

Minutes of the Agenda meeting of the Township Committee of the Township of Commercial held on October 15, 2019 at 6:00 P.M., at the Township Hall, 1768 Main Street, Port Norris, NJ

Those present:

Mike Vizzard	Mayor
Fletcher Jamison	Committeeman
Ryan Broughton	Committeeman
Thomas Seeley	Solicitor
Hannah E. Nichols	Township Clerk
Heather Sparks	Deputy Clerk

Those absent:

Edward Dennis	Engineer
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Mayor Vizzard presided and called the meeting to order with the announcement that the meeting was advertised, it was being electronically recorded and being held in full compliance of the Open Public Meeting Act.

Mayor Vizzard said our engineer is not present this evening due to conflict.

Mayor said we have a memo from JIF, regarding the adoption of a Cyber Risk Management Plan. He said this plan shows a \$10,000 deductible with a possible reimbursement of \$7,500, depending on the type of plan that we adopt. Mayor and Committee asked representative of Computers & Networks to review the management plan and see if we are protected with the current system that we have.

Committee received a memorandum from the construction office regarding several properties that are in deplorable or unsafe conditions and represents a health hazard and that possibly monies could be allocated from the Vacant Properties Registration Fees.

Mayor Vizzard and committee said that use of those funds would have to be delayed until after the end of the year because those funds were used in the past to enable the construction office to be self supporting in regards to salaries/wages and office equipment and supplies as mandated by state statute.

Mayor Vizzard said we have received bingo and raffle applications from the Laurel Lake Volunteer Fire and Rescue Company for 2020. According to clerk applications are in order and proper fees have been submitted. Resolutions will need to be prepared and adopted at the regular meeting on the 17th and sent to Division of Games of Chance for final approval.

Mayor Vizzard said Halloween will be observed on October 31st from 4:00 to 7:00 p.m.

Mayor Vizzard said the Best Practice Report For 2019 has been prepared and will be discussed at the regular township committee meeting as mandated by state.

Mayor Vizzard said the following items have been scheduled for the regular meeting on October 17th.

Resolution: Authorizing Tax Collector Refund Credits or Cancel Any Taxes Over \$10.00 Pursuant NJSA 40:5-17.1

Resolution: Authorizing Tax Collector Transfer Overpayment Other Tax Years, Refund Of Overpayment Owner/Payer Or their Representative

Resolution: To Urge Voters To Support The Referendum On The Election Ballot In November, So That Veterans, Widowed Spouses Of Veterans Who Reside In Continuing Care Retirement Communities (CCRC) Will Be Eligible For Property Tax Deduction

Resolution: Approving Laurel Lake Volunteer Fire and Rescue's Bingo and Raffle Applications For 2020

Resolution: Authorizing Engineer Submit Application NJDOT for 2020 Freight Impact Grant Funding

Resolution: Approving Change Order #2, Whittier Drive, Iris Road, Magnolia Drive, Reconstruction Project Amount of \$8,925.00

Mayor Vizzard said Chief Financial Officer, Pamela Humphries, received memo from engineer regarding costs for their services for Freight Impact Grant. Mrs. Humphries said that after the bills are approved and paid for the month of October, she will be able to see what funds are available for transfer and just what the amount will be. Mayor Vizzard asked engineer if he could reduce his estimated bill for their services on the Freight Grant by \$30,000.

Mayor Vizzard said a letter was received from the JIF requesting that the Land Use Board Attorney conduct a training session at their next meeting regarding land use board members decisions. According to JIF there have been many lawsuits. Literature was supplied by Jif and given to the secretary of the land use board for their training session.

Mayor asked for reports from officials.

Committeeman Broughton said from the departments within the Construction Office, there were 177 inspections and 150 code violations.

Committeeman Jamison said that he has spoken to Clint regarding the sluice gate in Shellpile and that engineer be contacted to get in touch with Environmental Protection Agency about funding.

Solicitor Seeley informed the committee that foreclosure list from tax collector had been sent to Landis Title almost a year ago for title search. That he contacted Landis because he cannot file for foreclosure on the properties until searches are completed and they told they are not completed and that Mr. Seeley is not to send them anymore foreclosures. He said this is not Leslie's fault, it is not his fault. He stated that he would have to go back to Dominion Title Company for any future closings. He and the mayor asked if there was going to be a land sale soon.

Clerk said not this year, the only thing we have is what did not sell last year, nothing knew has been added.

Mayor Vizzard said the township had received a Freight Impact Fund Grant \$1,500,000 for reconstruction and improvements to roads along river and that he had sent letters to all of the property owners along the roads that were being considered for reconstruction to attend and inform the committee of what improvements were needed and where. Mayor said that he would like to schedule a public portion strictly on the Freight Impact Project after the state police gives their report at the regular meeting on the 17th.

Mayor asked for motion to open meeting to the public and with no comments a motion was made and seconded to close public portion and to adjourn.

Hannah E. Nichols, Township Clerk