

Minutes of the Commercial Township Committee meeting held on March 19, 2020 at 6:00 P.M. in the Township Hall and keeping with the Coronavirus distancing requirements the committee, clerk and deputy clerk were spaced six feet apart.

Mayor Vizzard presided and called the meeting to order with the announcement that the meeting had been advertised, it was being electronically recorded and being held in full compliance of Governor Murphy's Executive Orders. Mayor stated that committee allowed Chief Financial Officer, Solicitor and Engineer to take part in the meeting via telecommunications if they were needed. Mayor asked Committeemen, Fletcher Jamison and Ryan Broughton if they had any questions for the three individuals and all agreed they had no inquiries at this meeting.

Mayor asked everyone to stand and join the committee in the Flag Salute and Lord's Prayer.

Mayor Vizzard said we have two resolutions to adopt prior to the introduction of the budget.

RESOLUTION 2020-42

Governing Body Certification Of Compliance With The United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c. 183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," as amended, 42 U.S.C. 2000e et seq., (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs, and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above -referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Township Committee of the Township of Commercial, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c. 183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

I hereby certify that this is a true copy of the resolution passed at the meeting held on March 19, 2020.

Mayor Vizzard asked for motion to adopt Resolution 2020-42 and Committeeman Broughton made motion and Committeeman Jamison seconded.

RESOLUTION 2020-43

Governing Body Certification Pursuant to P.L. 2017, C.183 of Compliance with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the consideration of Arrest and Conviction Records In Employment Decisions Under Title VII of the Civil Rights Act of 1964"

Group Affidavit Form For Municipalities and Counties

We, members of the governing body of the Township of Commercial being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the Township of Commercial Committee of the County of Cumberland;
2. Pursuant to P.L. 2017, c. 183, we have familiarized ourselves with the contents of the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," as amended, 42 U.S.C. 2000e et seq., (April 25, 2012);
3. We are familiar with the local unit's hiring practices as they pertain to the consideration of an individual's criminal history;
4. We certify that the local unit's hiring practices comply with the above-references enforcement guidance.

Mike Vizzard
Fletcher Jamison
Ryan Broughton

Mayor
Deputy Mayor
Committeeman

Mayor Vizzard asked for motion and Committeeman Jamison made motion to adopt and Committeeman Broughton seconded. Unanimous roll call vote was taken on Resolutions 2020-42 and 2020-43.

RESOLUTION 2020-44

Resolution To Introduce The 2020 Municipal Budget

BE IT RESOLVED, that the following statement of revenues and appropriations shall constitute the Local Municipal Budget for the year 2020;

BE IT FURTHER RESOLVED, that the said budget be published in the South Jersey Times edition of April 2, 2020 as follows:

A hearing on the budget and tax resolution will be held at the Municipal Building on the 16th day of April, 2020 at 6:00 o'clock p.m., at which time and place objections to said budget and tax resolution of the Township of Commercial for the year 2020 may be presented by taxpayers or other interested persons.

Summary of General Section of Budget

Current Fund

Municipal Purposes within "Caps"	\$2,558,388.00
Municipal Purposes excluded from "Caps"	1,259,313.60
Reserve for Uncollected Taxes	<u>579,356.05</u>
Total General Appropriations	4,397,057.65
Less: Anticipated Revenues	<u>2,833,113.98</u>
Local Tax for Municipal Purposes Amount to be Raised by Taxation	<u>\$1,563,943.67</u>

Mayor Vizzard asked for a motion to adopt Resolution 2020-44 adopting budget on introduction and Committeeman Broughton made motion and Committeeman Jamison seconded.

Mayor Vizzard asked for Roll Call Vote on Resolutions 2020-42, 2020-43, 2020-44.

Committeeman Broughton	Yes
Committeeman Jamison	Yes
Mayor Vizzard	Yes

Mayor Vizzard said we have minutes of previous meetings.

Minutes of Agenda Meeting of February 18, 2020
Minutes of Regular Meeting of February 20, 2020

Committeeman Broughton said he would abstain from the agenda meeting because he was not present but he made motion to adopt Regular Meeting minutes.

Roll call vote:

Meeting February 18, 2020	
Committeeman Broughton	Abstain
Committeeman Jamison	Yes
Mayor Vizzard	Yes

Roll call vote:

Meeting February 20, 2020	
Committeeman Broughton	Yes
Committeeman Jamison	Yes
Mayor Vizzard	Yes

Mayor Vizzard said we have Bill List as prepared by Pam Humphries, CFO for month of March 2020.

Consideration of Bill List for March 2020.

Committeeman Jamison made motion to approve and Committeeman Broughton seconded the motion with a unanimous roll call vote.

Mayor Vizzard said committee has received a letter from Department of Transportation that we have been awarded \$600,000 for Phase II for Port Norris Riverfront Roadway Improvements from 2020 Freight Impact Fund Program.

Mayor said we have received a letter from General Assembly regarding two resolutions they adopted regarding 2020 Census. Resolutions 78 & 79 are encouraging municipalities to form a Complete Count Committee to go out and get people to Get Out And Count Week.

Committee felt at this time people are to stay at home and distance themselves from one and other, it will be difficult to form a committee at this time.

Mayor Vizzard said we have a letter from Remington & Vernick requesting committee adopt Change Order #1 for Laurel Lake Drainage Improvement Phase III that will decrease the cost by \$5,903.25. Clerk said Resolution is on the agenda.

Mayor said we have received letters of proposals from Remington & Vernick for Deed Review and Research and Annual Map & GIS Updates for 2020 in the amount of \$11,000.

Mayor said we have letter from Reminton & Vernick Engineers with proposal on Red Fern Drive to Prepare Plans, Design, Prepare Specifications, Advertise and Accept Bids in the Amount of \$46,000. Clerk said if committee approves Resolution have been prepared and are on the agenda.

Mayor Vizzard said we have two ordinances for introduction:

ORDINANCE 2020-598

AN ORDINANCE OF THE TOWNSHIP OF COMMERCIAL, COUNTY OF CUMBERLAND, NEW JERSEY, PROVIDING FOR THE USE OF FUNDS FOR THE PURCHASE OF 2 SOLAR SPEED SIGNS AVAILABLE IN THE CAPITAL FUND-RESERVE FOR ROAD IMPROVMENTS.

BE IT ORDAINED, by the Township Committee of the Township of Commercial, County of Cumberland, New Jersey, as follows:

Section 1: The funding for Solar Speed Signage for Road Improvements in the amount Of \$5,380.00

Section 2: The total amount of \$4,716.95 is hereby appropriated from the Capital Fund-Reserve for Road Improvements. \$663.05 will be paid out of the Current Fund-Buildings and Grounds.

Section 3: This Ordinance shall take effect upon publication of notice of final adoption as provided by law.

Mayor Vizzard asked for motion on Ordinance 2020-598 and Committeeman Broughton made motion to adopt and Committeeman Jamison seconded with a unanimous roll call vote.

ORDINANCE 2020-599

AN ORDINANCE TO AMEND THE UNIFORM CONSTRUCTION CODE FEES

WHEREAS, THE State Uniform construction Code requires that said permit fee charged under the Uniform State Construction Code as adopted by the Ordinances of Commercial Township shall be periodically adjusted to cover the Office of the Construction Official.

The fee for a construction permit shall be the sum of the basic construction fee plus all applicable special fees and shall be paid before the permit is issued. Each fee shall be rounded up to the nearest dollar.

BE IT ORDAINED by the Township of Commercial, County of Cumberland, and State of New Jersey that upon adoption of Ordinance 2020-599, Ordinance 2019-595 will be repealed.

BE IT ORDAINED THAT COPIES OF Ordinance 2020-599 will be printed in its entirety and available in the Municipal Clerk's Office free of charge.

Mayor Vizzard asked for motion to adopt Ordinance 2020-599 and Committeeman Jamison made motion to adopt and Committeeman Broughton seconded the motion.

Roll call vote was unanimous.

COMMERCIAL TOWNSHIP

ORDINANCE 2020 - 599

An Ordinance to Amend the Uniform Construction Code Fees

To Replace Ordinance 2019-595

WHEREAS, the State Uniform Construction Code requires that the said permit fee charged under the Uniform State Construction Code as adopted by the Ordinances of Commercial Township shall be periodically adjusted to cover the Office of the Construction Official.

BE IT ORDAINED, by the Township of Commercial, County of Cumberland, and State of New Jersey, that Ordinance No. 2019-595 is hereby repealed.

The fee for a construction permit shall be the sum of the basic construction fee plus all applicable special fees and shall be paid before the permit is issued. Each fee shall be rounded up to the nearest dollar.

A. Plan Review Fee

The fee for plan review shall be 20% of the construction permit fee.

B. Building Subcode Fees.

The building subcode fee shall be:

1. New Construction, including additions, with finished interior, the fee shall be \$0.040 per cubic foot of volume; provided the minimum fee shall be \$100.00.
2. New Construction of accessory buildings with unfinished interior, the fee shall be \$0.036 per cubic foot of volume; provided the minimum fee shall be \$60.00. Pre-manufactured accessory buildings under 300 sq. ft. shall be a flat fee of \$50.00. Over 300 sq. ft. the fee shall be calculated at \$50.00 per \$1,000.00 of cost.
3. Pre-manufactured, modular and pre-built dwellings, the fee shall be \$70.00 per estimated cost of site construction associated with the installation of the home (i.e. foundations, steps, decks, porches, heating systems, plumbing, gas and electrical hook-ups, etc.), provided that the minimum fee shall be \$500.00. As per the UCC 5:23-4.18C, there shall be no fees for the factory-built portion of the home.
4. Farm Structures: The fee for qualified farm structure shall be \$0.010 per cubic foot of volume with a maximum fee of \$1,000.00 per structure. The structure must be used exclusively for farm use and located on a qualified farm pursuant to the Farmland Assessment Act of 1964.
5. For renovation, alterations, and repairs, the fee shall be \$40.00 per \$1,000.00 in estimated costs for all residential use groups, and including Use Group U, provided the minimum fee shall be \$100.00. For all other Use Groups, the fee shall be \$50.00 per \$1,000.00 in estimated costs provided the minimum fee shall be \$100.00.
6. Fees for the combination renovations and additions shall be the sum of the two fees computed separately in accordance with items #1 and #5 above.
7. For installation of swimming pools, the fee shall be \$140.00 for an above ground pool and \$210.00 for an in-ground pool. (also see electrical fees). Annual Pool Inspection \$100.00.
8. Photo Voltaic Systems:
Ground System \$500.00
Racking (2 inspections) \$150.00

C. Fees for Certificates and Other Permits:

The fees for certificates and for special permits shall be:

1. Demolition of residential structures: \$200.00, Accessory structures: \$50.00. All fees for other use groups are \$300.00 for the first 20,000 square feet and \$50.00 for each additional 20,000 square feet or part thereof.
2. Removal of underground storage tanks:

- a. Six hundred gallons or less - \$150.00
- b. Greater than 600 gallons - \$375.00
- 3. Installation of an aboveground or underground storage tank, per tank:
 - a. Five hundred gallons or less - \$175.00
 - b. Greater than 500 gallons and less than 1,000 gallons - \$225.00
 - c. 1000 gallons or more - \$325.00
- 4. Sign Permits: The fee shall be \$1.00 per square foot provided the minimum fee shall be \$40.00
- 5. Certificate of Occupancy: Residential: New Homes - \$100.00. Residential Additions - \$50.00, Residential Storage Buildings over 300 sq.ft. - \$50.00. All other Use Groups - \$130.00.
- 6. Continued Certificate of Occupancy: Residential - \$168.00 All other Use Groups \$168.00
- 7. Reinstatement of Permit: \$100.00 applicable after one year of issuance date, plus volumes increase if applicable at the time of reinstatement.
- 8. Lead Abatement: \$125.00 for permit and \$75.00 for clearance certificate
- 9. Asbestos Abatement: \$125.00 for permit and \$75.00 for clearance certificate
- 10. Application for a variation for all use groups: \$400.00
- 11. Radon mitigation system - \$145.00
- 12. Lawn Sprinklers - \$80.00
- 13. Work, office and classroom trailers - \$100.00 set up
- 14. Storable pool/spa/hot tub - \$90.00
- 15. Walk-in freezer, cooler - \$80.00
- 16. Heat pump - \$80.00

D. DCA TRAINING FEES:

The fee shall be \$0/00371 per cubic feet of volume and \$1.90 per \$1,000.00 for alterations (as per DCA effective 5/16/16)

E. PLUMBING SUBCODE FEES:

The plumbing subcode fees shall be computed as follows:

- 1. Appliances and fixtures connected to the plumbing system. The fee shall be \$20.00 each for the following:
 - a. Water closet, urinal or bidet
 - b. Bathtub
 - c. Lavatory
 - d. Shower
 - e. Floor drain
 - f. Sink
 - g. Dishwasher
 - h. Drinking fountain
 - i. Hosebib
 - j. Water heater
 - k. Washing machine
 - l. Stacks
- 2. Special Devices:

The fee shall be \$90.00 each for the following:

- a. Fuel oil piping
- b. New gas piping system
- c. Steam boiler
- d. Interceptor or separator
- e. Backflow preventor
- f. Grease trap
- g. Water cooled air conditioner
- h. Central ac or refrigeration unit
- i. Active solar system
- j. Hot water boiler
- k. Warm air furnace (new installation only, involving new piping)
- l. Utility service connections
- m. Sewer pumps

3. The minimum plumbing permit fee shall be \$90.00.
4. MECHANICAL SUBCODE FEES:
The minimum fee shall be \$90.00

F. ELECTRICAL SUBCODE FEES

Electrical subcode fees shall be as follows:

1. Fixtures, receptables, switches (1-50)..... \$75.00
Each additional 25 \$35.00
2. Service Panels/Services Entrance/Sub Panels:
0-200 amp \$150.00
201-1,000 amp \$200.00
Over 1,000 amp \$640.00
3. Electrical Devices/Generators/Transformers:
Over 1KW – 10KW \$30.00
Over 10KW – 45KW \$120.00
Over 45KW – 112.5KW \$165.00
Over 112.5KW \$500.00
4. Motors:
Over 1HP – 10HP \$30.00
Over 10HP – 50HP \$120.00
Over 50HP – 100HP \$165.00
Over 100HP \$500.00
5. Other Devices:
Three-Phase Service:
1000amps or less \$125.00
Greater than 1000amps \$400.00
Minimum Electrical Subcode Fees: \$90.00
Annual Inspection for public swimming pools, spas and hot tubs located on any property other than one- or two-family residential properties: \$100.00
Swimming pool (in-ground or storable), spa, or hot tub: \$60.00
Water heater, dryer, dishwasher: \$18.00
Signs, Light standards: \$35.00
Range, oven, surface unit, AC unit, space heater/air handlers, baseboard heat, heat pumps, pumps, motors: Priced per KW or HP as above
Garbage disposals, smoke detectors, thermostats, fractional HP motors: Priced per fixtures as above
6. Photo Voltaic Systems:
1 – 50KW \$150.00
51 – 100KW \$200.00
101 – 1000KW \$457.00

G. FIRE SUBCODE FEES:

1. Detectors (1-6) \$90.00
Each additional 25 \$25.00
2. Sprinkler Systems
First 20 Heads \$100.00
21 – 100 \$150.00
101 – 200 \$300.00
201 – 400 \$400.00
401 – 1,000 \$500.00
3. Standpipe System: \$250.00
4. Fire Pump: \$250.00
5. Special Suppression Systems:
a. Range Hoods, Commercial
First One \$225.00
Each Additional \$75.00
b. Large Systems (Carbon Dioxide, halon, etc.): \$230.00
6. Fire Alarms:
First 6 devices \$90.00
Each additional 10 devices \$25.00
7. Exit Signs and Emergency Exit Lighting (per Floor): \$50.00

- 8. Installation of Storage Tanks: \$200.00
- 9. Heat Producing Devices (fireplace, woodstove, furnace, etc.)
 - New \$100.00
 - As part of Construction \$50.00

H. WAIVER OF FEES:

As per N.J.S.A. 52:27D-126c, Commercial Township will collect no fees in connection with the construction of residential Handicap Ramps.

EFFECTIVE DATE:

This ordinance shall take effect upon its final passage, adoption, and publication in the manner provided by law.

Mayor

ATTEST:

Township Clerk

RESOLUTION 2020-45
Dedication By Rider

A Resolution Requesting Permission For The Dedication by Rider for Abandoned and Vacant Property Code Enforcement Fees Required By: N.J.S.A. 40:48-2-12s

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.A. 40:48-2-12s provides for receipt of Abandoned and Vacant Property Code Enforcement Fees by the municipality to provide for the operating costs to administer this act; and

WHEREAS, N.J.S.A. 40A: 4-39 provides the dedicated revenues anticipated from Abandoned & Vacant Property Code Enforcement Fees are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement:

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Township of Commercial of the County of Cumberland, New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Abandoned & Vacant Property Code Enforcement Fund: N.J.S.A. 40:48-2-12s.
2. The Clerk of the Township of Commercial, County of Cumberland is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

RESOLUTION 2020-46

Authorizing Shared Service Agreements To Provide Services of Certified Recycling Coordinator As Review and Certification Agent Regarding Annual Tonnage Reports

WHEREAS, the Township of Commercial desired to enter into a Shared Service Agreement with the following municipality to provide services as our Certified Recycling Coordinator; and

WHEREAS, pursuant to the terms of the Shared Service Agreement between the Township and the Municipality listed below, the Township shall provide payment of specified monies in exchange for specified certified recycling coordinator services being performed by the Borough of Shiloh's certified staff; and

WHEREAS, said Shared Service Agreements are permitted under the Statutes pursuant to N.J.S.A. 40A:11-1. Et seq., N.J.S.A. 18A-11, et seq. and Interlocal Service Act (N.J.S.A. 40:8A-1 ET seq.) a local unit may enter into a contract with any other local unit to provide such services and shall require that the contract must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Commercial as follows:

1. The Township hereby authorizes the Township Mayor and Clerk to execute individual Shared Service Agreements for services of a certified recycling report in accordance with New Jersey Law and Regulations, with the following municipality;

Borough of Shiloh, P.O. Box 349, Shiloh, NJ 08353

2. A notice of this action shall be printed once in the South Jersey Times, a newspaper of general circulation in the Township.

RESOLUTION 2020-47

2019 Commercial Township Tonnage Grant Application Resolution

WHEREAS, The Mandatory Source Separation and Recycling Act, P.L. 1987, c has established a recycling fund from which tonnage grant may be to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, It is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, The New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, The recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a RESOLUTION AUTHORIZING THIS MUNICIPALITY TO APPLY FOR THE 2019 Recycling Tonnage Grant will memorize the commitment of this municipality to recycle and to indicate the asset of the Committee of the Township of Commercial to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, Such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW THEREFORE, BE IT RESOLVED by the Committee of the Township of Commercial that Commercial Township hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designated Ronald Campbell, CRP of Borough of Shiloh by virtue of a Shared Service Agreement to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED, that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purpose of recycling.

RESOLUTION 2020-48

A Resolution Certifying Submission of Expenditures For Recycling Enhancement Act

WHEREAS, The Recycling Enhancement Act, P.L. 2007, Chapter 311, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, there is levied upon the owner or operator of every solid waste facility (with certain exceptions) a recycling tax of \$3.00 per ton on all solid waste accepted for disposal or transfer at the solid waste facility; and

WHEREAS, whenever a municipality operates a municipal service system for solid waste collection, or provides for regular solid waste collection service under a contract awarded pursuant to "Local Public Contracts Law," the amount of grant monies received by the municipality shall not be less than the annual amount of recycling tax paid by the municipality except that all grant moneys received by the municipality shall be expended only for its recycle program.

NOW THEREFORE, BE IT RESOLVED by the Committee of the Township of Commercial that Commercial Township hereby certifies a submission of expenditure for taxes paid pursuant to P.L. 2007, Chapter 311, in 2019 in the amount of \$4,145.13. Documentation supporting this submission is available at 1768 Main Street, Port Norris, NJ 08349 and shall be Maintained for no less than five years from this date.

RESOLUTION 2020-49

Change Order #1, Laurel Lake Drainage Improvements Phase III

BE IT RESOLVED that due to modification that have been made with the following items that there will reflect a decrease in the amount of \$5,903.25 in the original contract amount of \$226,270.55 to \$220,367.30.

Item No.	Description	Quantity	Unit Price	Amount
EXTRA				
18	Concrete Driveway, 6"Thick	1.7SY	110.00	187.00
19	8" x 18" Concrete Vertical Curb	7LF	40.00	280.00
REDUCTION				
1	Breakaway Barricades	-35 Unit	0.01	(0.35)
2	Construction Signs	-409SF	0.01	(4.09)
5	Fuel Price Adjustment	-200DOLLAR	1.00	(200.00)
6	Asphalt Price Adjustment	-100Dollar	1.00	(100.00)
8	Dense Graded Aggregate Base Course 6"Thick	-329SY	8.00	(2,632.00)
9	Hot Mix Asphalt 9.5M64 Surface Course 2"Thick	-55.7TON	150.00	(8,355.00)
10	18" High Density Polyethylene Pipe	-8LF	69.00	(552.00)
11	24" High Density Polyethylene Pipe	-11LF	73.00	(803.00)
12	24" High Density Polyethylene Pipe, Perforated	-32LF	76.00	(2,432.00)
13	24" Reinforced Concrete Pipe, Class IV	-4LF	90.00	(360.00)
17	Hot Mis Asphalt Driveway	-35SY	30.00	(1,050.00)

SUPPLEMENTAL

S1	Additional Test Pits Due to Gas Main Conflicts	1LS	5,087.03	5,087.03
S2	Reconstruct Inlet on Whittier Drive	1LS	3,180.63	3,180.63
S3	Replace Inlet Castings on Iris Road	1LS	1,850.53	1,850.53

Amount of Original Contract	<u>\$226,270.55</u>	Extra	<u>\$ 467.00</u>
		Reduction	<u>\$16,488.44)</u>
Adjusted Amount Based On Change Orders	<u>\$220,367.30</u>	Supplemental	<u>\$10,118.19</u>
		Total Change	<u>\$ 5,903.25</u>

%Change in Contract

[(+)] Increase or (-) Decrease 2.61%

RESOLUTION 2020-50

**Awarding Contract to Remington & Vernick Engineers
For Deed Review and GIS Updates In The Amount of \$11,000**

BE IT RESOLVED by the Township Committee of the Township of Commercial that a contract be awarded to Remington & Vernick Engineers for Municipal Deed Review Research Services and Annual Tax Map and GIS Updates for year 2020.

Deed Review & Research Services

\$7,000.00

Annual Tax Map Corrections & GIS Updates \$4,000
 Allocated in Municipal Budget \$11,000

BE IT FURTHER RESOLVED resolution is approved upon certification of funds by Chief Financial Officer and will be made available in the 2020 Municipal Budget and certified against the appropriation entitled:

Tax Assessment O/E \$11,000 (not to exceed)
 Present balance in appropriation:
 0-01-20-150-020 Tax Assessment O/E
 Amount Certified: Total not to exceed \$11,000

RESOLUTION 2020-51

Authorizing Remington & Vernick Engineers to Prepare Plans, Design, Specifications, Advertise and Accept Bids For Red Fern Drive in the amount of \$46,000

WHEREAS, The Township of Commercial received a NJDOT Municipal Aid 2020 Grant in the amount of \$305,070.00 for the Reconstruction of Red Fern Drive, Port Norris.

WHEREAS, Remington & Vernick Engineers has presented a proposal to the Township Committee in the amount of \$46,000 for the following services:

	NJDOT Grant	Township Funds
Preliminary Engineering	\$15,000.00	
Bid Documents & Coordination		\$5,000.00
Contract Administration		\$3,000.00
Construction Observations	\$23,000.00	
<u>Estimated Construction Budget</u>	<u>\$267,070.00</u>	
Total Project Budget	\$305,070.00	\$8,000.00

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Commercial that Remington & Vernick Engineers are hereby authorized to Prepare Plans, Design, Specifications, Advertise and Accept Bids for the Reconstruction of Red Fern Drive upon Certification of the Chief Financial Officer, Pamela Humphries. Funds for certification are therefore made available in the 2020 Municipal Budget and certified against the appropriation entitled:

Total Amount of Engineering Services \$8,000.00
 Line Item: G-02-41-861-000 \$8,000.00
 2020 NJDOT Grant Match
 Present Balance In Account \$8,000.00

Total Amount of Construction Services \$38,000.00
 Line Item: G-02-41-860-000 \$38,000.00
 2020 NJDOT Grant
 Present Balance In Account \$305,070.00
 Amount Certified: Total not to exceed \$46,000.00

Mayor Vizzard asked for a motion to adopt the resolutions.

Committeeman Broughton made motion to adopt resolutions 2020-45 thru 2020-51. Committeeman Jamison seconded the motion with a unanimous roll call vote.

Mayor Vizzard asked for reports of the officials and being none asked for motion to open meeting to the public.

Motion was made and seconded to open meeting to the public and with no comments being made a motion was made and seconded to close the public portion.

Mayor Vizzard said with nothing further he asked for motion to adjourn.

Committeeman Jamison made motion to adjourn and Committeeman Broughton seconded, motion was moved.

Hannah E. Nichols, Township Clerk