

Minute of the Agenda Meeting of the Township Committee of the Township of Commercial, held on Monday, January 14, 2019, at the Township Hall, 1768 Main Street, Port Norris, NJ

Those present;

Mike Vizzard	Mayor
Fletcher Jamison	Committeeman
Ryan Broughton	Committeeman
Thomas Seeley	Solicitor
Hannah E. Nichols	Township Clerk
Edward Dennis	Engineer
Heather Sparks	Deputy Clerk

Mayor Vizzard presided and called the meeting to order with the announcement that the meeting had been advertised, that it was being electronically recorded and being held in full compliance of the Open Public Meeting Act.

Mayor Vizzard asked Engineer, Edward Dennis, for his report.

Mr. Dennis said that the committee had authorized a truck traffic survey of High Street, Miller and Memorial Avenues in regards to a NJDOT Freight Impact Fund. The funding is available for projects that provide access to freight with 10% truck volume traffic counts completed on High Street, Miller Avenue and Memorial Avenue with 14.3% truck volume: grant application was submitted for Port Norris Riverfront Roadway Improvements in the amount of \$2,231,230.00. Mr. Dennis said grant applications were submitted in October 2018 for Whittier Drive, Iris Road, and Magnolia Drive, Priority 1, and Red Fern Drive for Priority 2, no update as of yet. He said that Port Norris Drainage Improvements, Phase I, township received a NJDOT grant in the amount of \$425,000, Remington and Vernick were authorized to proceed in March 2018, drainage study complete, Cobb Street Ditch drainage analysis complete and bid opening scheduled for February 20, 2019. Mr. Dennis said on the following Township received a NJDOT grant for Laurel Lake Drainage Improvements, Phase III in the amount of \$213,044.00 contract awarded to Mathis Construction, project in closeout progress. Reconstruction of Raymond Drive Phase III NJDOT Municipal Aid funding approved in the amount of \$181,000, contract awarded to Asphalt Paving Systems Inc., construction complete, closeout in progress. Berry Avenue and Lakeshore Drive awarded contract to Jerry and Son Excavating Inc. in the amount of \$213,140.00, construction complete, closeout in progress. Mr. Dennis said on the Township Wide Power Purchase Agreement, phase I is complete, land purchased complete, project re-advertised 11/1/18, bids opened 11/15/18 and contract awarded to Cambria Solar of Pleasantville, contract executed. Mr. Dennis said on the Verizon Wireless Cell Tower Lease, project on hold by Verizon and the High Street Pipe Replacement, Block 256, Lot 27, Remington and Vernick's proposal approved on October 18, 2018 to prepare and submit NJDEP permit documentations for the replacement drainage pipe on High Street, field survey complete, permitting in progress.

Mayor Vizzard thanked Mr. Dennis.

Clerk, Hannah Nichols, informed the committee that our agenda for this evening with only couple of items for committee's consideration.

Mayor Vizzard said we have a letter from Emergent America, James D. Brinkerhoff, Partner, P.O. Box 2, Parachute, CO 81635. Letter said that they are contacting municipalities in New Jersey to identify suitable location for an exciting development project. They state that they are applying for a cannabis cultivation license from the State of New Jersey and if they are successful they will build a state-of-the-art "smart cultivation facility to grow and manufacture cannabis projects. They are looking for property five acres plus, they feel they will create jobs and tax benefits, with low impact on the community and the environment.

COMMERCIAL TOWNSHIP
ORDINANCE 2019-596
CALENDAR YEAR 2019
**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND
TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Mayor and Committee of the Township of Commercial in the County of Cumberland finds it advisable and necessary to increase its CY 2019 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and Committee hereby determines that a 1.0% increase in the budget for said year, amounting to \$ 25,905.80 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Mayor and Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Committee of the Township of Commercial, in the County of Cumberland, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2019 budget year, the final appropriations of the Township of Commercial shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$ 90,670.30, and that the CY 2019 municipal budget for the Township of Commercial be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with the said Director within 5 days after such adoption.

ROLL CALL VOTE: Committeeman Jamison, yes, Committeeman Broughton, yes, Mayor Vizzard, yes

MIKE VIZZARD, MAYOR

Attest:

HANNAH E. NICHOLS, TOWNSHIP CLERK

Introduction:	January 17, 2019
Publication:	January 24, 2019
Second Reading:	February 21, 2019
Adoption:	February 21, 2019
Publication:	February 28, 2019

The property in question would have to have availability of high-grade water, 3-phase, 480-volt power and natural gas. If the committee is interested they would be willing to meet with them.

Mayor Vizzard asked does the township own any property that meets the requirements.

Committeeman Jamison mentioned that there was the property back where the Toyettes Club use to be on Cooks Road off of North Avenue.

Mayor Vizzard said he was not sure he liked the idea.

Clerk said the state has not adopted the Cannabis law as of today.

Mayor Vizzard asked if the committee could table the matter until sometime at a future meeting once we know what the state is going to do.

Mayor asked for a motion and a motion was made and seconded to table the Emergent America letter of request until a later date. Roll call vote unanimous.

Clerk informed the committee that Land Use Board, and Environmental Commission, do not have any alternates and this puts the Land Use Board in a precarious position if the full board is not present because there are some issues that the committee cannot vote on, and if some of the members are absent, they will not have forum causing the applicant to have to be heard the following month. Sometimes this creates a hardship. It is the same with the Environmental Commission who are called upon to review and investigate each application that comes before the Land Use Board.

Mayor Vizzard asked committee if they knew of anyone that might be interested to let us know.

Mayor Vizzard asked committee if they had any items they wished to discuss and being none he stated that he was very interested in getting some much needed roads repaired. He said he was interested in a long range road maintenance program.

Mr. Dennis said he agrees with the Mayor, that township needs to put money into a Capital Improvement Program, it would mean raising taxes but something will have to be done because the grants are not as plentiful as they were ten to 15 years ago.

Mayor asked if anything further and being none asked for a motion to adjourn. Motion was made and seconded, meeting adjourned.

Hannah E. Nichols, Township Clerk

Minutes of Special Meeting of the Township Committee of the Township Of Commercial, held on Thursday, January 24, 2019 at 5:00 P.M., at the Township Hall, 1768 Main Street, Port Norris, NJ.

Those in Attendance:

Mike Vizzard	Mayor
Fletcher Jamison	Committeeman
Ryan Broughton	Committeeman
Pamela Humphries	Chief Financial Officer
Hannah E. Nichols	Township Clerk
Heather Sparks	Deputy Township Clerk

Mayor Vizzard called the meeting to order with the announcement that the meeting had been advertised in the South Jersey Times and the Daily Journal as required by law. The meeting is being electronically recorded; open to the public and being held in full compliance of the Open Public Meeting Act. Mayor said copies of the advertisements are attached.

Mayor Vizzard said the special meeting was requested by the Chief Financial Officer, Pamela Humphries, because the regular meeting of January 2019 was on the 17th and many of the 2018 vouchers for the month of December had not been submitted for payment which represents a false balance of funding for many of the 2018 municipal budget line items.

Mayor Vizzard said chief financial officer has asked that Resolution 2019-28 be adopted. He said this is a Resolution to transfer funds in 2018 municipal budget.

RESOLUTION 2019-28

Transfers In The 2018 Municipal Budget

To Avoid Over Expenditures

BE IT RESOLVED by the Township Committee of the Township of Commercial that the following budgetary transfers be made to avoid over expenditures in the 2018 Municipal Budget as requested by the Chief Financial Officer.

Line Items

From:	Amount
Solid Waste Disposal	<u>\$2,000</u>
Total	\$2,000

Line Items:

To:	Amount
Animal Control	<u>\$2,000</u>
Total	\$2,000

Mayor Vizzard asked for consideration from the governing body.

Committeeman Jamison made motion to adopt Resolution 2019-28 and Committeeman Broughton seconded the motion with a unanimous roll call vote.

Mayor Vizzard said Pam has given us the bill list for the month of January 2019 for review and consideration and after period of time asked for committee's consideration of the Bill List For January 2019.

Mrs. Humphries said we have to file for reimbursement. It is dependent on when the project finishes. We can't file for reimbursement until the project is complete. They are in and I expect the money but it doesn't help us for last year. It may help us for this year.

Mayor Vizzard said he would like to see the fund balance back where it was.

Township Clerk said there is one more item on the agenda. Last year Pam lost her helper. The committee authorized her to get somebody and she has held off. She is asking for someone that can come in two days a week.

Mrs. Humphries said only 5 hour days so 10 hours a week.

Committeeman Broughton asked if the position has been advertised.

Mrs. Humphries said not yet but Hannah is going to put it in the Reminder.

Mayor Vizzard made a motion that they advertise for a helper for Pam for two days. Committeeman Broughton seconded with a unanimous roll call vote.

Mayor Vizzard asked if there were any additional comments and being none a motion was made and seconded to adjourn.

Hannah E. Nichols, Township Clerk