

Minutes of the Reorganization meeting of the Township Committee of the Township of Commercial held on January 4, 2021 at 5:00 P.M., via virtual platform Zoom.

Those Present:

Mike Vizzard	Mayor
Fletcher Jamison	Committeeman
Ryan Broughton	Committeeman
Thomas Seeley	Solicitor
Edward Dennis	Engineer
Heather Sparks	Deputy Clerk
Clint Miller	Public Works Supervisor
Hannah Nichols	Township Clerk

Those Absent:

Solicitor, Thomas Seeley, presided and called the meeting to order with the announcement that the meeting had been advertised, it was being electronically recorded and being held in compliance with the Open Public Meetings Act. Mr. Seeley asked that everyone join the Committee in the Flag Salute and the Lord's Prayer.

Mr. Seeley said he would like to congratulate Fletcher Jamison on being re-elected at the November 4<sup>th</sup> election and at this time he needs to be sworn in.

Mr. Seeley asked Mr. Jamison to come place his left hand on the Bible and raise his right hand.

Mr. Seeley administered the Oath of Office to Mr. Jamison.

Mr. Seeley said, at this time we need the nominations for Mayor, do I hear a nomination.

Committeeman Jamison nominated Mike Vizzard as Mayor

Mr. Broughton seconded the motion, with a unanimous roll call vote.

Mr. Seeley turned the gavel over to Mayor Mike Vizzard.

Mayor Vizzard Thanked everyone and thanked Committeeman Jamison for the domination.

Mayor Vizzard asked for nomination of Deputy Mayor.

Committeeman Broughton said he would like to nominate Fletcher Jamison as Deputy Mayor.

Mayor Vizzard seconded the motion, with a unanimous roll call vote.

Committeeman Jamison thanked the Committee and acknowledged the support he has had over the years in particular by his wife Darlene, His Mom, and best friend.

Mayor Vizzard asked if Committeeman Broughton had any comments.

Committeeman Broughton congratulated Committeeman Jamison on his re-election and was looking forward to working together in the coming year.

Mayor Vizzard congratulated Committeeman Jamison

Mayor Vizzard said we have Resolutions.

The Deputy Clerk said you will need to pass the first resolution before passing the others.

Mayor Vizzard said Okay, we need to pass the first resolution, Resolution 2020-1 Consent Agenda; All matters listed under Consent Agenda, are considered to be routine by township Committee and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from consent agenda and will be considered separately.

A motion was made by Committeeman Jamison and seconded by Committeeman seconded to pass resolution 2021-1. Roll call, all in favor.

Mayor Vizzard read over the following resolutions by title only.

**RESOLUTION 2021-1  
A Resolution Permitting Reading/Passing Of Resolution By Title And  
Adopting Consent Agenda**

**WHEREAS, the Township Committee of Commercial Township desires to expedite those portions of Township Committee meetings devoted to routine business and permit discussion of items of interest to the general public at an earlier hour, and**

**WHEREAS, the Township Committee has determined that the following procedures will be used when conducting the scheduled monthly meetings of the Township Committee of Commercial Township.**

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF COMMERCIAL TOWNSHIP as follows:**

- 1) Resolutions shall be considered for adoption by the Township Committee by Number and Title setting forth a concise description of its purpose.**
- 2) Prior to its adoption, a copy of the Resolution shall be posted on the bulletin board or otherwise made available at the Township Hall for public inspection.**

**3) Items of business, excluding ordinances as otherwise provided by law, which the Township Committee has determined to be routine and which do not require discussion shall be included under a single item of the agenda known as the “Consent Agenda”. Such items may be adopted or approved as the case may be collectively, upon a single motion and roll call vote of a majority of the Township Committee voting affirmatively.**

**4) Any member of the Township Committee may request that an item be removed from the Consent Agenda and considered separate.**

Mayor Vizzard asked for a motion to adopt the consent agenda, resolution 2020-1

Committeeman Jamison made the motion, Committeeman Broughton seconded with a unanimous roll call vote.

Mayor Vizzard stated that the remaining resolutions would be read by title only.

#### **RESOLUTION 2021-2**

#### **Various Positions & Names of Employees Filling Municipal Position**

**WHEREAS, the Township Committee of the Township of Commercial, County of Cumberland, has various municipal appointments which must be made from time to time to fill certain vacancies within the township.**

**THEREFORE, BE IT RESOLVED, that the following persons are hereby designated to fill these positions:**

**Township Clerk, Administrative Secretary  
Alcoholic Beverage Licensing Agent  
Amusement Licensing Agent, Election  
Official, Assessment Search Clerk,  
Registrar of Vital Statistics, Dog Registrar,  
Licensed Fish and Game Agent**

**Hannah Nichols**

**Deputy Clerk, Deputy Dog Registrar,  
Deputy Registrar, Deputy Municipal  
Search Clerk, Attendance Clerk**

**Heather Sparks**

**Deputy Election Clerk, Assessment  
Search Clerk, Licensed Fish & Game Agent**

**Chief Financial Officer**

**Pamela Humphries**

**Part Time Secretary**

**Stephanie McIsaac**

**Solicitor & In Rem Foreclosure**

**Thomas Seeley**

**Tax Collector**

**Leslie Kraus**

**Secretary/Receptionist**

**Gretchen Esquilin**

**Tax Assessor**

**Brian Rosenberger**

**Senior Center Coordinator**

**Cindy Tawes**

**Librarian**

**Cindy Tawes**

**Construction Official, Fire Sub code,  
Plumbing Inspector**

**Louis J. Palena  
William White-Acting**

**Building Sub code Official**

**Dennis Sharp**

**Electrical Inspector**

**Thompson G. Maier**

**Code Enforcement Officer  
Housing/Zoning, Rental Inspector  
Vacant Properties Inspector**

**Steve DeSario**

**Secretary To Construction Official  
Building Sub codes/Housing/Zoning  
Land Use Board Secretary**

**Heather Whitaker**

**Elevator Inspector**

**State of New Jersey**

**Court Administrator**

**Public Works Manager**

**Edward Dennis**

**Public Works Supervisor**

**Clinton Miller**

**Public Works Forman**

**Vacant**

**Laborer A Heavy Equipment Operator/Mechanic**

**Christopher Drummond**

**Labor A/Heavy Equipment Operator**

**Josh Hoffman**

**Laborer B Truck Driver**

**David Green**

**Laborer C Road Department**

**Kevin Brown**

**RESOLUTION 2021-3  
Authorizing the Award of A Non-Fair and Open Contract  
For Solicitor, Mr. Thomas Seeley**

**WHEREAS, the Township of Commercial has a need to acquire “Professional Services”, as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5 as appropriate; and**

**WHEREAS, the chief financial officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and**

**WHEREAS, the anticipated term of this contract is one year; and**

**WHEREAS, THOMAS SEELEY, SEELEY LAW OFFICE, LLC has submitted a proposal December 30, 2020 indicating they will provide the Professional Services for Commercial Township Solicitor.**

**WHEREAS, SEELEY LAW OFFICE, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that SEELEY LAW OFFICE, LLC has not made any reportable contributions to a political or candidate committee in the Township of Commercial in the previous one year, and that the contract with SEELEY LAW OFFICE, LLC will prohibit from making any reportable contributions through the term of the contract, and**

**WHEREAS, the chief financial officer of the Township of Commercial hereby certifies that funding will be available according to N.J.A.C. 5:30-5.4**

**NOW, THEREFORE, BE IT RESOLVED that the township Committee of the Township of Commercial authorizes THOMAS SEELEY, SEELEY LAW OFFICE, LLC to enter into a contract with the Township of Commercial as described herein; and,**

**BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution  
And**

**BE IT FURTHER RESOLVED that the resolution shall be published in the local newspaper within ten days of adoption.**

**RESOLUTION 2021-4**

**Authorizing the Award of A Non-Fair and Open  
Contract for Municipal Engineer and Municipal Planner,  
Edward Dennis, Jr. of Remington and Vernick Engineers**

**WHEREAS, the Township of Commercial has a need to acquire “Professional Services”, as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5: and**

**WHEREAS, the chief financial officer has determined and certified in writing that the value of the acquisition will not exceed \$17,500 for planner; and**

**WHEREAS, the chief Financial officer has determined and certified in writing that the value of the acquisition will exceed \$17,500 for municipal engineer.**

**WHEREAS, the anticipated term of this contract is three years for Municipal Engineer January 1, 2019,2020,2021 and one year for Municipal Planner; and**

**WHEREAS, Remington & Vernick Engineers has submitted a proposal December 30, 2020 indicating they will provide the Professional Services for Commercial Township Municipal Engineer and Planner; and**

**WHEREAS, Remington & Vernick Engineers has completed and submitted a Business Entity Disclosure Certification which certifies that Remington Vernick and Walberg Engineers, has not made any reportable contributions to a political or candidate committee in the Township of Commercial in the previous one year, and that the contractor Remington & Vernick Engineers will prohibit from making any reportable contributions through the term of the contract; and**

**WHEREAS, the chief financial officer of the Township of Commercial hereby certifies that funding will be available according to N.J.A.C. 5:30-5.4**

**NOW, THEREFORE BE IT RESOLVED that the Township Committee of the Township of Commercial authorizes Edward Dennis, Municipal Planner of Remington & Vernick Engineers to enter into a contract with the Township of Commercial as described herein; and**

**BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution and**

**BE IT FURTHER RESOLVED that the resolution shall be published in the local newspaper within ten days of adoption.**

**RESOLUTION 2020-5**

**Authorizing the Award Of A Non-Fair And Open  
Contract for Land Use Board Solicitor, Mr. Frank DiDomenico**

**WHEREAS, the Township of Commercial has a need to acquire “Professional Services”, as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and**

**WHEREAS, the chief financial officer has determined and certified in writing that the value of the acquisition will not exceed \$17,500; and**

**WHEREAS, the anticipated term of this contract is one year; and**

**WHEREAS, Frank DiDomenico, Attorney at Law of Vineland, NJ has submitted a proposal December 30, 2020 indicating they will provide the Professional Services for Commercial Township as Commercial Township Land Use Board Solicitor.**

**WHEREAS, Frank DiDomenico, Attorney, has completed and submitted a Business Entity Disclosure Certification which certifies that Frank DiDomenico, has not made any reportable contributions to a political or candidate committee in the Township of Commercial in the previous one year and that the contract with Frank DiDomenico will prohibit him from making any reportable contributions through the term of the contract; and**

**WHEREAS, the Chief Financial Officer of the Township of Commercial hereby certifies that funding will be available according to N.J.A.C. 5:30-5.4,**

**NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Commercial authorizes Frank DiDomenico, Attorney, to enter in a Township Land Use Board Solicitor.**

**BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution, and**

**BE IT FURTHER RESOLVED that the resolution shall be published in the local newspaper within ten days of adoption.**

**RESOLUTION 2021-6**

**Authorizing the Award of A Non-Fair And Open Contract For Commercial  
Township Land use Board Steve Nardelli of Firm of Fralinger Engineering, PA**

**WHEREAS, the township of Commercial has a need to acquire “Professional Services”, as a non-fair and open contract pursuant to the provision of N.J.S.A. 19:44A-20.5; and**

**WHEREAS, the chief financial officer has determined and certified in writing that the value of the acquisition will not exceed \$17,500; and**

**WHEREAS, the anticipated term of this contract is one year; and**

**WHEREAS, Fralinger Engineering, PA of Bridgeton, NJ has submitted a proposal December 30, 2019 indicating they will provide the Professional Services of Steve Nardelli to the Commercial Township Land Use Board.**

**WHEREAS, Fralinger Engineering, PA has completed and submitted a Business Entity Disclosure Certification which certifies that Fralinger Engineering, PA has not made any reportable contributions to a political or candidate committee in the Township of Commercial in the previous one year, and that the contract with Fralinger Engineering PA will prohibit from making any reportable contributions through the term of the contract, and**

**WHEREAS, the chief financial officer of the Township of Commercial hereby certifies that funding will be available according to N.J.A.C. 5:30-5.4.**

**THEREFORE, BE IT RESOLVED, that the township Committee of the township of Commercial authorizes Steve Nardelli of Fralinger Engineering PA to enter into a contract with the Township of Commercial as described herein as Commercial Township Land Use Board Engineering Firm.**

**BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution. and**

**BE IT FURTHER RESOLVED that the resolution shall be published in the local newspaper within ten days of adoption.**

**RESOLUTION 2021-7  
Appointing Bowman & Company  
Commercial Township Municipal Auditor**

**WHEREAS, There exists the need for the “Professional Services” of a Township Auditor, to be retained by the Township for performance of legal services and related duties associated therewith as directed by the authorized representatives of the Township of Commercial and as more specifically set forth in the Professional Services Agreement; and**

**WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, et seq. requires that the Resolution authorizing the award of contracts for “Professional Services” without competitive bids must be publicly advertised: and**



**WHEREAS, Carol McAllister of the firm of Bowman & Company LLP, has completed and submitted a Business Entity Disclosure Certification which certifies that Carol McAllister and Bowman & Company LLP will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 commencing January 1, 2021 to any political committee or candidate through the term of this contract:**

**NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Commercial, County of Cumberland and State of New Jersey, as follows:**

**That the allegations of the preamble hereto are incorporated herein as if fully set forth.**

**That Carol McAllister, C.P.A., of Bowman and Company, 601 White Horse Road, Voorhees, New Jersey, be appointed Registered Municipal Accountant of Commercial Township for the year 2020 to perform the professional services ordinarily provided by a Registered Municipal Accountant of the State of New Jersey and to receive such compensation as may be reasonable for such services. Said Carol McAllister, C.P.A., is a person authorized by law to practice a recognized profession in the State of New Jersey, which practice is regulated by the laws of the State, to wit; the profession of Registered Municipal Accountant. These professional services are necessary and are regulated by this Municipality.**

**That the aforesaid contract is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because N.J.S.A. 40A:11-55 states that no local unit shall be required to advertise for bids for services rendered or performed by a person authorized by law, or to advertise for bids for services which are of such a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids all of which classification the aforesaid contract falls within.**

**The Business Entity Disclosure Certification shall be placed on file with this Resolution.**

**That a copy of the specific items pertaining to the award of this contract shall be published in a Notice of Award in the South Jersey Times as required by law within ten (10) days of the Resolution authorizing same.**

**RESOLUTION 2021-8  
Newspapers**

**BE IT RESOLVED that the following daily newspapers:**

**The South Jersey Times  
The Atlantic City Press  
The Daily Journal  
The Reminder**

**be designated as the official newspapers for the publication of all required notices for the Township of Commercial in the County of Cumberland for the year 2021.**

**RESOLUTION 2021-9**  
**Banking Institution Facilities**

**BE IT RESOLVED** that all banking institutions or saving and loan institutions insured with the Federal Deposit Insurance Corporation and all organized under the laws of the State of New Jersey of the United States of America, and all having their principal places of business in this State, be and hereby are respectively designated as the depositories for all municipal funds of the Township of Commercial, in the County of Cumberland for the year 2021 these specifically being:

**BB&T Bank**  
**PNC Bank**  
**Cape Bank New Jersey**  
**Bank of America**  
**Newfield National Bank**  
**TD Bank**

**RESOLUTION 2021-10**  
**Interest-Taxes**

**BE IT RESOLVED** by the Township Committee of the Township of Commercial that in accordance with the provisions of Revised Statute 54:5-67, and effective upon passage of this resolution, the rate of interest to be charged for the nonpayment of taxes or assessments on or before the date when they would become due, shall be (8%) eight percent annum on the first One Thousand Five Hundred (\$1,500.00) Dollars of delinquency, and (18%) eighteen percent annum on any amount in excess of One Thousand Five Hundred (\$1,500.00) and

**BE IT RESOLVED**, by the Township Committee of the Township of Commercial that in accordance with the provision of the amended Statute N.J.S.A. 54:5-67 that Commercial Township Tax Collector is authorized to charge an additional (6%) six percent penalty to be collected against delinquency in excess of \$10,000 on properties that fail to pay prior to end of Calendar year.

**BE IT RESOLVED** that the policy of the Tax Collector's office is to extend a period of ten days grace on each quarter of the year.

**RESOLUTION 2021-11**  
**Township Committee Meetings Will Be Held on Third Thursdays Of Each**  
**Month, Agenda Meeting Held on The Monday Prior To Third Thursday**

**BE IT RESOLVED** by the Township Committee of the Township of Commercial, that the 2021 Regular business meetings of the committee will be held on the third Thursday of each month via virtual platform zoom with posting of participation links to the municipal website so as to remain in compliance with the Open Public Meeting Act. Meetings may take place at the Municipal Building, 1768 Main Street, Port Norris, NJ, should Covid 19 pandemic restrictions be lifted by the State of New Jersey. All meetings will be at 6:00 P.M., the then prevailing time; and

**BE IT RESOLVED** that the 2021 Agenda meeting of the committee will be held on the Monday prior to the third Thursday of each month at 6:00 P.M., the then prevailing time; and

**BE IT FURTHER RESOLVED**, by the Township Committee that alternate sites may be selected if particular situations arise that warrant an alternate site and that business can be conducted by the Township Committee at an Agenda Meeting if the situation warrants a decision.

**BE IT FURTHER RESOLVED** that the following dates are the meetings of the Township Committee of the Township of Commercial for the year 2021.

Month	Agenda	Regular
January	Tues. 19	Thursday 21
February	Tues. 16	Thursday 18
March	Mon. 15	Thursday 18
April	Mon. 12	Thursday 15
May	Mon. 17	Thursday 20
June	Mon. 14	Thursday 17
July	Mon. 12	Thursday 15
August	Mon. 16	Thursday 19
September	Mon. 13	Thursday 16
October	Mon. 18	Thursday 21
November	Mon. 15	Thursday 18
December	Mon. 13	Thursday 16

**RESOLUTION 2021-12  
Cash Management Plan**

**WHEREAS**, It is the desire of the governing body to adopt a cash management plan to comply with the requirements of N.J.S.A. 40A:5-14 and to provide a guide to municipal officials and employees in carrying out their duties concerning the receipt and disbursement of all funds of the municipality.

**WHEREAS**, the following requirements shall be adhered to:

## **AUTHORIZED DEPOSITORIES**

- 1. The Municipality shall annually at its reorganization meeting designate the legal depositories, funds in certificates of deposits and other time deposits in banks by resolution in accordance with N.J.S.A. 40A:5-15.1, that must be covered by the Governmental Unit Depository Protection Act, N.J.S.A. 17:9-14 et seq. (GUDPA). The municipality is also authorized to invest its assets in the New Jersey Cash Management Fund. This resolution may be amended or supplemented from time to time, as the Municipality deems necessary. Such resolution shall be deemed a part of the Cash Management Plan.**

## **AUTHORIZED SIGNATURES**

- 2. The municipality shall annually establish by resolution and adopt at its annual reorganization meeting the required signatories to all bank accounts.**

## **CASH MANAGEMENT**

- 3. All monies received by any municipal official or employee shall be deposited within forty-eight (48) hours in accordance with N.J.S.A. 40A:5-15. Municipal officials responsible for accepting and making deposits shall minimize the possibility of idle cash accumulating in accounts by assuring that all amounts in excess of negotiated compensation balances are kept in interest bearing accounts of legal depositories and are promptly swept into the investment portfolio.**

**The following funds shall not be required to be maintained in interest bearing accounts.**

- a. Change funds**
- b. Petty cash funds**
- c. Payroll funds**
- d. Trust funds to the extent that the deposit of such funds to an interest-bearing account would require by law the payment of interest to the provider of funds.**
- e. Checking accounts established for the express purpose of paying bills approved by the governing body. The balances in these funds shall be kept at the minimum amount required for the orderly operation of the account.**
- f. Compensating balances maintained for the purpose of obtaining specific services from financial institutions. Such accounts shall be established only under terms of written agreements approved by the governing body.**

**No municipal funds shall be disbursed by any municipal official prior to approval of the governing body except for:**

- a. Debt service payments**
- b. Investments**
- c. Payroll turnovers to agencies**
- d. Discount vouchers**

**Debt service payments and discount vouchers must be ratified after payment.**

#### **MONTHLY REPORTS**

- 4. The Chief Financial Officer will provide the governing body with a monthly report that summarizes**
  - a. All investments made or redeemed over the past month.**
  - b. Each organization holding local unit funds.**
  - c. Summary of financial balances for revenues and appropriations.**
  - d. The amount of securities purchased or sold, class or type of securities purchased, book value, earned income, fees incurred, and market value of all investments as of the report date and,**
  - e. Other information that the governing body may request.**

#### **LIABILITY**

- 5. Provided that local unit funds are deposited or invested as designated or authorized by this cash management plan, the Chief Financial Officer is relieved of any liability for any loss of such moneys due to the insolvency or closing of any depository designated by, or for the decrease in value of any investment authorized by, the cash management plan.**

#### **AUDIT**

- 6. This plan, and all matters pertaining to the implementation of it, shall be subject to the Municipality's annual audit.**
- 7. NOW, THEREFORE BE IT RESOLVED, that the above cash management plan be adopted by the governing body of the Township of Commercial effective for the calendar year 2020.**

### **RESOLUTION 2021-13 Temporary Appropriations 2021**

**WHEREAS, NJSA 40A:4-19 provides that where any contract commitment or payments are to be made prior to the final adoption of the 2021 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time herein provided; and**

**WHEREAS, the date of this resolution is within the first thirty days of January 2021: and**

**WHEREAS, the total appropriations in the 2020 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance is the sum of \$2,621,159.00.**

**WHEREAS, twenty-six and one quarter percent of the total appropriations in the 2020 budget, exclusive of any appropriations made for interest and debt redemption charges,**

capital improvement fund and public assistance in said 2020 budget is the sum of \$726,654.18.

**NOW, THEREFORE, BE IT RESOLVED** that the following appropriations be made and that a certified copy of this resolution be transmitted to the township Chief Financial Officer for their records.

**WHEREAS**, NJSA 40A:4-19 provides that where any contract commitment or payments are to be made prior to the final adoption of the 2021 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time herein provided; and

**WHEREAS**, the date of this resolution is within the first thirty days of January 2021: and

**WHEREAS**, the total appropriations in the 2020 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance is the sum of \$2,621,159.00.

**WHEREAS**, twenty-six and one quarter percent of the total appropriations in the 2020 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2020 budget is the sum of \$726,654.18.

**NOW, THEREFORE, BE IT RESOLVED** that the following appropriations be made and that a certified copy of this resolution be transmitted to the township Chief Financial Officer for their records.

**Temporary Appropriations 2021**

<b>GENERAL GOVERNMENT</b>	<b>2020 Adopted Budget</b>	<b>2021 Temporary Budget @26.25%</b>
<b>General Administrative</b>		
Salaries & Wages		
Other Expenses	37,005.00	9,713.81
<b>Mayor and Committee</b>		
Salaries & Wages	40,500.00	10,631.25
Other Expenses	5,000.00	1,312.50
<b>Municipal Clerk</b>		
Salaries & Wages	132,400.00	34,755.00
Other Expenses	22,500.00	5,906.25
<b>Financial Administration</b>		
Salaries & Wages	40,400.00	10,605.00

<b>Other Expenses</b>	<b>11,500.00</b>	<b>3,018.75</b>
<b>Audit Services</b>	<b>34,000.00</b>	<b>8,925.00</b>
<b>Data Processing</b>		
<b>Other Expenses</b>	<b>50,500.00</b>	<b>10,000.00</b>
<b>Tax Collection</b>		
<b>Salaries &amp; Wages</b>	<b>95,200.00</b>	<b>24,990.00</b>
<b>Other Expenses</b>	<b>19,000.00</b>	<b>4,987.50</b>
<b>Tax Assessment</b>		
<b>Salaries &amp; Wages</b>	<b>22,000.00</b>	<b>5,775.00</b>
<b>Other Expenses</b>	<b>24,300.00</b>	<b>6,378.75</b>
<b>Legal Services</b>	<b>80,000.00</b>	<b>21,000.00</b>
<b>Tax Title Lien Manager</b>		
<b>Other Expenses</b>	<b>45,000.00</b>	<b>11,812.50</b>
<b>Engineering Services and Cost</b>		
<b>Other Expenses</b>	<b>25,000.00</b>	<b>6,562.50</b>
<b>Municipal Land Use</b>		
<b>Salaries &amp; Wages</b>	<b>700.00</b>	<b>183.75</b>
<b>Other Expenses</b>	<b>5,900.00</b>	<b>1,548.75</b>
<b>CONSTRUCTION ENFORCEMENT</b>		
<b>Salaries &amp; Wages</b>	<b>61,140.00</b>	<b>16,049.25</b>
<b>Other Expenses</b>	<b>5,700.00</b>	<b>1,496.25</b>
<b>HOUSING CODE ENFORCEMENT</b>		
<b>Salaries &amp; Wages</b>	<b>70,900.00</b>	<b>18,611.25</b>
<b>Other Expenses</b>	<b>5,500.00</b>	<b>1,443.75</b>
<b>Liability Insurance</b>	<b>20,000.00</b>	<b>5,250.00</b>
<b>Worker's Compensation</b>	<b>42,240.00</b>	<b>11,088.00</b>
<b>Group Health Insurance</b>	<b>230,000.00</b>	<b>60,375.00</b>
<b>EMERGENCY MANAGEMENT</b>		
<b>Salaries &amp; Wages</b>	<b>3,600.00</b>	<b>945.00</b>
<b>Other Expenses</b>	<b>4,000.00</b>	<b>1,050.00</b>
<b>Streets and Road Maintenance</b>		
<b>Salaries &amp; Wages</b>	<b>303,700.00</b>	<b>79,721.25</b>
<b>Other Expenses</b>	<b>82,500.00</b>	<b>21,656.25</b>

<b>Solid Waste Collection</b>		
<b>Other Expenses</b>	<b>266,420.00</b>	<b>69,935.25</b>
<b>Buildings &amp; Grounds</b>		
<b>Salaries &amp; Wages</b>	<b>17,500.00</b>	<b>4,593.75</b>
<b>Other Expenses</b>	<b>102,000.00</b>	<b>26,775.00</b>
<b>Vacant Property Maintenance</b>	<b>20,000.00</b>	<b>5,250.00</b>
<b>Sluice Ditch</b>		
<b>Sluice Ditch Other Expenses</b>	<b>5,000.00</b>	<b>1,312.50</b>
<b>Environmental Commission</b>		
<b>Other Expenses</b>	<b>1,000.00</b>	<b>262.50</b>
<b>Animal Control</b>		
<b>Contract Services</b>	<b>44,000.00</b>	<b>11,550.00</b>
<b>Senior Center</b>		
<b>Salaries &amp; Wages</b>	<b>15,600.00</b>	<b>4,095.00</b>
<b>Other Expenses</b>	<b>3,400.00</b>	<b>892.50</b>
<b>Community Food Bank -Mat/Supp.</b>	<b>1,500.00</b>	<b>393.75</b>
<b>Parks and Playgrounds</b>		
<b>Recreation SW PT</b>		
<b>Other Expenses</b>	<b>3,500.00</b>	<b>918.75</b>
<b>Maintenance of Parks</b>		
<b>Other Expenses</b>	<b>2,500.00</b>	<b>656.25</b>
<b>Library Operations</b>		
<b>Salaries &amp; Wages</b>	<b>10,000.00</b>	<b>2,625.00</b>
<b>Other Expenses</b>	<b>3,100.00</b>	<b>813.75</b>
<b>Accumulated Sick Leave</b>	<b>10,000.00</b>	<b>2,625.00</b>
<b>Celebration of Public Events</b>	<b>3,338.00</b>	<b>876.23</b>
<b>Recycling Tax</b>	<b>7,800.00</b>	<b>2,047.50</b>
<b>Utilities</b>		
<b>Electric</b>	<b>26,000.00</b>	<b>6,825.00</b>
<b>Streetlights</b>	<b>79,000.00</b>	<b>20,737.50</b>
<b>Telephone</b>	<b>22,000.00</b>	<b>5,775.00</b>



Natural Gas	15,000.00	3,937.50
Gasoline and Diesel	29,000.00	7,612.50
Sanitary Landfill		
Other Expenses	147,000.00	38,587.50
Pension PERS	71,785.00	78,277.00
Social Security	72,000.00	18,900.00
Unemployment	2,000.00	525.00
Defined Contribution Retirement	4,000.00	1,050.00
Fire District	1,871.00	491.14
Municipal Court		
Shared Service	40,000.00	10,500.00
Municipal Court S/W	50,100.00	
Municipal Court O/E	4,960.00	
Public Defender S/W	7,000.00	
Court Professional Prosecutor	10,580.00	
Total	2,621,159.00	726,654.18

**RESOLUTION 2021-14**

**Appointing Mr. Robert Conner, Of Wm. R. Mints Insurance Agency,  
As Risk Management Consultant**

**WHEREAS, the Township of Commercial is a member of the Atlantic County Municipal Joint Insurance Fund, a self-insurance pooling fund, and;**

**WHEREAS, the Bylaws of said Fund require that each municipality appoint a Risk Management Consultant to perform various professional services as detailed in the Bylaws and;**

**WHEREAS, the Bylaws indicate a fee not to exceed Six Percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body and;**

**WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical.**

**NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Township of Commercial does hereby appoints Mr. Robert Conner, Wm. R. Mints Insurance as its Risk Management Consultant in accordance with 40A:11-5 and;**

**BE IT FURTHER RESOLVED** that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1), (a), (i).

**RESOLUTION 2021-15**

**Appointing McManimon, Scotland & Baumann As  
Special Counsel for Commercial Township Bond Services**

**BE IT RESOLVED** by the Township Committee of the Township of Commercial that the firm of McManimon, Scotland & Baumann, of Roseland, New Jersey is hereby appointed as Special Counsel for Bond Services for the year 2021. That appointment will be published in local newspaper within 10 days of passing.

**RESOLUTION 2021-16**

**Approving South Jersey Regional Animal Care For  
Animal Sheltering Services for 2021**

**BE IT RESOLVED** that the Township of Commercial has awarded a contract to the South Jersey Regional Animal Care for Sheltering Services for 2021 at a cost of \$29,496.00

**RESOLUTION 2021-17**

**Awarding contract with Shore Animal Control for services  
January 1, 2020 until December 31, 2022**

**BE IT RESOLVED** by the Township Committee of the Township of Commercial awarding a three (3) year contract with Shore Animal Control for Animal Control Officer Services for year 2020, 2021, 2022; and

**BE IT FURTHER RESOLVED** that services will be provided at a Contract rate of \$1,200 per month.

**RESOLUTION 2021-18**

**Appointments, Reappointments to Various Municipal Boards, Committees  
And Commissions for 2021**

**WHEREAS, there are several municipal boards, committees, and commissions which require volunteers that are willing to donate their time, expertise, experiences and willing to attend the meetings that require their attention; and**

**THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Commercial that the following individuals are being appointed to fill these necessary boards, committees and commissions that serve the residents of Commercial Township.**

**Land Use Board:**

**Mayor, Class I  
John Nardone, Class II, One year  
Committeeman, Class III, 1 Year  
Debra Karp, Class IV, 4 year  
Heike Wheatly, Class IV 4 year  
Matt Wheatly, Alternate I, 1 years  
Emmett Vandegrift, Alternate II, 2 years  
Alternates 3 Vacant**

**Recreation-One Year Appointments**

**Mike Vizzard  
Marie Gallo  
Leahe Parmenter  
Cindy Tawes  
Patti Smith Gilmore**

**Environmental Commission**

**Loraine Shourds, 1yr  
Peter Manzelman**

**Commercial Fishery Board**

**William Riggan  
Iris Burk  
Barney Hollinger**

**Emergency Management**

**Fred Hundt  
Michael Rodgers, Deputy  
Robert Welch, Deputy**

**Veterans Memorial Park**

**Mike Vizzard  
Fletcher Jamison  
Heather Sparks, Secretary  
Clint Miller  
Joe Klaudi  
Mark Sheppard  
Richard Smith**

**Russell Stormes  
Guy DeFabrites  
Donald Klaudi  
Kenneth Smith  
O'Connell Brown**

**RESOLUTION 2021-19  
Designating Township Committee to Oversee Various  
Municipal Departments**

**BE IT RESOLVED** by the Township Committee of the Township of  
Commercial that the following municipal offices will have the following committee  
members as their department heads.

**Mike Vizzard  
Finance CFO  
Tax Collector  
Tax Assessor  
Recreation**

**Fletcher Jamison  
Clerk's Office  
Public Works  
Building & Grounds  
Emergency Management**

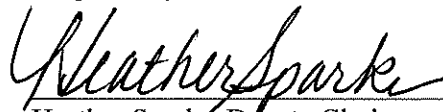
**Ryan Broughton  
Construction Office  
Housing/Zoning  
Code Enforcement  
Animal Control**

Mayor Vizzard asked for a motion to approve resolutions 2021-2 thru 2021-19.

Committeeman Broughton made the motion to approve resolutions 2021-2 thru 2021-19. Motion was seconded by Committeeman Jamison with a unanimous roll call vote.

Mayor Vizzard asked for any additional comments, seeing none, a motion was made and seconded to adjourn.

Respectfully Submitted:

  
\_\_\_\_\_  
Heather Sparks, Deputy Clerk