

Minutes of the Regular Meeting of the Township Committee of the Township of Commercial, held on Thursday, August 15, 2019 at 6:00 P.M., at the Township Hall, 1768 Main Street, Port Norris, NJ

Those present:

Mike Vizzard	Mayor
Fletcher Jamison	Committeeman
Ryan Broughton	Committeeman
Thomas Seeley	Solicitor
Edward Dennis	Engineer
Hannah E. Nichols	Township Clerk
Heather Sparks	Deputy Clerk
Clint Miller	Public Works Supervisor

Mayor Vizzard presided and called the meeting to order with the following announcement that the meeting had been advertised, it was being electronically recorded and being held in full compliance of the Open Public Meeting Act.

Mayor Vizzard asked everyone to stand and join the committee in the Flag Salute and the Lord's Prayer.

Mayor said Lt. Horsey of the New Jersey State Police is not here this evening so we'll go forward with the minutes and bill list.

Mayor said you were given copies of the minutes of previous meetings for your consideration:

Minutes of Agenda Meeting of July 15, 2019  
Minutes of Regular Meeting of July 18, 2019

Committeeman Jamison made motion to approve and Committeeman Broughton seconded the motion with a unanimous roll call vote.

Mayor said you received copies of the Bill List for month of August 2019 as prepared by Pam Humphries, CFO for your consideration.

Committeeman Jamison made motion to approve, Committeeman Broughton seconded the motion.

Mayor called upon Edward Dennis, Township Engineer, for his report.

Mr. Dennis said the township had accepted bids for the reconstruction of Whittier, Iris & Magnolia Drive on August 13, 2019. The following were received:

Arawak Paving	Base Bid	\$196,400.00
7503 Weymouth Rd	Alternate Bid 1	\$ 13,200.00
Hammonton, NJ 08037	Total	\$ 209,600.00
Landberg Construction LLC	Base Bid	\$258,553.00
P.O. Box 280	Alternate Bid 1	\$ 16,000.00
Mays Landing, NJ 08330	Total	\$274,553.00
South State Inc.	Base Bid	\$226,953.60
P.O. Box 68	Alternate Bid 1	\$ 17,800.00
Bridgeton, NJ 08302	Total	\$244,753.60

Mr. Dennis said he was very happy with the bid results everyone came in under the NJDOT Grant the township had received in the amount of \$291,164. He suggested to the committee that he contact the state to see if they could use the balance of the grant funding to increase length of roads being improved. He suggested that the committee award the project to Arawak in the amount of \$209,600 and add a resolution to this evenings agenda.

Mayor and committee approved that a resolution be added to the agenda awarding contract to Arawak for Whittier, Iris and Magnolia and asked clerk to prepare resolution for same.

Mr. Dennis said township received grant of \$1,500,000.00 from NJDOT Local Freight Impact Fund. He said the state is taking applications for 2020 for Freight Impact Funds and they must be filed by October 30, 2019. He said for municipal aid, he has filed applications for Red Fern and Keron Drive from Spring Garden to William Avenue. Port Norris Drainage is substantially complete, punchlist in progress. Laurel Lake Drainage Phase III is in closeout process. He said waiting on permit from state to do High Street Pipe Replacement Block 256, Lot 27.

Mayor said Pam Humphries had put in a request to increase assistant salary to \$17.00 per hour. Committeeman Jamison said he approved and so did Mayor Vizzard. Resolution was placed on agenda.

Mayor said committee received a letter from the eighth grade students thanking the committee for allowing them to have their graduation party at the Sheppard Convenience Center in Haleyville, party was simply spectacular.

At the agenda meeting the committee had requested Solicitor Seeley to reach out to Bob Brewer, Director of the Cumberland County Planning Board regarding their request to accept amendments to the Lower Delaware Water Quality, approving Cumberland County Wastewater for Downe Township and to amend Septic Management.

Mr. Seeley said he did converse with Mr. Brewer, none of the amendments, consideration for Downe Township and Septic Management will have any ill effects for the Township of Commercial and its residents. Mayor said to put resolution on the agenda for this regular meeting.

Mayor Vizzard said we have an introduction of Ordinance 2019-597.

AN ORDINANCE OF THE TOWNSHIP OF COMMERCIAL GOVERNING THE MAINTENANCE OF VACANT PROPERTY, ESTABLISHING REQUIREMENTS AND LEVYING REGISTRATION FEE ON OWNERS OF VACANT PROPERTIES.

Mayor asked for motion to adopt ordinance on first reading and Committeeman Jamison made that motion with Committeeman Broughton seconding the motion with a unanimous roll call vote. Mayor said second reading and public hearing will be held on Thursday, September 19, 2019 regular meeting.

Mayor Vizzard said we have several resolutions for consideration. Resolutions are read by title only under Resolution 2019-1 Consent Resolution.

#### RESOLUTION 2019-78

Authorizing Tax Collector To Refund Credits or Cancel Any Taxes Over \$10.00 Pursuant To NJS 40;5-5-17.1

WHEREAS, New Jersey State Statute 40;5-17.1 permits the governing body of a municipality to authorize a municipal employee chosen by them to process, without further

action on part of the governing body, any property tax refund or the cancellation of the property tax refund or delinquency of less than \$10.00.

WHEREAS, the Tax Collector deemed the tax amounts uncollectable or credit from overpayments have occurred. The tax amounts exceed \$10.00 and will need approval by the Township Committee before cancelling or refunding; and

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Commercial, County of Cumberland, State of New Jersey, that the Tax Collector is hereby authorized to refund or cancel the below taxes that exceed \$10.00.

Block	Lot	Name	Amount	Year	Reason
31	8576	Twp of Commercial	\$117.32	2019 1 <sup>st</sup> half 2020	Exempt
26	4272	Twp of Commercial	\$162.84	2019 1 <sup>st</sup> half 2020	Exempt
26	4293	Twp of Commercial	\$ 97.770	2019 1 <sup>st</sup> half 2020	Exempt
26	4295	Twp of Commercial	\$335.44	2019 1 <sup>st</sup> half 2020	Exempt
46	5932	Twp of Commercial	\$651.35	2019 1 <sup>st</sup> half 2020	Exempt
61	719	Twp of Commercial	\$ 78.17	2019 1 <sup>st</sup> half 2020	Exempt
61	721	Twp of Commercial	\$ 81.42	2019 1 <sup>st</sup> half 2020	Exempt
61	725	Twp of Commercial	\$ 84.67	2019 1 <sup>st</sup> half 2020	Exempt
61	729	Twp of Commercial	\$140.03	2019 1 <sup>st</sup> half 2020	Exempt
83	5048	Twp of Commercial	\$2660.76	2019 1 <sup>st</sup> half 2020	Exempt
107	8477	Twp of Commercial	\$420.11	2019 1 <sup>st</sup> half 2020	Exempt
115	6876	Twp of Commercial	\$602.50	2019 1 <sup>st</sup> half 2020	Exempt
138	7690	Twp of Commercial	\$ 97.70	2019 1 <sup>st</sup> half 2020	Exempt
251	5	Twp of Commercial	\$ 79.36	2019 1 <sup>st</sup> half 2020	Exempt
251	6	Twp of Commercial	\$2656.84	2019 1 <sup>st</sup> half 2020	Exempt

#### RESOLUTION 2019-79

Authorizing The Cancellation Or Refund Of Property Taxes Due To Approval Of 100% Disable Veteran's Application For Larry Heath

WHEREAS, on July 23, 2019 a Claim for Property Tax Exemption on Dwelling House of Disabled Veteran or Serviceperson was filed, along with all supporting documentation on behalf of Larry Heath for Block 267, Lot 32 located at 2541 Millbourne Drive in Port Norris; and

WHEREAS, after proper review of the application and all supporting documentation by the Tax Assessor it was determined that Mr. Heath met all requirements to receive the 100% permanently disabled veteran benefit pursuant to N.J.S.A. 54:4-3:30 et seq. (Supporting exemption approval attached) and approved the same July 23, 2019. Said exemption approval was effective as of the deed date of May 1, 2019; and

THEREFORE BE IT RESOLVED, the Tax Collector is authorized to cancel the last half of 2019 in the amount of \$1,760.18 along with the 1<sup>st</sup> and 2<sup>nd</sup> quarters of 2020 in the amount of \$1,769.23.

#### RESOLUTION 2019-80

Authorizing The Cancellation or Refund Of Property Taxes Due to Approval Of 100% Disable Veteran's Application

WHEREAS, ON June 18, 2019 a Claim for Property Tax Exemption on Dwelling House of Disabled Veteran or Surviving Spouse, Civil Union Partner/Surviving Domestic Partner of Disabled Veteran or Serviceperson was filed, along with all supporting documentation on behalf of James H. Bailey for Block 184, Lot 26 located at 9058 Highland Street in Mauricetown; and

WHEREAS, after proper review of the application and all supporting documentation by the Tax Assessor, it was determined that Mr. Bailey met all requirements to receive the 100% permanently disabled veteran benefit pursuant to N.J.S.A. 54:4-3.30 et seq. (Supporting exemption approval attached) and approved the same June 18, 2019. Said exemption approval was effective as of the January 1, 2019; and

THEREFORE BE IT RESOLVED that the Certified Financial Officer is authorized to refund \$1,577.53 to Mr. Bailey which represents the exempt portion of 2019 pad by Mr. Bailey. The Tax Collector is authorized to cancel 2019 in the amount of \$3,378.15 along with the 1<sup>st</sup> and 2<sup>nd</sup> quarters of 2020 in the amount of \$1,689.08.

**RESOLUTION 2019-81**  
**TOWNSHIP OF COMMERCIAL**  
RESOLUTION REQUESTING CHANGE IN TITLE, TEXT OR AMOUNT OF  
APPROPRIATION PURSUANT TO  
NJS 40A:4-85

(\$1,500,000.00 -NJDOT Fiscal Year 2019 Local Freight Impact Program for the Port Norris  
Riverfront Roadway Improvements Project

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of a municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS. Said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Township of Commercial has received notice of an award of \$1,500,000.00 in New Jersey Department of Transportation (NJDOT) Fiscal Year 2019 Local Freight Impact Program for the Port Norris Riverfront Roadway Improvements Project.

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Commercial hereby requests the Director of Local Government Services to approve the insertion of the following items of revenue in the budget year **2019** in the sum of **\$1,500,000.00** which item is now available as revenue from:

FY 2019      2019 New Jersey Department of Transportation (NJDOT) Fiscal  
Year 2019 Local Freight Impact Program.

BE IT FURTHER RESOLVED that like sum of **\$1,500,000.00** be and the same is hereby appropriated under the captions of:

FY 2019      2019 New Jersey Department of Transportation (NJDOT) Fiscal  
Year 2019 Local Freight Impact Program

BE IT FURTHER RESOLVED that the above is a result of monies totaling **\$1,500,000.00** from the New Jersey Department of Transportation (NJDOT) Fiscal Year 2019 Local Freight Impact Program.

Date:            **August 15, 2019**

BE IT FURTHER RESOLVED, that the Township's Chief Financial Officer will submit this Chapter 159 electronically on the Division of Local Government Services website.

RESOLUTION 2019-82  
Governing Body Certification Of The Annual Audit

WHEREAS, N.J.S.A. 40a:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2018 has been filed by a Registered Municipal Accountant with the clerk of Township pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local Fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Schedule of Findings and Recommendations", and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Schedule of Findings and Recommendations" as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S.52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director of Coal Government Services under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, That the Township Committee of the Township of Commercial hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I Hereby certify that this is a true copy of the resolution passed at the Township Meeting held on August 15, 2019, Hannah E. Nichols, Township Clerk.

RESOLUTION 2019-83

Authorizing A Green Team Advisory Committee

WHEREAS, the Township Committee of the township of Commercial strives to save tax dollars, assure clean air and water, improve working and living environments to build a community that is

sustainable economically, environmentally and socially; a community which would thrive well into the new century; and

WHEREAS, the Township Committee of the Township of Commercial wishes to build a model of government which benefits our residents now and far into the future with green community initiatives which are easy to replicate and affordable to implement; and

WHEREAS, in an attempt to focus attention on "Green" issues, the Township Committee wishes to reconfirm a Green team Advisory Committee (GTA); and

WHEREAS, the Township Committee of the Township of Commercial wants to begin the process of focusing on "green" issues by continuing audits of municipality facilities and operations.

WHEREAS, solar power, changes to fleet purchasing and maintenance, water quality improvements, and operational changes will all be considered as the Township moves to do their share to lessen the environmental impacts of its operation.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Commercial that we do hereby reconfirm a Green Team Advisory Committee consisting of members who shall be residents or employees of Commercial Township.

OBJECTIVES:

1. Collaborate with township employees, service providers and other governmental agencies to share resource information and ideas consistent with the Mission of the GTA.
2. Encourage participation of all employees to solicit ideas on green initiatives.
3. Research and analyze green initiatives which make practical environmental and financial sense.
4. Develop strategies for sustainable green initiatives in municipal operations.

NOW, THEREFORE BE IT FINALLY RESOLVED, by the Township Committee of the Township of Commercial that the following persons are hereby appointed to the GTA for the remainder of 2019 and are eligible to serve until replaced through an updated resolution or ordinance:

Patricia Smith

Julie Gandy

James D. Ambrosio

**RESOLUTION 2019-84  
Sustainable Land Use Pledge**

WHEREAS, land use is an essential component of overall sustainability for a municipality; and

WHEREAS, poor land-use decisions can lead to an increased societal ills such as decreased mobility, high housing cost, increased greenhouse gas emissions, loss of open space and degradation of natural resources; and

WHEREAS, well planned land use can create transportation choices, provide for a range of housing options, create walkable communities, preserve open space, provide for adequate recreation and allow for the continued protection and use of vital natural resources; and

WHEREAS, Given New Jersey's strong tradition of home rule and local authority over planning and zoning, achieving a statewide sustainable land use pattern will require municipalities to take the lead;

NOW, THEREFORE, we the Township of Commercial, resolve to take the following steps with regard to our municipal land use decisions with the intent of making Commercial Township a truly sustainable community. It is our intent to include these principles in the next master plan revision and reexamination report to update our land use zoning, natural resource protection, and other ordinances accordingly.

**REGIONAL COOPERATION:** We pledge to reach out to administrations of our neighboring municipalities concerning land use decisions, and to take into consideration regional impacts when making land use decisions.

**TRANSPORTATION CHOICES:** We pledge to create transportation choices with a Complete Streets approach by considering all modes of transportation, including walking, biking, transit and automobiles, when planning transportation projects and reviewing development applications. We will reevaluate our parking with the goal of limiting the amount of required parking spaces, promoting shared parking and other innovative alternatives where appropriate.

**NATURAL RESOURCE PROTECTION:** We pledge to take action to protect the natural resources of the State for environmental recreation and agriculture values, avoiding or mitigating negative impacts to these resources. Further, we pledge to complete a Natural Resource Inventory when feasible to identify and assess the extent of our natural resources and to link natural resource management and protection to carrying capacity analysis, land use and open space planning.

**MIX OF LAND USES:** We pledge to use our zoning power to allow for a mix of residential, retail, commercial, recreational and other land use types in areas that make the most sense for our municipality and the region, particularly in downtown and town center areas.

**HOUSING OPTIONS:** We pledge, through the use of our zoning and revenue generating powers, to foster a diverse mix of housing types and location, including single and multi-family, for sale and rental options, to meet the needs of all people at the range of income levels.

**GREEN DESIGN:** We pledge to incorporate the principles of green design and renewable energy generation into municipal buildings to the extent feasible and when updating our site plan and subdivision requirements for residential and commercial buildings.

**MUNICIPAL FACILITIES SITING:** We pledge, to the extent feasible, to take into consideration factors such as walkability, bikeability, greater access to public transit, proximity to other land use types, and open space when locating new or relocated municipal facilities.

**RESOLUTION 2019-85  
Discharge of Mortgage Reed & Reed**

A certain Mortgage and Security Agreement dated June 2, 29187 was made by Reed and Reed Company, Inc. to the Township of Commercial.

This Mortgage was made to secure payment of \$45,000.00. It was recorded in the office of the county recording officer of Cumberland County, New Jersey on June 18, 1987 in Mortgage Book 1203 on page 165.

The Mortgage has been PAID IN FULL or otherwise SATISFIED and DISCHARGED. It may now be discharged of record. This means that this Mortgage is now cancelled and void.

I signed and Certify to this Discharge of Mortgage on August 14, 2019, Mayor Mike Vizzard and Attested by Clerk, Hannah E. Nichols,

**RESOLUTION 2019-86  
Increasing Stephanie McIssac Hourly Rate  
To \$17.00 Per Hour As Assistant To CFO**

**WHEREAS, Stephanie McIssac was hired to fill a vacancy in the Chief Financial Officer's on April 1, 2019; and**

**WHEREAS, upon re-evaluation by Pamela Humphries of Stephanie McIssac's work performance and productivity as Assistant to the CFO over the past several months has been very beneficial; and**

**WHEREAS, Stephanie McIssac has made a positive difference in getting the work accomplished in a timely and accurate manner; in the Chief Financial Office; therefore**

**BE IT RESOLVED by the Township Committee of the Township of Commercial that upon recommendation of Chief Financial Officer, Pamela Humphries, an hourly increase of \$2.00 has been approved taking her hourly rate from \$15.00 to \$17.00 per hour retroactive to August 1, 2019.**



Resolution 2019-87

Consenting To The Proposed Lower Delaware Water Quality Management (WQM) Plan Amendment and Cumberland County Wastewater Management Plan (WMP) for the Downe Township Municipal Chapter and County Septic Management Plan WMP Components

WHEREAS, the Township of Commercial desires to provide for the orderly development of wastewater facilities within Cumberland County; and

WHEREAS, the New Jersey Department of Environmental Protection (NJDEP) requires that proposed wastewater treatment and conveyance facilities and wastewater treatment service areas, as well as related subjects, conform with an approved WQM plan; and

WHEREAS, the NJDEP has established the WQM plan amendment procedure through the WQMP rules at N.J.A.C. 7:15-3.5 as the method of incorporating unplanned facilities into a WQM plan; and

WHEREAS, A proposed WQM plan amendment publicly noticed in the New Jersey Register on August 5, 2019, for the LOWER DELAWARE WATER QUALITY MANAGEMENT (WQM) PLAN AND CUMBERLAND COUNTY WASTEWATER MANAGEMENT PLAN (WMP) FOR THE DOWNE TOWNSHIP MUNICIPAL CHAPTER AND COUNTY SEPTIC MANAGEMENT PLAN WMP COMPONENTS has been prepared by Cumberland County.

NOW, THEREFORE BE IT RESOLVED ON THIS 15<sup>TH</sup> day of August 2019 by the governing body of Commercial Township that:

1. The township of Commercial hereby consents to the Lower Delaware Water Quality Management (WQM) plan amendment and Cumberland County Wastewater Management Plan (WMP) for the Downe Township Municipal Chapter and County Septic Management Plan WMP Components publicly noticed on August 5, 2019, prepared by County of Cumberland for the purpose of its incorporation into the applicable WQM Plan.
2. This consent shall be submitted to the NJDEP pursuant to N.J.A.C. 7:15-3.5.
3. I do hereby certify that the foregoing is a resolution unanimously adopted by the Commercial Township Committee at their regular meeting held on August 15, 2019.

COMMERCIAL TOWNSHIP  
RESOLUTION 2019-88

Awarding Contract To Arawak Construction For Reconstruction of Whittier Drive, Iris Road, and Magnolia Drive, Laurel Lake In The Amount of \$209,600.

WHEREAS, the Township of Commercial accepted bids for the Reconstruction of Whittier Drive, Iris Road, and Magnolia Drive in Laurel Lake on August 13, 2019 at 11:00 a.m. and three bids were received and reviewed by Engineer, Edward Dennis, for completeness; and

WHEREAS, in accordance with the Local Public Contracts Law NJSA 40A:11-1 et seq. The contract is normally awarded to the lowest responsible bidder; therefore contract is awarded to lowest bidder, therefore

BE IT RESOLVED, that the Township Committee awards a contract to Arawak Construction, 7503 Weymouth Road, Hammonton, NJ 08037 in the amount of \$209,600.00 which includes Base Bid of \$196,400.00 and additional Alternate Bid 1 in the amount of

\$13,200.00.

BE IT FURTHER RESOLVED that Chief Financial Officer has Certified Funding for Arawak Construction in the amount of \$209,600.00 with funds for certification are therefore being made available and certified against the grant appropriation entitled:

Total Amount of Construction Services	\$209,600.00
Line Item G-02-41-855-000	
2019 NJDOT GRANT	
Present Balance In Account	\$268,164.00
Remaining Balance In Account After Contract	\$ 58,564.00

Amount Certified: Total not to exceed \$209,600.00

Mayor Vizzard requested a motion on the foregoing Resolution 2019-78 thru 2019-88.

Committeeman Jamison made motion to approval foregoing Resolutions 2019-78 thru 2019-88.

Committeeman Broughton stated he would second the motion except on Resolution 2019-86 he abstained.

Roll call vote was not unanimous, two committeeman approved with unanimous vote and one committeeman abstained on 2019-86.

Mayor Vizzard asked for reports from committee and Committeeman Jamison and Committeeman Broughton said they didn't have anything.

Mayor Vizzard said he worked at the National Night Out and he felt that it was a great success.

Mayor asked for motion to open meeting to the public.

Mr. Benjamin Moore of Lincoln Street, Port Norris, complained to the committee that he has residents on both side of his property that are involved in drugs and he wanted to know what the committee was going to do about it.

Mayor Vizzard asked Mr. Moore exactly what did he expect the committee to do, they are not a policing force, they cannot arrest anyone and if he has a problem then he should contact the New Jersey State Police.

Mr. Moore said he has pictures, he has recordings of the loud music, cars going in and out at all hours. He feels that the township should do something about. He said Committeeman Jamison is aware of all of this, he knows what is going on.

Committeeman Jamison said he is not aware of everything, he is not aware of all of it as Mr. Moore said. He said he needs to contact the state police.

Mr. Moore said he has, they come and they leave.

Mayor Vizzard said the committee has no authority. We can ask the state police to patrol areas but we are not the ones that are being harassed you are and we have ordinances that you can sign complaints.

Mr. Moore said he doesn't want to do that.

Mayor Vizzard said he was sorry that the state police was not present this evening, that he would have had Mr. Moore talk to him privately and see what might be done. Mayor said he is sorry but that there is nothing the committee can do to resolve this problem for him.

Mayor asked for motion to close the public portion and to adjourn the meeting.

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Hannah E. Nichols, Township Clerk