

Minutes of the Agenda Meeting of the Township Committee of the Township of Commercial, held on April 16, 2018 at 6:00 P.M., at the Township Hall, 1768 Main Street, Port Norris, NJ

Those present;

Ronald L. Sutton, Sr.	Mayor
Fletcher Jamison	Committeeman
Mike Vizzard	Committeeman
Thomas Seeley	Solicitor
Hannah E. Nichols	Township Clerk
Edward Dennis	Engineer
Heather Sparks	Deputy Clerk

Mayor Sutton presided and called the meeting to order with the announcement that the meeting had been advertised, it was being electronically recorded and being held in full compliance of the Open Public Meeting Act.

Mayor asked report from Edward Dennis, Engineer.

Mr. Dennis said Commercial Township has received \$425,000 grant for the Port Norris Drainage Improvement Phase I Project. The Bivalve Station Project, all necessary permits will be obtained and this can be done this fall. He said the Laurel Lake Drainage Improvements Phase III will be commencing in the near future and that he is preparing advertisements for RFP's for Commercial Township's Solar Phase II program. He said Raymond Drive has been completed working on cleaning up a punch list at present. Berry and Lakeshore have been closed out.

Mayor said we have a letter from owner of 1771 Main Street, Port Norris, asking if the township would be interested in purchasing her house and property. It is a large house, she is at an age where it is more than she can take care of and maintain, she would like to sell and get something smaller.

Solicitor Seeley informed the committee that basically they cannot purchase residents property. That there are hundred's that are in the same predicament but statutorily they can't.

Committee told clerk to send resident a letter stating reasons that we can't purchase her house and we sympathize but it is out of our hands and hopefully once she puts it on the market it will sell quickly. Committee said take item off the agenda.

Committee received a letter from the John Wesley United Methodist Church stating that they are celebrating their 90th anniversary on May 27th, 2018. Would committee approve a Proclamation in their honor and take an ad in the souvenir booklet.

Mayor asked pleasure of committee and yes they would take out a full page congratulatory ad in the souvenir booklet for \$30.00 and asked clerk to prepare Proclamation for the regular meeting on the 19th.

Committee received a letter from Perrault Jean-Paul who purchased 2513 Market Street Port Norris from private individual for \$1,500 which had a municipal lien on it of \$10,000. The property purchased and deeded in name of Syntex Systems Inc., Mr. Jean-Paul has asked for a monthly partial payment plan on the \$10,000 lien.

Committee made motion to deny a partial payment plan on the \$10,000 lien and asked clerk to send Mr. Jean-Paul a letter of denial.

Mayor said we have a letter from Debi Hollinger member of the Chamber By The Bay stating they are putting on a fireworks show in honor of the A.J. Meerwald Sailing Ship's 90th Anniversary. She asked if the township committee would be willing to pay the \$427 fireworks permit application, the Chamber will pay for the fireworks show. If the committee would donate \$400 toward a band and pay for two port-o-pots as they did last year. Event will take place June 2nd 2018 in Bivalve.

Committee said they didn't have a problem with it and they would pay the application fee, funds for the band and two port-o-pots.

Mayor said the Cumberland County Cooperative Purchasing System has awarded a contract to WB Mason for Supplying and Delivering of Office Equipment and municipalities have the right to award contract on their own. Chief Financial Officer feels contract beneficial to township.

Committee said put resolution approving on the agenda for regular meeting.

Mayor said committee has received a letter from Kathi Burno, secretary to Construction Office and Land Use Board that she is retiring effective April; 30, 2018.

Committee said to put on the regular meeting agenda for acceptance.

Mayor Sutton said we have received a letter from Debi Hollinger that she is resigning her position on the Land Use Board effective immediately.

Clerk stated that Mrs. Hollinger's appointment will expire December 31, 2018. They can appoint someone to fill her unexpired term. Mayor said to put resignation letter on the agenda of the regular meeting.

Mayor Sutton said committee received a letter from Global Hydro requesting that the mayor sign off on a Department of Environmental protection Statement of Consent on Treatment Works Approval Application for Surfside Products and that they adopt a resolution Authorizing the mayor to sign the document at this evenings meeting.

Committeeman Vizzard asked if the committee actually knew what the signing would mean. What is it for, does it affect us.

Engineer, Edward Dennis, said this is a formality, it has no bearing on the township. Surfside Products is applying for a permit to dilute the waste waters that they are putting back into the Maurice River. He said the resolution gives the mayor the authority to sign

Committeeman Vizzard said with that explanation he does not have a problem with mayor signing.

Committeeman Jamison said he doesn't have a problem with it so prepare resolution for adoption this evening.

Mayor Sutton said we have a land sale for regular meeting regarding property on Block 162, Lots 564,565,566, 60X100 known as 7022 Charles Place. We received a bid of \$2,000 for it.

Mayor Sutton said we have an ordinance for second reading and public hearing scheduled for regular meeting on the 19th, it is new permit figures for the construction office as a Third Party Inspection Agency.

ORDINANCE 2018-588

ADOPTING A THIRD PARTY INSPECTION AGENCY PERMIT FEE SCHEDULE
IN ACCORDANCE TO STATUTE 5:23-4.20

Mayor Sutton said we will have an introduction of an Ordinance at the Regular Meeting regarding Land Swap between Commercial Township and Whibco Corporation.

Mayor Sutton said committee approved, this evening, for him to sign the Statement of Consent For Surfside Products Application to DEP. He said the following resolution will be adopted this evening so they can file their application as soon as possible.

RESOLUTION 2018-58
Authorizing Mayor To Sign Statement Of Consent
Surfside Products DEP Permit

BE IT RESOLVED by the Township Committee of the Township of Commercial that Mayor Ronald L. Sutton, Sr. has full authority to sign off on Statement of Consent Form in the issuing of (TWA) Treatment Works Approval Application to Surfside Product, 2838 High Street, Port Norris, NJ.

BE IT FURTHER RESOLVED, that this is in support of the lowering of the existing discharge outfall as required in the facility's New Jersey Pollutant Discharge Elimination Permit NJPDES number NJ0004766 and purpose of lowering the discharge port is to enhance dilution after entering the Maurice River.

Committeeman Vizzard made motion to adopt resolution 58 and Committeeman Jamison seconded with a unanimous roll call vote.

Mayor Sutton said the following have been requested to be placed on regular meeting agenda.

Resolution: Read Budget By Title Only, Public Hearing on 2018 Municipal Budget

Resolution: Appointment of Heather Whitaker as Secretary To Construction Office and Secretary To Land Use Board

Resolution: Hiring Gretchen Esquilin As Part Time Secretarial/Receptionist Effective April 30, 2018 To Fill Vacancy In Tax Collector's Office and Various Municipal Departments As Needed

Resolution: Endorsement Of Fireworks Display June 2, 2018 90th Anniversary Of A.J. Meerwald, Sailing Schooner

Resolution: Awarding Contract To Schaefer Fireworks For June 2, 2018 In Amount of \$3,400 Reimbursed by Chamber By The Bay For Fireworks Show

Mayor asked for additional items to discuss and being none asked for a motion to adjourn.

A motion was made by Committeeman Jamison and seconded by Committeeman Vizzard with a unanimous roll call vote.

Hannah E. Nichols, Township Clerk

