committeeman
Mike Vizzard	Committeeman
Thomas Seeley	Solicitor
Hannah E. Nichols	Township Clerk
Edward Dennis	Engineer
Clint Miller	Road Supervisor
Heather Sparks	Deputy Clerk

Mayor Sutton presided and called the meeting to order with the announcement that the meeting had been advertised, that it was being electronically recorded and being held in full compliance of the Open Public Meeting Act.

Mayor Sutton asked everyone to stand and join the committee in the Flag Salute and Lord's Prayer.

Mayor Sutton said Lt. Horsey is present this evening for the monthly report of the New Jersey State Police.

Lt. Horsey said during the month of August 2017, they had 124 motor vehicle stops, 3 motor vehicle accidents, 96 property checks and 1 burglary, which was a home that was unoccupied. He said he wants to remind everyone that they need to lock their garages, sheds, homes, cars etc., and to take anything of value from the yard and lock it up.

Mayor asked if anyone had questions for the Lieutenant.

Mr. Judson Moore inquired if the Bike Patrol was out there doing any patrolling.

Lt. Horsey said they have not been out there this year.

Mayor Sutton asked if anyone else had questions for the Lieutenant and with none, he thanked Lt. Horsey and said we have Mr. Clint Miller and Ms. Nicole Giacalone to discuss new convenience center regulations for 2018.

Mayor stated that we have Nicole Giacalone, Senior Environmental Health Specialist Cumberland County Health Department here this evening to explain what the new procedures are going to be next year at the convenience center.

Mr. Clint Miller, Public Works Supervisor and Ms Giacalone addressed the committee in the fact that no commercial vehicles would be allowed into the landfill, not even if people are only bringing in their own household bulk items, they would have to take everything to the Cumberland County Improvement Authority. Pickup trucks that have commercial license plates are not allowed, and they too cannot bring in their own bulk items. Trucks with business names on them are not allowed. People will have to come to the township hall with their driver's license and registration and we will take pictures of them, they will be given a tag that they will hang on their mirror when entering the convenience center, they will be given a number which will be their tag number and the two will have to match.

Many people are not going to like the new DEP and county health department rules and regulations but if the township does not abide by the rules it will be fined heavily, \$5,000 per violation. Lawrence Township just got fined for a very similar incident, pickup truck with name

bringing in own trash, it doesn't matter, he has to take his trash to the Cumberland County Improvement Authority and pay tipping fees.

Committee questioned the motives, that the residents are not going to be very happy, especially the seniors and individuals that do not have a pickup truck and rely on their neighbors, friends, etc., people that do not charge them for taking their bulk items. Some of these residents won't even be able to afford to hire someone to take their bulk items to the CCIA, plus pay tipping fees. Result, will be couches, chairs bulk items piled up in yards or thrown in the woods. This is not a good program for many of our township residents.

Committeeman Vizzard said he falls under the category, he has his name on his truck and he won't be able to take his own items to our Convenience Center.

Mr. Miller said he just wanted to remind the committee of the fine the township will get, \$5000 is a lot of money and it is \$5000 for each violation.

Mayor thanked Mr. Miller and Ms. Giacalone for their report.

Mayor said next item on the agenda is the minutes of previous meetings prepared by Clerk Hannah Nichols and the Bill List for September 2017 prepared by Pam Humphries, Chief Financial Officer.

Minutes of Regular Meeting August 17, 2017  
Minutes of Special Meeting August 23, 2017

Committeeman Vizzard made motion to approve and Committeeman Jamison seconded with unanimous roll call vote.

Bill List for September 2017

Committeeman Jamison made motion to approve and Committeeman Vizzard seconded with a unanimous roll call vote.

Mayor said committee has received a letter from Bob Watson offering \$3,000 for Block 117, Lots 9807, known as 411 Opal Road, 120X100.

Mayor said township sold this property at May 20<sup>th</sup> landsale but there was an infringement on property by building being few inches from property line, buyer backed out. He said he thinks committee should accept Mr. Watson's offer and in order to meet the state requirements, I make a motion that we have a landsale for this property at our regular November 16<sup>th</sup> meeting. Motion was seconded, vote unanimous.

Mayor said we have a letter from the Attorney Generals Office regarding a new program called "Safe Care Cam Program", this allows individuals that have dependents in institutions and nursing homes to monitor the care they are receiving. Mayor said there are flyers on the counters of each office and there's a number interested parties can call.

Mayor Sutton said we have bids on two township owned properties.

Mr. Seeley said township has received a bid of \$200 for Block 60, Lot 606, property was on the May 20<sup>th</sup> landsale list, adjoining owners notified certified, return receipt, advertised two times, September 8<sup>th</sup> and 15<sup>th</sup>. Mr. Seeley asked for additional bidders and being none asked the decision of the committee.

A motion was made and seconded to sell Block 60, Lot 606 to Sheppard Kilby with a unanimous roll call vote.

Mr. Seeley said township received a bid of \$200 for Block 60, Lot 611, on May 20<sup>th</sup> landsale list, adjoining owners notified certified, return receipt, advertised two times, September 8<sup>th</sup> and 15<sup>th</sup>. Mr. Seeley asked for additional bidders and being none asked the decidison of the committer.

A motion was made and seconded to sell Block 60, Lot 611 to Sheppard Kilby with a unanimous roll call vote.

Mayor said we have an introduction of Ordinance 2017-582.

ORDINANCE 2017-582

AN ORDINANCE OF THE TOWNSHIP OF COMMERCIAL, COUNTY OF CUMBERLAND, NEW JERSEY, AMENDING ORDINANCE 2017-581, FINALLY ADOPTED ON AUGUST 17, 2017 TO AMEND SECTION 1 TO READ "VARIOUS REPAIRS TO BUILDING AND GROUNDS" APPROPRIATING \$15,400 AVAILABLE IN THE CAPITAL FUND RESERVE FOR BUILDINGS AND GROUNDS

BE IT ORDAINED, by the Township Committee of the Township of Commercial, County of Cumberland, New Jersey, as follows:

Section 1. The funding for various repairs to buildings and grounds.

Section 2. The amount of \$15,400 is hereby appropriated from the Capital Fund Reserve for Buildings and Grounds.

Section 3. This Ordinance shall take effect upon publication of notice of final adoption as provided by law; and

BE IT FURTHER RESOLVED, by the Township Committee of the Township of Commercial.

A motion was made and seconded to adopt ordinance on first reading with a unanimous roll call vote.

Mayor said we have Ordinance 2017-583 for introduction.

COMMERCIAL TOWNSHIP  
BOND ORDINANCE 2017-583

BOND ORDINANCE PROVIDING FOR THE FUNDING OF AN EMERGENCY APPROPRIATION FOR ROAD AND DRAINAGE REPAIRS IN AND BY THE TOWNSHIP OF COMMERCIAL, IN THE COUNTY OF CUMERLAND, NEW JERSEY, APPROPRIATING \$300,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$285,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF COMMERCIAL, IN THE COUNTY OF CUMBERLAND, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement described in Section 3(a) of this bond ordinance is hereby authorized to be undertaken by the Township of Commercial, in the County of Cumberland, New Jersey (the "Township") as a general improvement. For the improvement or purpose described in Section 3(a), there is hereby appropriated the sum of \$300,000, including the sum of \$15,000 as the down payment required by the Local Bond Law. The down payment is now available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets. The improvement described in Section 3(a) of this bond ordinance shall be provided for through the issuance of bonds and/or bond anticipation notes rather than as a deferred charge in the budget of the next succeeding year.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the down payment, negotiable bonds are hereby authorized to be issued in the principal amount of \$285,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for the financing of which the bonds are to be issued is to fund an emergency appropriation for road and drainage repairs on Lake Shore Drive and Berry Avenue previously provided for in Resolution #2017-100, adopted on August 23, 2017, including all work and materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond

ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3(a) of this bond ordinance is not a current expense. It is an improvement or purpose that the Township may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of the improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 10 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local

Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$285,000, and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$60,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purpose or improvement.

Section 7. The Township hereby declares the intent of the Township to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3(a) of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Mayor Sutton asked for a motion and Committeeman Vizzard made motion to adopt and Committeeman Jamison seconded with a unanimous roll call vote.

Mayor Sutton said we have several resolutions which will be read by title only.

#### RESOLUTION 2017-102

Authorizing The Submission Of An Application For Grant Funding And The Execution Of A Grant Contract With The New Jersey Department of Transportation Under the Fiscal Year 2018 Municipal Aid Program For the Port Norris Drainage Improvements Phase I (Priority 1)

WHEREAS, there is a need for roadway and drainage improvements in Port Norris within the Township of Commercial; and

WHEREAS, funds for roadway and drainage improvements are available to the Township of Commercial under the New Jersey Department of Transportation Municipal Aid Program; and

WHEREAS, an application must be filed with the New Jersey Department of Transportation in order to be considered for said funding.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Committee of the Township of Commercial formally approve the grant application for the above stated project.

BE IT FURTHER RESOLVED, that the firm of Remington, Vernick & Walberg Engineers is hereby authorized to submit an electronic grant application identified as MA-2018-Port Norris Drainage Improvements-00249 to the New Jersey Department of Transportation on behalf of the Township of Commercial.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Commercial and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

CERTIFIED as true copy of the Resolution adopted by the Mayor and Committee of the Township of Commercial on this 21<sup>st</sup> day of September, 2017.

#### RESOLUTION 2017-103

Authorizing The Submission Of An Application For Grant Funding And The Execution Of A Grant Contract With The New Jersey Department Of Transportation Under The Fiscal Year 2018 Municipal Aid Program For The Laurel Lake Drainage Improvements-Phase IV (Priority 2)

WHEREAS, there is a need for roadway and drainage improvements in Port Norris within the Township of Commercial; and

WHEREAS, funds for roadway and drainage improvements are available to the Township of Commercial under the New Jersey Department of Transportation Municipal Aid Program; and

WHEREAS, an application must be filed with the New Jersey Department of Transportation in order to be considered for said funding.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Committee of the Township of Commercial formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the firm of Remington, Vernick & Walberg Engineers is hereby authorized to submit an electronic grant application identified as MA-2018-Laurel Lake Drainage Improvements-00250 for the New Jersey Department of Transportation on behalf of the Township of Commercial.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Commercial and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

CERTIFIED as true copy of the Resolution adopted by the Mayor and Committee of the Township of Commercial on this 21<sup>st</sup> day of September, 2017.

#### RESOLUTION 2017-104

#### Mediation Meeting Findings

WHEREAS, the Township of Commercial and unnamed employees filed a lawsuit against Judson Moore to enforce a Memorandum of Understanding previously signed by the parties involved; and

WHEREAS, the township sought injunctive relief and a complaint to enforce said Memorandum of Understanding; and

WHEREAS, the parties were ordered by the court to participate in a mediation to attempt to resolve outstanding issues regarding this complaint; and

WHEREAS, the parties agreed that a mediation would be held at the Seeley Law Office located at 411 Fayette Street, Bridgeton, New Jersey on September 7, 2017 following submissions by both parties; and

WHEREAS, it was agreed upon between the parties that the Honorable, Judge Eugene J. McCaffrey, Jr. would act as the mediator on said date between the parties; and

WHEREAS, as a result of the mediation, an agreement was signed by all of the previous parties, which were involved in the original Memorandum of Understanding; and

WHEREAS, said agreement is now considered in full force and effect, which contains certain conditions; and

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Commercial, County of Cumberland and State of New Jersey hereby the agreement has been accepted and shall be considered an agreement signed by all the parties involved as a fairly negotiated agreement hereinafter;

BE IT FURTHER RESOLVED that a Stipulation of Dismissal was signed by the parties' counsel to dismiss the litigation in this matter.



RESOLUTION 2017-105  
Tax Collector's Uncollectible Taxes

WHEREAS, N.J.S.A. 54:4-991.1 requires the Tax Collector to report any property taxes she believes are uncollectible; and

WHEREAS, the Tax Assessor, reported an erroneous assessment has been placed upon property known as Block 214, Lot 4, assessed to Jeffrey and Clair Moore incorrectly in the amount of \$16,300.00 for the tax year 2017; and

WHEREAS, the tax assessor reports the correct assessment for 2017 is \$400.00; and

WHEREAS, the governing body has 60 days to relieve the tax collector of the obligation to collect such tax;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Commercial,

1. That the governing body acknowledges the Tax Collector's report of uncollectible.
2. That the Tax Collector is hereby authorized to cancel the 2017 tax in the amount of \$391.46 and the 2018 preliminary tax in the amount of \$195.73 due to the erroneous assessment.

RESOLUTION 2017-106  
Tax Collector's Uncollectible Taxes

WHEREAS, N.J.S.A. 54:4-9-91.1 requires the Tax Collector to report any property taxes she believes are uncollectible; and

WHEREAS, the Tax Assessor, reported an erroneous assessment has been placed upon property known as Block 201, Lot 7 QFarm, assessed to Jeffrey and Clair Moore, incorrectly in the amount of \$3,000.00 for the tax year 2017; and

WHEREAS, the Tax Assessor reports the correct assessment for 2017 is \$800.00; and

WHEREAS, the governing body has 60 days to relieve the tax collector of the obligation to collect such tax;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Commercial;

1. That the governing body acknowledges the Tax Collector's report of uncollectible.
2. That the Tax Collector is hereby authorized to cancel the 2017 tax in the amount of \$54.16 and the preliminary tax in the amount of \$27.08 due to the erroneous assessment.

RESOLUTION 2017-107  
Authorizing The Mayor To Appoint A Committee To Establish  
A Veterans Memorial Park In Commercial Township

WHEREAS, many men and woman have served in the United States Military of one branch or another during the past many wars; and

WHEREAS, the individuals that have served and some have given their lives, need to be recognized for protecting those of us that remained safe and secure at home; therefore

BE IT RESOLVED by the Township Committee of the Township of Commercial that the Mayor is authorized to appoint a committee to establish "A Veterans Memorial Park" in Commercial Township so that we can honor and pay tribute to those men and woman who fought so hard and gave up their families and lives so that we can go on and enjoy the freedom that we have become so accustomed to in these United States of America.

RESOLUTION 2017-108  
 Authorizing Remington/Vernick & Walberg Engineers To Prepare Design Specifications, Advertise and Solicit Bids For Laurel Lake Drainage Phase III

BE IT RESOLVED by the Township Committee of the Township of Commercial that Remington/Vernick & Walberg Engineers are hereby authorized to prepare design, specifications, advertise and solicit bids for the Laurel Lake Drainage Phase III Project in the amount of \$44,000.

RESOLUTION 2017-109  
 Pro-rated Assessments

WHEREAS, on May 20, 2017 a Land Sale was held by the Township of Commercial at which numerous parcels owned by the township were sold, and

WHEREAS, numerous sold parcels at the May 20<sup>th</sup> land sale were not reflecting a 15C exemption;

WHEREAS, with the 2017 billing still generating on the parcels, an added bill would create double billing and future billing errors; and

WHEREAS, it was determined by the Tax Assessor and Tax Collector that the simplest solution would be to establish pro-rated amounts from the deed date to the end of the year, December 31, 2017, then cancel the difference against those parcels. Said pro-rated tax balance would then be billed to the new owner due by November 1, 2017 as required by statute; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Commercial, that the township committee authorizes the below pro-rated assessments established by the Tax Assessor and authorizes the Tax Collector to bill the pro-rated amounts and cancel the difference as stated below.

Block	Lot	Year	No. Of Months	Pro-rated Assessment	Pro-rated Tax Amount Due	Difference To Cancel
17	4038	2017	6	\$5,150.00	\$129.57	\$67.00
18	3847	2017	6	\$5,150.00	\$129.57	\$67.00
44	8228	2017	6	\$1,500.00	\$ 37.74	\$19.51
58	519	2017	6	\$3,850.00	\$ 96.87	\$50.09
58	523	2017	6	\$5,150.00	\$129.57	\$67.00
60	616	2017	6	\$6,500.00	\$163.54	\$84.56
88	8715	2017	6	\$5,150.00	\$129.57	\$67.00
88	8725	2017	6	\$18,200.00	\$457.91	\$236.78
118	8079	2017	6	\$1,250.00	\$ 31.45	\$ 25.80
118	8081	2017	6	\$2,166.00	\$ 54.50	\$ 44.74
134	6977	2017	6	\$1,500.00	\$ 37.74	\$ 19.51
134	6979	2017	6	\$3,850.00	\$ 96.87	\$ 50.09
162	488	2017	6	\$2,500.00	\$ 62.90	\$ 32.52
162	490	2017	6	\$4,450.00	\$111.96	\$ 57.90
241	11	2017	6	\$38,400.00	\$945.41	\$489.60

RESOLUTION 2017-110  
List of Uncollectible Taxes

I, Leslie A. Draus, submit to you a list of taxes which in my opinion are uncollectible. The reason as to why the taxes are uncollectible is listed below and I request that the same be cancelled and that I am relieved of the collection thereof as required by P.L. 115(C 54:4-91.91. 91.2)

Block	Lot	Assessed Owner	Year(s)	Amount	Reason
22	4872	Twp.Commercial	2017/1 <sup>st</sup> half2018	\$408.49	Exempt
26	4245	Twp.Commercial	2017/1sthalf2018	\$ 94.99	Exempt
26	4247	Twp.Commercial	2017/1sthalf2018	\$326.15	Exempt
26	4252	Twp.Commercial	2017/1sthalf2018	\$ 94.99	Exempt
48	6137	Twp.Commercial	2016	\$ 36.16	Exempt
48	6139	Twp.Commercial	2016	\$ 60.27	Exempt
60	606	Twp.Commercial	2017/1sthalf2018	\$158.32	Exempt
60	611	Twp.Commercial	2017/1sthalf2018	\$329.31	Exempt
73	1337	Twp.Commercial	2017/1sthalf2018	\$207.58	Exempt
100	8745	Twp.Commercial	2017/1sthalf2018	\$924.62	Exempt
101	10972.02	Twp.Commercial	2017/1sthalf2018	\$281.83	Exempt
101	10976	Twp.Commercial	2017/1sthalf2018	\$481.31	Exempt
101	10977	Twp.Commercial	2017/1sthalf2018	\$193.16	Exempt
108	8384	Twp.Commercial	2017/1sthalf2018	\$243.81	Exempt
119	9632	Twp.Commercial	2017/1sthalf2018	\$ 94.99	Exempt
139	7927	Twp.Commercial	2017/1sthalf2018	\$243.83	Exempt
139	7931	Twp.Commercial	2017/1sthalf2018	\$ 94.99	Exempt

Mayor Sutton asked for motion on the resolutions.

Committeeman Vizzard made motion to approve Resolutions 2017-102 thru 2017-110 and Committeeman Jamison seconded the motion with a unanimous roll call vote.

Mayor Sutton said Tower Point has contacted solicitor in regards to purchasing our lease on our tower in Laurel Lake. We discussed this at our agenda meeting and determined that we are not interested and that solicitor can inform Tower Point of our decision.

Committeeman Jamison made motion and Committeeman Vizzard seconded with a unanimous roll call vote.

Mayor asked for reports and being none asked for motion to open to public and motion was made and seconded.

Mr. George Garrison stated that he wanted to apologize to the committee in regards to his disapproval of township employees working on the McBride property on Highland Street, in Mauricetown. He stated that If Hannah and Clint had informed him properly he wouldn't have made that mistake.

Mayor Sutton thanked Mr. Garrison.

Mr. Edward Adams inquired as to how he could get a copy of the decision from the mediation meeting.

Mr. Seeley stated at this time it was not available.

Mr. Benjamin Moore addressed the committee and said that they were doing a great job, to keep up the good work. He said he did want to make comment that when Mr. Jud

Moore was in office that he had gone to tax assessor and removed his files and others in regards to veterans deductions and he had to pay back \$1,000 along with others. He said he has replaced his form. He said Mr. Moore told housing and zoning office to check his property for violations and that was all he had to say. Mr. Benjamin Moore told the committee to continue doing a good job.

Ms. Charlotte Eggbert told the committee that they were doing a good job.

Mayor Sutton asked for additional comments.

Mr. Judson Moore said not worth commenting on.

Mayor asked for additional comments and with none, asked for motion to close public portion and to adjourn the meeting.

Committeeman Jamison made motion and Committeeman Vizzard seconded with a unanimous roll call vote.

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Hannah E. Nichols, Township Clerk

P.O. Type: All  
 Range: First to Last  
 Format: Condensed  
 Include Non-Budgeted: Y

Open: N Paid: N Void: N  
 Rcvd: Y Held: N Aprv: N  
 Bid: Y State: Y Other: Y Exempt: Y

First Enc Date Range: First to 12/31/17

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
16-00438	06/13/16	44603	REMINGTON & VERNICK ENGINEERS RAYMOND DRIVE 111	Open	2,900.00	0.00	B
17-00263	04/17/17	44603	REMINGTON & VERNICK ENGINEERS TAX ASSESSOR TAX MAPS	Open	420.00	0.00	B
17-00265	04/17/17	44603	REMINGTON & VERNICK ENGINEERS TAX ASSESSOR TAX MAP REVISIONS	Open	207.00	0.00	B
17-00500	07/17/17	44603	REMINGTON & VERNICK ENGINEERS SUB-DIVISION BLK 244 LOT 7	Open	792.00	0.00	B
17-00571	08/14/17	44603	REMINGTON & VERNICK ENGINEERS LAUREL LAKE DRAINAGE PHASE III	Open	1,250.00	0.00	B
17-00657	09/18/17	44603	REMINGTON & VERNICK ENGINEERS ENGR.BERRY AVE.& LAKESHORE DR	Open	19,800.00	0.00	B
17-00688	10/02/17	07201	CUMB. CO. IMPROVEMENT AUTH. SLF FEES 9/11/17	Open	1,729.97	0.00	
17-00689	10/02/17	34209	NEW JERSEY CONFERENCE OF MAYOR NJCM 2018 DUES34209	Open	395.00	0.00	
17-00690	10/02/17	29415	LIVING WATERS FELLOWSHIP ROADSIDE CLEANUP - 9/23/17	Open	500.00	0.00	
17-00691	10/02/17	06305	CLINT MILLER PHONE REIMB 8/10/17-9/09/17	Open	45.65	0.00	
17-00692	10/02/17	01909	ATLANTIC CO. JOINT INS FUND 4TH QTR JOINT INS PAYMENT 2017	Open	15,965.00	0.00	
17-00693	10/02/17	55405	VISION SERVICE PLAN - CT VISION SERVICE PLAN 10/2017	Open	309.09	0.00	
17-00694	10/02/17	57220	WALMART COMMUNITY/RFCSELLC MATERIALS/SUPPLIES SR CTR/LIB	Open	86.34	0.00	
17-00695	10/02/17	06631	COMCAST POLICE ALARM 9/19/1-10/18/17	Open	64.85	0.00	
17-00696	10/02/17	05202	CASA-HOUSE OF PAYROLL PAYROLL SERICES FOR 9/29/17	Open	119.25	0.00	
17-00697	10/02/17	26817	DE LAGE LANDEN COPIER LEASE 10/2017	Open	240.00	0.00	
17-00698	10/02/17	33215	MUNICIPAL CODE ENFORCEMENT AG. ELECTRIC CODE INSPECT 10/2017	Open	500.00	0.00	
17-00699	10/04/17	06651	COMMERCIAL TWP PERFORMING ARTS ROADSIDE CLEANUP - 9/30/17	Open	500.00	0.00	
17-00700	10/04/17	40418	PORT NORRIS HISTORICAL SOCIETY ROADSIDE CLEANUP - SR CTR	Open	500.00	0.00	
17-00701	10/04/17	06631	COMCAST PHONE COM CTR 10/2/17-11/01/17	Open	142.92	0.00	
17-00702	10/04/17	34207	N.J. DEPT. OF COMMUNITY AFFAIR 2017 3RD QTR DCA FEES	Open	720.00	0.00	
17-00703	10/04/17	34232	NJAPZA, INC. NJZPA ANNUAL MEETING 11/15/17	Open	70.00	0.00	
17-00704	10/04/17	06642	COUNTY WIDE ANIMAL CONTROL ANIMAL CONTROL SERVICE 10/2017	Open	1,200.00	0.00	
17-00705	10/11/17	01915	ATLANTIC CITY ELECTRIC UTILITY - ELECTRIC 9/2017	Open	7,445.12	0.00	
17-00706	10/11/17	05202	CASA-HOUSE OF PAYROLL PAYROLL SERVICES FOR 10/13/17	Open	107.25	0.00	
17-00707	10/11/17	48201	SOUTH JERSEY GAS COMPANY UTILITY - GAS 9/2017	Open	167.31	0.00	
17-00708	10/11/17	50100	THE DAILY JOURNAL LEGAL AD - 10/06/17	Open	25.73	0.00	
17-00709	10/11/17	04304	BROWN'S INTEGRATED PEST MGNT. PEST CONTROL SERVICES 9/2017	Open	200.00	0.00	
17-00710	10/11/17	31250	MAJOR PETROLEUM INDUSTRIES GASOLINE/DIESEL 8 & 9/2017	Open	1,373.64	0.00	
17-00711	10/11/17	10709	EDWARD THOMAS COURT ATTENDANT 10/05/17	Open	48.05	0.00	
17-00712	10/11/17	14709	FRA TECHNOLOGIES, INC. UPDATE WINDOW & MAC FOR 2018	Open	825.00	0.00	
17-00713	10/11/17	04004	BOWMAN AND COMPANY AUDIT SERVICES FOR DEBT STMT	Open	400.00	0.00	
17-00714	10/11/17	58003	WILLIAM R. MINTS AGENCY INSURNCE - TWSHP REC COMMITTEE	Open	2,055.00	0.00	
17-00715	10/11/17	29007	LERETA TAX & FLOOD SERVICE TAX REFUND 3RD QTR 2017	Open	869.55	0.00	
17-00716	10/11/17	06631	COMCAST ADMI PHONE INTERNET 10/2017	Open	332.05	0.00	
17-00717	10/11/17	47605	SIR SPEEDY CONVENIENCE CTR MAILINGS 2018	Open	1,288.00	0.00	
17-00718	10/11/17	34244	NJ ADVANCED MEDIA LEGAL AD 9/8 & 9/15/17	Open	38.32	0.00	
17-00719	10/11/17	07203	CUMBERLAND COUNTY TREASURER 4th QRT.COUNTY TAXES	Open	718,557.72	0.00	
17-00721	10/11/17	44603	REMINGTON & VERNICK ENGINEERS ENGR.SERVICES-ST.OPENINGS	Open	1,730.00	0.00	
17-00722	10/11/17	06603	BD.OF FIRE COMMISSIONRS-DIST.3 4TH QTR PAYMENT 2017	Open	102,787.75	0.00	
17-00726	10/11/17	06602	COMMERCIAL TWP FIRE DIST. # 2 4TH QTR PYMENT 2017	Open	50,980.50	0.00	
17-00727	10/11/17	06601	COMMERCIAL TWP FIRE DIST. # 1 4TH QTR PAYMENT 2017	Open	54,150.00	0.00	
17-00729	10/11/17	06610	COMMERCIAL TWP. BOARD OF ED. SCHOOL TAXES 11/01/17	Open	488,339.75	0.00	
17-00730	10/11/17	06610	COMMERCIAL TWP. BOARD OF ED. SCHOOL/BUSINESS PROPERTY TAX	Open	6,357.00	0.00	
17-00731	10/11/17	47205	SEELEY LAW OFFICE, LLC LEGAL SERVICES - WHITAKER	Open	600.00	0.00	
17-00732	10/11/17	47205	SEELEY LAW OFFICE, LLC LEGAL SERVICES - LAWRENCE	Open	3,424.20	0.00	
17-00733	10/11/17	47205	SEELEY LAW OFFICE, LLC LEGAL SERVICES - LAND DONATION	Open	1,821.33	0.00	
17-00734	10/16/17	03018	BEATTY & SON HEATING & COOLING 3RD QTR CHECKUP HVAC SYSTEMS	Open	1,250.00	0.00	
17-00735	10/16/17	03018	BEATTY & SON HEATING & COOLING MATERIALS/SUPPLIES BLDG/GRDS	Open	1,868.70	0.00	

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
17-00736	10/16/17	45615	RON'S LOCK SERVICE	REPAIR FRONT DOOR - TWSHP HALL	Open	110.00	0.00
17-00737	10/16/17	48211	SOUTH JERSEY DOOR CO., INC.	PHOTO SENSOR DPW OVERHEAD DOOR	Open	79.00	0.00
17-00738	10/16/17	09208	DON-B-FRANKS	CHG FLOOR DIR OFC - SR CTR	Open	630.00	0.00
17-00739	10/16/17	03402	BIRCH'S COMMUNICATIONS, LLC	MOBILE RADIO IN FORD TAURUS	Open	558.11	0.00
17-00740	10/16/17	47210	SEASHORE ASPHALT CORP.	ROAD PATCH	Open	431.25	0.00
17-00741	10/16/17	51402	TUCKAHOE SAND AND GRAVEL, INC	RIPRAP ROCK- PEAK OF THE MOON	Open	1,895.27	0.00
17-00742	10/16/17	53301	UNITED ELECTRIC SUPPLY, INC	FLOOD LIGHT - ST POL BARRACKS	Open	472.10	0.00
17-00743	10/16/17	26805	KIMBALL MIDWEST	MOUNTING BRACKETS & PAIT	Open	245.20	0.00
17-00744	10/16/17	39404	PENN JERSEY MACHINERY, LLC.	HYDRAULIC LINES FOR WHEEL LDR	Open	770.29	0.00
17-00745	10/16/17	47205	SEELEY LAW OFFICE, LLC	LEGAL SERVICES - SEPT 2017	Open	7,488.92	0.00
17-00746	10/16/17	47205	SEELEY LAW OFFICE, LLC	RETAINER FOR 10/2017	Open	1,166.66	0.00
17-00747	10/16/17	51801	TYCO INTEGRATED SECURITY, INC	3RD QTR ALARM MONITOR -COM CTR	Open	210.53	0.00
17-00748	10/16/17	31201	MAX COMMUNICATIONS, INC.	PHONE SER 10/14/17-11/13/17	Open	475.57	0.00
17-00749	10/16/17	44603	REMINGTON & VERNICK ENGINEERS	2018 NJDOT GRANT APPLICATION	Open	2,750.00	0.00
17-00750	10/16/17	44603	REMINGTON & VERNICK ENGINEERS	STREET OPENINGS	Open	900.00	0.00
17-00751	10/16/17	10404	EARTHTECH CONTRACTING, INC.	TRASH SER 10/17 TIP FEE 9/17	Open	29,997.65	0.00
17-00752	10/16/17	18222	HARPER M. EWING	COURT RECORDER 10/12/17	Open	77.27	0.00
17-00753	10/16/17	48734	STEPHEN KERNAN	PUBLIC DEFENDER COURT 10/12/17	Open	200.00	0.00
17-00754	10/16/17	10709	EDWARD THOMAS	COURT ATTENDANT 10/12/17	Open	57.66	0.00
17-00755	10/16/17	06603	BD.OF FIRE COMMISSIONRS-DIST.3	SFSP FIRE DISTRICT ADJ 2017	Open	861.00	0.00
17-00756	10/16/17	06602	COMMERCIAL TWP FIRE DIST. # 2	SFSP FIRE DISTRICT ADJ 2017	Open	262.00	0.00
17-00757	10/16/17	06601	COMMERCIAL TWP FIRE DIST. # 1	SFSP FIRE DISTRICT ADJ 2017	Open	748.00	0.00
17-00758	10/16/17	34244	NJ ADVANCED MEDIA	LEGAL AD - BOND ORD	Open	51.08	0.00
17-00759	10/16/17	34244	NJ ADVANCED MEDIA	LEGAL AD - BLDG REPAIRS	Open	35.78	0.00
17-00760	10/16/17	00209	A CLEAR ALTERNATIVE, INC.	SERVICE 4TH QTR 2017	Open	1,224.00	0.00
17-00761	10/16/17	06631	COMCAST	PHONE INTNET -SR CTR 10/2017	Open	303.49	0.00
17-00762	10/16/17	55002	VERIZON	PW PHONE 10/10/17-11/09/17	Open	37.79	0.00
17-00763	10/16/17	53309	UNIVERSAL COMPUTING SERV.INC.	COURT MAILERS	Open	402.90	0.00
17-00764	10/16/17	07201	CUMB. CO. IMPROVEMENT AUTH.	SLF DUMPING FEES 10/03/17	Open	910.21	0.00
17-00765	10/16/17	01707	ARBURSCO ENTERPRISES, INC	CONCRETE - LITE POLE POL BAR	Open	325.00	0.00
17-00766	10/16/17	07216	CUMBERLAND COUNTY SPCA	ANIMAL SHELTERING - 9/2017	Open	955.00	0.00
17-00767	10/16/17	57215	W.B. MASON CO., INC.	PRINTER TONER - FINNCE OFC	Open	77.99	0.00
17-00768	10/16/17	50100	THE DAILY JOURNAL	LEGAL AD - 10/13/17	Open	26.59	0.00
17-00769	10/18/17	48321	SO JERSEY COURT ADM ASSOC	ROAD CLEANUP - HIGHLAND AVE.	Open	500.00	0.00
17-00770	10/18/17	48218	SOUTH JERSEY QUAIL PROJECT, INC	ROAD CLEANUP - JAMES MOORE RD.	Open	500.00	0.00
17-00771	10/18/17	18222	HARPER M. EWING	REPLACE CK#18409 - NOT CASHED	Open	74.30	0.00
17-00772	10/18/17	06006	CINDY TAWES	SENIOR PROGRAMING MATERIALS	Open	123.31	0.00
17-00773	10/18/17	57215	W.B. MASON CO., INC.	OFFICE SUPPLIES - HOUSE CODE	Open	113.58	0.00
17-00774	10/18/17	07201	CUMB. CO. IMPROVEMENT AUTH.	CONFERENCE 10/17/17	Open	10.00	0.00
17-00775	10/18/17	30006	LOWE'S HOME CENTER	SHOP SUPPLIES - PW	Open	417.85	0.00
17-00776	10/18/17	31216	MAURICETOWN TRUCK REPAIR, INC	PARTS FOR TRCK #7	Open	384.47	0.00
17-00777	10/18/17	39802	PEIRCE EQUIPMENT CO., INC.	PARTS FOR TRUCK #8	Open	7.61	0.00
17-00778	10/18/17	32003	MILLVILLE AUTOMOTIVE, INC	CLEANING SUPPLIES -PW	Open	11.98	0.00
17-00779	10/18/17	51102	TRI-CITY PRODUCTS	BATHROOM SUPPLIES - ADMIN	Open	181.15	0.00
17-00780	10/18/17	51129	TRACTOR SUPPLY COMPANY	SHOP SUPPLIES - PW	Open	123.95	0.00
17-00781	10/18/17	08604	DINO'S PIZZA	COMMITTEE MEETING 10/18/17	Open	45.78	0.00
17-00782	10/18/17	47506	SERVICE TIRE TRUCK CENTERS, INC	DISMOUNT/MOUNT/BALANCE TIRES	Open	111.13	0.00
17-00783	10/18/17	11509	ELLIOTT'S SEPTIC SERVICE, INC.	PUMP SEPTIC SYSTEM AT POL BAR	Open	300.00	0.00
17-00784	10/18/17	15611	GARDEN STATE HIGHWAY PRODUCTS	SAFETY SIGNS FOR PW GARAGE	Open	87.50	0.00
17-00785	10/18/17	26805	KIMBALL MIDWEST	SHOP SUPPLIES- PW	Open	112.68	0.00
17-00786	10/19/17	07203	CUMBERLAND COUNTY TREASURER	2017 PRIMARY ELECTION BILLING	Open	4,605.17	0.00
17-00787	10/19/17	07000	CSI CLEANING SERVICE LLC	CLEANING SERVICE SEPT. 2017	Open	1,455.00	0.00

Total Purchase Orders: 101 Total P.O. Line Items: 0 Total List Amount: 1,559,400.81 Total Void Amount: 0.00

October 19, 2017  
12:22 PM

TOWNSHIP OF COMMERCIAL  
Purchase Order Listing By P.O. Number

Page No: 3

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
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Additional Items for Payment Approval for the 10/19/2017 Meeting

PO#	PO DATE	CHECK	VENDOR	DESCRIPTION	AMOUNT
17-00728	10/11/2017	19438	US Postal Service	Postage for Recycling Flyers	\$ 386.10
RECREATION FUND					
	10/18/2017	106	Derrick Minor	Outdoor Movie Nite setup	\$ 250.00
	10/18/2017	107	Leahe Togno	Reimbursement-Outdoor Movie Nite	\$ 52.50

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	6-01	74.30	0.00	0.00	74.30
CURRENT FUND	7-01	1,529,693.24	0.00	0.00	1,529,693.24
CAPITAL FUND	C-04	19,800.00	0.00	0.00	19,800.00
STATE & FEDERAL GRANTS	G-02	9,833.27	0.00	0.00	9,833.27
Total of All Funds:		<u>1,559,400.81</u>	<u>0.00</u>	<u>0.00</u>	<u>1,559,400.81</u>