

Minutes of the Agenda Meeting of the Township Committee of the Township of Commercial, held on Monday, February 12, 2018 at 6:00 P.M., at the Township Hall, 1768 Main Street, Port Norris, NJ

Those present:

Ronald L. Sutton, Sr.	Mayor
Fletcher Jamison	Committeeman
Mike Vizzard	Committeeman
Thomas Seeley	Solicitor
Hannah E. Nichols	Township Clerk
Edward Dennis	Engineer

Mayor Sutton presided and called the meeting to order with the announcement that the meeting has been advertised, it is being electronically recorded and being held in full compliance of the Open Public Meeting Act.

Mayor Sutton called upon Edward Dennis, Engineer, for his report.

Mr. Dennis said the township has applied for two 2018 NJDOT State Aid Grants, one for Port Norris Drainage and one for Laurel Lake Phase IV Drainage Project. He said so far we have not heard anything but he expects to hear something within next few weeks. He said on the Raymond Drive Phase III Project NJDOT 2016, grant in amount of \$181,000, contract was awarded to Asphalt Paving Systems and construction is completed, closeout is in progress. Mr. Dennis said on the NJDEP Shore Protection Program, Bivalve Station Shore Protection Improvements that the funding comes from Coastal Engineering \$75,000, FEMA Hazard Mitigation Grant Phase 3 funding, \$40,050.00 and New Jersey State Police funding \$38,350.00, he said proposal to be submitted for permitting. Mr. Dennis said on the Laurel Lake Drainage Project Improvements Phase III, preliminary engineering approved June 15, 2017 meeting, SJG markup received January 30, 2018; project to be advertised for bids. Mr. Dennis said on the Berry Avenue and Lakeshore Drive Project, that construction has been completed and punch list in progress.

Mayor Sutton said we have received several pieces of correspondence for consideration.

Committee received a letter from Constance Daniels and Chuck Sellers requesting permission to hold their 3<sup>rd</sup> Laurel Lake Triathlon Sprint Race in honor of William Laubengeyer, July 28, 2018, from 8:00 a.m. to 12:00 p.m. Road used in Commercial will be Battle Lane and Buckshutem for bike and runners races. Insurance received and county will have final approval.

Committee approved and said put resolution on the agenda of the regular meeting on the 15<sup>th</sup>.

Committee received a letter from Atlantic City Electric requesting township inform residents of a scam whereby individuals contact homeowners and tell them they are behind in their electric bill and that they have to pay that day or their electric will be shut off.

Committee approved announcement for regular meeting and said to print up copies of the announcement for the public and post at all public windows.

Committee received letter from Christine Cannon, Alternate #1, Land Use Board that she must resign due to health reasons. She thanked the committee for allowing her to serve and that they had reappointed her for two years, but she was not able to continue.

Committee said that they would accept her resignation at their regular meeting on the 15<sup>th</sup> and that Alternate #2, Aaron Harden should be moved up to fill Mrs. Cannon's unexpired term to December 31, 2019. Clerk was to prepare resolution for the 15<sup>th</sup>, regarding Harden.

Committee received a letter from William Reilly, Attorney, for Ricci Bros. Sand Company. He is requesting another extension of their mining permit renewal application until May 2018. Ricci's is scheduled to appear before Land Use Board on March 28, 2018 and if approved resolution will be adopted at their April meeting then the application goes before the township committee in May.

Committee asked clerk to prepare resolution approving the extension until May 31, 2018, for the regular meeting on the 15<sup>th</sup> of May.

Committee received a request from owners of 409 Lark Road, Laurel Lake, for a tax arrearage monthly payment plan to get caught up on their outstanding delinquent taxes of \$1,546.80. They stated due to hardship they got behind.

Committee said the tax collector has submitted a letter to them recommending that they approve the tax arrearage monthly payment plan. Committee said to prepare resolution for regular meeting.

Committee received a letter from Perraut Jean-Paul Industries, LLC, he purchased 2513 Market Street, Port Norris, from private owner and he is asking for a tax arrearage payment plan in the amount of over \$10,000 because of a municipal lien. Committee said Mr. Paul had sent the tax collector a check in the amount of \$3,343.40 which she returned because we do not accept partial payments on municipal liens.

Committee said that they feel that Mr. Paul purchased property and as a businessman took on all of the responsibilities that went with it and they assumed as a business he was prepared to pay and they do not classify this as a hardship case. They told clerk to send letter to Perraut Jean-Paul Industries that his request was denied.

Committee received photographs from Clint Miller, Public Works Supervisor regarding Brick sidewalk in Mauricetown that has many bricks that are protruding and hazardous. He wanted to know if these bricks were installed by township years ago or by private individuals. Whose responsibility to repair.

Mayor Sutton said the bricks were installed by private individuals and for clerk to notify them of their potential hazardous condition.

Committee has received a bid of \$2,000 for 7022 Charles Place, Laurel Lake. It has a trailer on it. Bidder wants to tear down the trailer and add the property to her lots for more yard.

Clerk informed the committee that the township does not own the property at this time according to the tax collector.

Mayor asked Road Supervisor, Clint Miller, at their last meeting to take pictures of 7022 Charles Place and he presented the pictures to the committee this evening. Committee told the bidder that once the property was foreclosed that they would accept her bid and set landsale date.

Committee received a memo from Verizon wanting to know if township was going out to bid for township tower.

Mayor stated that township has not obtained the property as of this meeting.

Mayor said we have two ordinances for second reading and public hearing, they are:

ORDINANCE 2018-586  
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION  
LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

ORDINANCE 2018-587  
BOND ORDINANCE PROVIDING FOR THE CONSTRUCTION OF VETERANS MEMORIAL  
PARK IN AND BY THE TOWNSHIP OF COMMERCIAL, IN THE COUNTY OF CUMBERLAND,  
NEW JERSEY, APPROPRIATING \$100,000 THEREFOR AND AUTHORIZING THE ISSUANCE  
OF \$95,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST  
THEREOF

Mayor Sutton said with the retirement of Mr. David Dean on the 28<sup>th</sup> of February the committee needs to fulfill several positions that have been created due to his retirement and two of them we want to fill this evening so they can start March 1<sup>st</sup> and also our current cleaning contract has expired. We have advertised in the newspapers for housing/zoning officer, code enforcement official and for private individuals for cleaning of Commercial Township municipal facilities. We interviewed these individuals and the following were chosen.

RESOLUTION 2018-30  
Hiring Code Enforcement Official Stephen DeSario

WHEREAS, upon the retirement of Mr. David Dean, several positions in the Construction Office will become available; and

WHEREAS, state statute requires that these vacancies be advertised in the designated municipal newspaper; and

WHEREAS, applications were accepted, reviewed and interviews were held on February 6, 2018; therefore

BE IT RESOLVED by the Township Committee of the Township of Commercial that Stephen DeSario, 6371 Indiana Avenue, Mays Landing, NJ 08330 be hired as Commercial Township Code Enforcement Officer at \$25.00 per hour with minimum of 24 hours per week with date of hiring February 12, 2018.

RESOLUTION 2018-31  
Hiring Mike Dobrosky As Housing/Zoning Official

WHEREAS, upon the retirement of Mr. David Dean, several positions in the Construction Office will become available; and

WHEREAS, state statute requires that these vacancies be advertised in the designated newspaper; and

WHEREAS, applications were accepted, reviewed and interviews were held on February 6, 2018; therefore

Be it resolved BY THE Township Committee of the Township of Commercial that Michael Dobrosky, North Avenue, Port Norris, NJ 08349 be hired as Commercial Township Housing/Zoning Official at a salary of \$19,000 per year, with a minimum of sixteen (16) hours per week with date of hiring February 12, 2018.

BE IT FURTHER RESOLVED that Mr. Dobrosky opted to use his own vehicle instead of township station wagon during his working hours. He was offered a salary of

\$18,000 and he was compensated \$1,000 for the wear and tear on his own vehicle during the performance of his duties.

RESOLUTION 2018-32

Hiring of Kimberly Marie Vindel-Hernandez As Cleaning Custodian of Municipal Facilities

WHEREAS, Commercial township's Current Cleaning Contract will expire on February 28, 2018; and

WHEREAS, an advertisement was placed in the local newspaper with applications being accepted, reviewed and interviews held on February 6, 2018, therefore

BE IT RESOLVED by the Township Committee of the Township of Commercial that Kimberly Marie Vindel-Hernandez, 623 Haleyville Road, Port Norris, NJ 08349 is hereby hired effective March 1, 2018 for the cleaning of the following:

Commercial township Municipal Building  
1768 Main St., Port Norris, NJ 08349

Commercial Township Robbinstown Library  
Main Street, Port Norris, NJ 08349

Louise Moore Senior Center  
8879 Highland Street, Haleyville, NJ 08349

Charles Sheppard Community Center  
Steep Run Road, Haleyville, NJ 08349

BE IT FURTHER RESOLVED, by the Township Committee that salary will be Fifteen (\$15.00) Dollars per hour for twenty (20) hours per week.

Mayor Sutton asked for a ruling on the three resolutions.

Committeeman Vizzard said he makes a motion that Resolution 2018-30, 31, 32 be adopted.

Committeeman Jamison seconded the motion and a unanimous roll call vote taken.

Mayor Sutton said we have several resolutions for consideration at the regular meeting on the 15<sup>th</sup>.

Resolution: Authorizing The Cancellation or Refund of Property Taxes Due To Approval of 1.00 Percent Disable Veteran's Application

Resolution: Authorizing Shared Services Agreement With Maurice River Township For Recycling Coordinator Certification

Resolution: Certifying Submission Of Expenditures For Recycling Enhancement Act

Resolution: 2017 Commercial Township Tonnage Grant Application

Resolution: Approving 3<sup>rd</sup> Annual Laurel Lake Triathlon Sprint On July 28<sup>th</sup>, 2018 In Honor of William Laubengeyer

Resolution: Appointing Aaron Harden To Alternate I position on Land Use Board To Fill Unexpired Term of Christine Cannon To December 31, 2019

Resolution: Approving Partial Payment Plan For Tax Arrearages To Tracy Johnson,

409 Lark Road, Laurel Lake.

Resolution: Approving An Extension Of Sandmining License To May 31, 2018 For Ricci Bros. Sand Company

Resolution: Rescinding Resolution 2017-131 For Authorization For The New Jersey Department of Community Affairs To Assume Jurisdiction For The Enforcement Of The State Uniform Construction Code In Commercial Township, County Of Cumberland

Resolution: Amending 2018 Temporary Budget

Mayor Sutton asked if committee had any reports or comments to make regarding anything on the agenda and being none asked for a motion to adjourn and it was moved.

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Hannah E. Nichols, Township Clerk

**RESOLUTION 2017-78**

**2016 COMMERCIAL TOWNSHIP TONNAGE GRANT APPLICATION RESOLUTION**

- WHEREAS,** The Mandatory Source Separation and Recycling Act, P.L. 1987, c has established a recycling fund from which tonnage grant may be to municipalities in order to encourage local source separation and recycling programs; and
- WHEREAS,** It is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and
- WHEREAS,** The New Jersey Department of Environmental Protection has promulgated recycling regulations to Implement the Mandatory Source Separation and Recycling Act; and
- WHEREAS,** The recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and
- WHEREAS,** A resolution authorizing this municipality to apply for the **2016 Recycling Tonnage Grant** will memorize the commitment of this municipality to recycle and to indicate the asset of the Committee of the Township of Commercial to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and
- WHEREAS,** Such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

**NOW THEREFORE BE IT RESOLVED** by the Committee of the Township of Commercial that Commercial Township hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Louann Karrer, CRP of Maurice River Township by virtue of a Shared Service Agreement to ensure that the application is properly filed; and

**BE IT FURTHER RESOLVED** that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purpose of recycling.

Resolution offered by:           Committeeman Jamison

Resolution certified by:       Hannah E. Nichols

**CERTIFICATION**

I, Hannah E. Nichols, Clerk of the Township of Commercial hereby certify that the foregoing is a true and accurate copy of a resolution unanimously adopted by the committee at their regular meeting held on April 20, 2017 at 6:00 P.M., at the Township Hall, 1768 Main Street, Port Norris N.J.

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Hannah E. Nichols, Township Clerk