

Minutes of the Agenda Meeting of the Township Committee of the Township of Commercial held on Monday, August 12, 2019 at 6:00 P.M., at the Township Hall, 1768 Main Street, Port Norris, NJ

Those present:

Mike Vizzard	Mayor
Fletcher Jamison	Committeeman
Ryan Broughton	Committeeman
Thomas Seeley	Solicitor
Hannah E. Nichols	Township Clerk
Heather Sparks	Deputy Clerk

Those absent:

Edward Dennis	Engineer
Clint Miller	Public Works Manager

Mayor Vizzard presided and called the meeting to order with the announcement that the meeting had been advertised, that it was being electronically recorded and being held in full compliance of the Open Public Meeting Act.

Mayor Vizzard asked all in attendance to stand for the Flag Salute and Lord's Prayer.

Mayor Vizzard said Carol Hickman had asked to be on the agenda this evening to discuss Maurice River Township's amendment to their animal control ordinance "Free Roaming Cat Management" but had to cancel.

Mayor Vizzard said our Engineer, Edward Dennis, is not here this evening due to serious health issue with his mother.

Mayor said we have several items of correspondence for consideration on the regular meeting agenda of the 19th.

Mayor said we have received a letter from the State Department of Transportation that applications on being accepted for year 2020 for the Freight Impact Funds Program that have a minimum 10% large truck volume within the project limits. Decision: Committee requested item be on regular meeting agenda to discuss with engineer.

Mayor read a letter from the Cumberland County Planning Board requesting a passing of a resolution consenting to the proposed Lower Delaware Water Quality Management Plan Amendment and Cumberland County Wastewater Management Plan for the Downe Township Municipal Chapter and County Septic Management Plan Components.

Mayor said he does not fully comprehend everything that is being referenced, what wastewater Management Plan for Downe Township and the Septic Management Plan Components. He said clerk informed the committee that if the committee does not pass a resolution it would be counted as a confirmation. Mayor asked Solicitor Seeley to contact Bob Brewer, County Planning Board Director to obtain additional information on the request and to report to the committee at the regular meeting. Mayor asked committee to table issue until regular meeting, it was moved.

Mayor said our current animal control officer has stated that there is a possibility that he might retire December 2019. Since we have extended the one year contract for two consecutive years the township must go out for proposals for 2020. She has asked to advertise in September and see what type of response we get. Committee approved request and said to remove item from the agenda.

Mayor said committee has been informed that a public hearing will be held by the Cumberland County Improvement Authority on August 27, 2019 at 164 Broad Street, Bridgeton to discuss an Amendment #27 to the Solid Waste Contract to include "B/C" Recycling Facility, this would be the composting of bio-solids, food waste and wood. Mayor and committee wanted to hear results of the public hearing and said at present take item off of the agenda.

Mayor said Committeeman Jamison has submitted a letter that he is interested in Block 237, Lot 11 and will offer \$200 for the vacant property 67X240 that adjoins his property. Clerk stated at this time the township does not own the property but it is up for foreclosure and when final comes down she will inform Mr. Jamison and he can submit his bid at that time. Committeeman Jamison said to take his offer off of the agenda at this time.

Mayor said we have a memo from Steve DeSario, Code Enforcement Officer regarding property the township owns at 1694 Main Street, Port Norris which is in hazardous condition, ceiling has fallen in. Property is what was Dagastines Gas Station at the corner of Market Street and Main Street. Mr. DeSario asked committee what they want to do with the property.

Committee said at this time we do not have money in the budget to demolish the building but when registration fees come in from the Vacant Property Registrations, that money can be used for demolition. Remove item from the agenda.

Mayor said Pam Humphries has requested we give Stephanie McIsaac and increase in wages from \$15.00 to \$17.00 per hour. Mr. Broughton had requested copies of minutes of the meeting held on March 28, 2019 where Mrs. Humphries had stated she would request an increase if Mrs. McIsaac's work performance warranted. Mrs. McIsaac's work has been outstanding. Committee said to put the request on the agenda of the regular meeting on the 19th.

Mayor said a meeting was held with Richard Brown, State Representative regarding the renewal of our Commercial Township Center Designation. Clerk informed the committee that Bob Brewer, County Planning Board Director was present along with Barney Hollinger, Commercial Township Waterfront Consultant, Mr. Brown, Mrs. Selen, Deputy Clerk, Heather Sparks and Township Clerk, Hannah Nichols, who informed the committee this will require a lot of work, would we get a lot of state benefits from membership in Center Designation, possibly not, but might receive more in the federal grants participation.

Mayor Vizzard said to hold off on the renewal right now, let's talk with Ed Dennis, Engineer, and see what he can come up with. Removed from agenda at present.

Mayor Vizzard said the following items are on the agenda of the Regular Meeting on August 15th, 2019.

ORDINANCE: Introduction of Ordinance:

AN ORDINANCE OF THE TOWNSHIP OF COMMERCIAL GOVERNING THE MAINTENANCE OF VACANT PROPERTY, ESTABLISHING REQUIREMENTS AND LEVYING A REGISTRATION FEE ON OWNERS OF VACANT PROPERTY

RESOLUTIONS:

Resolution: Authorizing Tax collector To Refund Credits Or Cancel any Taxes Over \$10.00 Pursuant To NJSA 40:5-17.1

Resolution: Authorizing The Cancellation Or Refund Of Property Taxes Due To Approval of 100% Disable Veteran's Application For Larry Heath

Resolution: Authorizing The Cancellation Or Refund Of Property Taxes Due to Approval of 100% Disable Veteran's Application For James H. Baily

Resolution: Approving Cumberland County's Amendment To Lower Delaware Water Quality Management Plan-Seeley – Bob Brewer

Resolution: Budget Insertion \$1,500,000.00 Freight Impact Funding

Resolution: Accepting 2018 Municipal Audit

Resolution: Authorizing The Green Team

Resolution: Sustainable Land Use

Resolution: Authorizing Wage Increase For Stephanie McIsaac, CFO Office

Mayor Vizzard asked for reports from officials and Committeemen, Jamison and Broughton both said they didn't have anything to report at the agenda meeting. Mayor said he worked at the National Night Out and he felt it was a huge success and he was glad that a lot of people attended. He asked for additional consideration and being none made motion to adjourn.

Hannah E. Nichols, Township Clerk