

Minutes of the Regular Meeting of the Township Committee of the Township of Commercial, held on Thursday, September 16, 2021 in the Township Hall, 1768 Main Street, Port Norris, NJ

Those present:

Mike Vizzard	Mayor
Fletcher Jamison	Committeeman
Ryan Broughton	Committeeman
Thomas Seeley	Solicitor
Edward Dennis	Engineer
Hannah E. Nichols	Township Clerk
Heather Sparks	Deputy Township Clerk
Clint Miller	Supervisor

Mayor Vizzard presided and called the meeting to order with the announcement that the meeting has been advertised, it is being electronically recorded and being held in full compliance of the Open Public Meeting Act.

Mayor Vizzard asked everyone to join the committee in the Flag Salute and the Lord's Prayer.

Mayor said state police didn't make it this evening.

Mayor said we have minutes

Consideration of minutes of previous meetings:

Minutes Agenda Meeting August 16, 2021

Minutes Regular Meeting August 19, 2021

Mayor asked for committee's decisions.

Committeeman Broughton made motion to approve and Committeeman Jamison seconded the motion with a unanimous roll call vote.

Mayor Vizzard said committee has received Bill List for month of September 2021 as prepared by Chief Financial Officer, Pam Humphries.

Consideration of Bill List for September 2021.

Committeeman Broughton made motion to approve and Committeeman Jamison seconded. Roll call vote unanimous.

Mayor Vizzard called on Edward Dennis, Engineer for his report.

Mr. Dennis said the day after the agenda meeting on Monday, he met with Contractor, South State, on Tuesday at the township hall and he told them there were concerns with riverfront roads. He said the concerns were the repairs that they had made to the new pavement, also discussed was the center line drawing. Mr. Dennis said a lot is esthetics in appearance, the repairs are holding up. He said there is a problem on High Street with cracking but with what is underneath there will always be cracking, you just can't help it, but they did come back and make repairs. Mr. Dennis said he feels the township has faired out well from this meeting. The contractor agreed to restripe the whole center line, which will hide most of the center line repairs that are caused when the two sides meet. We asked for a four years maintenance on these roads and the contractor said three years, but we held firm and got four years, so we're double on the roads. We said there is a section of Berry Avenue from Ogden to the bend that has not been paved, it is 600 feet. We asked the contractor to pave it at no cost to the township. We figured the numbers and we found that it wouldn't cost that much. Contractor didn't totally agree but said he would work the numbers. Mr. Dennis said as far as he is concerned this was a win for the township.

Mayor Vizzard said, I want to stress if they do all of that, I will go ahead and pay them.

Mr. Dennis said he agrees.

Mr. Dennis said on the agenda is our proposal for the Plan Endorsement Project in the amount of \$19,000. We feel that we can have all the documentation needed by January 2022 that will be required.

Mayor Vizzard said will you be able to get this done.

Mr. Dennis said he was sure they would, the township needs Center Designation in order to continue to get the grant funding to continue the project of the riverfront roads, If we don't do it there could be an impact on economic development and new construction.

Mayor said okay.

Mayor Vizzard said committee received a letter from Joseph Orlando, 5200 Battle Lane, Laurel Lake. He has put in a bid of \$200 for township owned property, Block 55, Lot 7328, 7329, 7330, 60.84X100, He is an adjoining owner.

Mayor asked committee if they were willing to accept 200 as starting bid for Block 55, Lots 7328, 7329, 7330.

Committeeman Jamison and Committeeman Broughton were in favor of a land sale for the property.

Hannah Nichols, Clerk said due to October's regular meeting date falling on the 21st. the land sale can be held next month, there is enough time to meet requirements.

Mayor said we have an introduction of a new Salary Scale Ordinance for 2021-2024.

COMMERCIAL TOWNSHIP
ORDINANCE 2021-607
SALARY ORDINANCE SCALE
2021, 2022, 2023,2024

AN ORDINANCE FIXING A SCALE OF SALERIES AND WAGES OF CERTAIN OFFICIALS OF THE TOWNSHIP OF COMMERCIAL IN THE COUNTY OF CUMBERLAND, PROVIDING THE TERMS OF PAYMENT THEREOF AND REPEALING ORDINANCES INCONSISTANT HEREWITH

BE IT ORDERED by the Township Committee of the Township of Commercial in the County of Cumberland, State of New Jersey.

Section 1. That the following municipal employees and officials will be paid a salary figure from the lowest figure to the highest figure or within the lowest to highest amount.

Mayor	12,000 -	15,200 Per Year
Deputy Mayor	12,000 -	15,200 Per Year
Committeeman	12,000 -	15,200 Per Year
Township Clerk, Administrative Sec. Alcoholic Beverage Licensing Agent, Amusement Licensing agent, Election Official, Assessment Search Clerk, Registrar of Vital Statistics, Dog Registrar, Licensed Fish & Game Agent	45,000 -	91,000 Per Year
Deputy Township Clerk, Deputy Dog Registrar, Deputy Election Official, Deputy Tax Search Clerk, Deputy Registrar, Attendance Clerk	31,000 -	51,000 Per Year
Chief Financial Officer	17,000 -	32,000 Per Year
Election Official	1,200 -	2,000 Per Year
Part Time Secretary	VACANT	15,000 - 20,000 Per Year
Tax Collector	47,500 -	67,500 Per Year
Deputy Tax Collector	28,000 -	35,000 Per Year
Secretarial/Receptionist	35,200 -	48,200 per Year

Tax Assessor		25,000 -	42,000 Per Year
Township Activities Coordinator		15,000 -	24,000 Per Year
OEM Coordinator		3,000 -	4,000 Per Year
Construction Building Sub Code Official/ Housing/Zoning Officer, Rental Inspector		40,000 -	72,000 Per Year
Secretary Construction/Housing/Zoning/TA		30,000 -	51,000 Per Year
Temporary Full Time Secretary		14.00 -	18.00 Per Hour
Part Time Temporary Secretary		14.00 -	22.00 Per Hour
Plumbing Sub Code Inspector		5,600 -	9,600 Per Year
Electrical Sub Code Inspector		6,500 -	14,400 Per Year
Fire Sub Code Inspector		3,600 -	5,200 Per Year
Public Works Supervisor, Equipment Operator/Building Maintenance Worker		60,000 -	86,000 Per Year
Forman Public Works	VACANT	55,000 -	75,000 Per Year
Laborer A/Equipment Operator		50,000 -	71,000 Per Year
Laborer A/ Equipment Mechanic		50,000 -	71,000 Per Year
Laborer B Truck Driver		18.00 -	24.00 Per Hour
Laborer C Miscellaneous		17.00 -	22.00 Per Hour
Part Time Construction Official		13,000 -	25,000 Per Year
Part Time Building Sub Code Official		5,000 -	17,000 Per Year
Part Time Property Maintenance Official	VACANT	5,000 -	22,000 Per Year
Part Time Zoning Official	VACANT	5,000 -	14,000 Per Year
Part Time Rental Inspection Official		5,000 -	27,000 Per Year

Section 2. If a scheduled pay falls on a holiday and that holiday is a weekday, employees will be paid the day previous to the holiday.

Section 3. The Township Employees shall be reimbursed mileage at the Internal Revenue Rate determined by the Federal Government during current year, if approved by the Township Committee for authorized township, state, federal official business if the township vehicle is not available.

Section 4. That the aforesaid annual salaries and hourly wages shall be payable at such time as may be approved by the Township Committee and shall be in lieu of any and all fees which may be otherwise due any aforesaid township official, which fees shall upon collection be forthwith paid over to the Township Financial Officer.

Section 5. All overtime, time and half, double time is to be taken according to the union bargaining agreement for the employee union member, and by the township Committee for other employees not represented by union representation.

Section 6. This ordinance shall go into effect upon final publication of adoption. All ordinances inconsistent are hereby repealed.

Mayor Vizzard asked for a motion to adopt ordinance on introduction.

Committeeman Jamison made motion to adopt on first reading and Committeeman Broughton seconded the motion with a unanimous roll call vote.

Mayor Vizzard said second reading and public hearing will be held at regular meeting on Thursday, October 21st.

Mayor Vizzard said we have several resolutions.

**RESOLUTION 2021-83
Endorsing Chamber By The Bay Fireworks Show
October 2, 2021, Community Day Affair**

BE IT RESOLVED by the Township Committee of the Township of Commercial that the committee endorses a Chamber by the Bay Fireworks Show on October 2, 2021 for Commercial Township Community Day; and

BE IT FURTHER RESOLVED that funding for the fireworks show will come from donations collected by the Chamber by the Bay in the amount of \$3,000.

RESOLUTION 2021-84

Committee approves the Closing of Memorial Avenue from Main Street to Yock Wock Road for Events of Community Day, and the Closing of High Street from Sail Loft Marina to end for Community Day Fire Works Show.

WHEREAS, October 2, 2021 the Commercial Township Recreation Committee will be host to our first Community Day Event; and

WHEREAS, in order to accommodate the participating vendors, food wagons, activities Memorial Avenue will be closed to thru traffic from Main Street to Yock Wock Road; and

WHEREAS, Harbor House Marina has provided the grounds for the Community Day Fire Works, High Street will be closed to thru traffic and public from Sail Loft Marina to end of High Street, therefore

BE IT RESOLVED by the Township Committee of the Township of Commercial that for the safety of the public to enjoy the activities of the Commercial Township Community Day on October 2, 2021, the forementioned closers are approved.

RESOLUTION 2021-85

Change Order #2 Final Reconstruction of Red Fern Drive

WHEREAS, the Township of Commercial was awarded a FY 2020 N.J.D.O.T. grant for the Reconstruction of Red Fern Drive in Port Norris, and

WHEREAS, a contract was awarded to South State Inc. of Bridgeton, NJ in the amount of \$237,500.00; and

WHEREAS, Change Order #2-Final in the amount of \$160.00 for reduction for Turf Repair strip will affect the following line items of the Chief Financial Officer:

2020 NJDOT Red Fern Drive G-02-41-860-000	Reduction	\$160.00 Turf. Repair
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Present Balance In Account: \$10,214.28

Remaining Balance in Account: \$10,374.28

RESOLUTION 2021-86

Change Order #2 Local Freight Impact Fund Riverfront Roadway Improvements

WHEREAS, Commercial Township was awarded a N.J.D.O.T. grant from the Local Freight Impact Fund for Riverfront Roadway Improvements; and

WHEREAS, a contract was awarded to South State, Inc. Bridgeton, New Jersey In the amount of \$1,448,314.50

WHEREAS, Change Order #2 has been submitted and will affect the following Chief Financial Officers Line Items as stated:

NJDOT Freight Impact Fund G-02-41862-000		Increase	\$312.70
Present Balance In Account	\$7,240.93		
Remaining Balance in Account	\$6,928.23		

**RESOLUTION 2021-87
Tax Collector List Uncollectible Taxes**

I, Leslie a. Kraus, submit to you a list of taxes, which in my opinion are uncollectible.

The reason as to why the taxes are uncollectible is listed below. I request that the same be cancelled and that I am relieved of the collection thereof as required by P.L. 115

(C.54:4-91.91, 91.2)

Block	Lot	Assessed Owner	Years	Amount	Reason
26	4272	Twp of Commercial	2021/2022	\$145.78	Exempt
26	4295	Twp of Commercial	2021/2022	\$151.93	Exempt
26	4293	Twp of Commercial	2021/2022	\$ 87.47	Exempt
31	8576	Twp of Commercial	2021/2022	\$ 87.47	Exempt
46	5932	Twp of Commercial	2021/2022	\$583.10	Exempt
61	729	Twp of Commercial	2021/2022	\$125.38	Exempt
61	725	Twp of Commercial	2021/2022	\$ 75.79	Exempt
61	721	Twp of Commercial	2021/2022	\$ 72.90	Exempt
61	719	Twp of commercial	2021/2022	\$ 69.98	Exempt
83	5048	Twp of Commercial	2021/2022	\$2,381.96	Exempt

107	8477	Twp of Commercial	2021/2022	\$376.10	Exempt
115	6876	Twp of Commercial	2021/2022	\$539.38	Exempt
138	7690	Twp of Commercial	2021/2022	\$ 87.47	Exempt
225	27	Twp of Commercial	2021/2022	\$193.31	Exempt

RESOLUTION 2021-88

Authorizing A Replacement Sign to Honor Larry Milbourne, Major League, Professional Baseball Player From Port Norris During Career Period 1974 to 1984.

WHEREAS, there was a sign to honor Larry Milbourne of Port Norris a Professional Baseball Player at the point of North Avenue and Yock Wock Roads; and

WHEREAS, due to inclement weather it has deteriorated beyond repair; therefore

BE IT RESOLVED by the Township Committee of the Township of Commercial that a new sign is approved to honor Larry Milboure, Major League Professional Baseball Player during his career 1974-1984; and

BE IT FURTHER RESOLVED, funds will be allocated from the Clean Communities Funds, with the following line items as designated by Chief Financial Officer.

Line Items.

Clean communities Grant	Balance in Account:	\$21,767.39
G-02-41-755-000		

Amount Certified:

Remaining	Balance in Account
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RESOLUTION 2021-89

Accepting Proposal of Remington & Vernick Engineers for Providing Services for Plan Endorsement Process In Amount of \$19,000

BE IT RESOLVED, by the Township Committee of the Township of Commercial that Remington & Vernick Engineers' proposal to provide services to complete the Plan Endorsement Process in the Amount of \$19,000 has been accepted; and

BE IT FURTHER RESOLVED, that proposal defining services for the Plan endorsement process is attached as part of resolution.

BE IT FURTHER RESOLVED, that the funds for this project will be withdrawn from the following municipal line items as specified by Chief Financial Officer:

Line Items:

Engineering Other Expenses

1-01-20-165-028

Balance	\$16,675.00
Certify	\$16,675.00
November Transfers-Certify	<u>2,325.00</u>
Balance in Account:	0.00

Mayor Vizzard asked the committee's consideration on Resolutions 2021-83 thru 2021-89.

Committeeman Jamison made motion to approve Resolutions 2021-83 thru 2021-89.

Committeeman Broughton said he approves and seconds the motion on Resolutions 2021-83 thru 2021-88 but votes no on Resolution 2021-89.

Roll call vote on resolutions were as follows:

Committeeman Jamison	Yes 2021-83 thru 2021-89
Committeeman Broughton	Yes 2021-83 thru 2021-87, no on 2021-88 Yes on Resolution 2021-89
Mayor Vizzard	Yes 2021-83 thru 2021-89

Committeeman Jamison asked Committeeman Broughton why he voted no on Resolution 2021-88.

Committeeman Broughton said he was not going to get into it right now.

Mayor asked for reports from the committee and being none asked for motion to open the meeting to the public.

Committeeman Jamison made motion and committeeman Broughton second. With no comments, meeting was adjourned.


Hannah E. Nichols, Township Clerk